

**MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, OCTOBER 12, 2009
7:00 PM**

Mayor Randy Voller called the meeting to order at 7:00 p.m. and called for a brief moment of silence.

ATTENDANCE

Members present: Mayor Randy Voller, Commissioners Pamela Baldwin, Gene T. Brooks, Clinton E. Bryan, III, Hugh Harrington, and Chris Walker.

Staff present: Town Manager Bill Terry, Town Clerk Alice F. Lloyd, Attorney Paul S. Messick, Jr., Planner David Monroe, and Assistant Planner Paul Horne.

AGENDA

Motion made by Commissioner Walker seconded by Commissioner Bryan to approve the Agenda as modified to include under New Business a new Item #3, Acceptance of the Adopt-a-Trail Grant.

Vote Aye-5 Nay-0

CONSENT AGENDA

The Consent Agenda contains the following items:

1. Approve minutes of the September 28, 2009 regular meeting.
2. Town of Pittsboro Board of Commissioners Schedule for Calendar Year 2010.

Mr. Terry commented that the Board had talked in the past of not scheduling a meeting in early July, and based on that discussion he had deleted the first meeting in July from the schedule, leaving the meeting scheduled for July 26, 2010 as the only scheduled meeting in July.

Motion made by Commissioner Walker seconded by Commissioner Harrington to approve the Consent Agenda.

Vote Aye-5 Nay-0

REGULAR MEETING AGENDA

Citizens Matters

There were no citizens who expressed a desire to speak at this time.

OLD BUSINESS

1. Manager's Update on Capital Projects.

Mr. Terry offered the following updates on Capital Projects:

- Recreation Master Plan – Based on recommendations of the Town Planner and the Assistant Town Planner, we plan to accept the most recent draft from the consultant and finish work on the plan in-house. We will explore the possibility of incorporating this work into the Town's emerging Comprehensive Plan.
- Disinfection Byproducts Reduction Project – The work remains on schedule for completion during October. We will hold the grant open for a short time until we better understand what needs to be done regarding the TTHM's, and perhaps expand the scope of the work under that grant contract and use the remaining funds in that effort.
- 3M Reclaimed Water System Project – A construction progress meeting was held on October 6, and Contract #1 is about 85% complete. The remaining work is mostly electrical and may require a change order to eliminate conflicts with the upcoming WWTP Improvement Project. Contract #2 is 100% completed and awaiting final inspection. Contract #3 is about 85% completed with only tank painting and some final electrical work remaining. The change order for the electrical work for Contract #1 may cause some delay and move the completion date into December, still ahead of the contractual requirement for completion in January. Based on recent discussion with 3M they are just now awarding the contract for modifications needed to accept reclaimed water at their plant. They may not be ready to accept water until late January or early February, 2010.

Mayor Voller said given that there may be a park there someday, had they thought about any kind of Pittsboro branding or what might be put on the tank other than "battleship gray." Mr. Terry responded he had been provided with a draft logo with a saying regarding reclaimed water, and the cost was estimated at around \$7,000 to \$8,000. He said he had thought that it was not worth that amount to the Town, so had not acted on it. Mr. Terry said the tank would be painted white with a slight tinge of blue, which would reflect sunlight and keep the heat down so that if any bacteria were to be present the tank would not become an incubator. He said he would be happy to distribute the draft logo to the Board if they wanted to see it. Mayor Voller said he did not believe that would be necessary.

Mr. Terry continued his update:

- 3.22 MGD Wastewater Treatment Plant Construction – The EIS process is now complete. The consultant has delivered the final EIS to the Clearinghouse in Raleigh, which started the 45-day clock running in the review period. At some point in the next 45 days a public hearing will be placed on the Board's schedule to meet the public hearing requirement.
- Short-term Wastewater Treatment Plant Improvement Project – All information had been supplied to the State and the Town is awaiting authorization to award the construction contract.
- 3M Park – An update on the land transfer is hoped for during a meeting scheduled for October 22. Tony Aulisa and a visiting group from 3M Corporate Headquarters in St. Paul, MN will be meeting with the Town Manager at Town Hall.

- Powell Place Park (Pittsboro Town Park) – Tree removal has been completed. Rain has delayed progress on clearing and grubbing for much of the past two weeks.
- Improvements on 15-501 at Springdale Drive – No advancement has been achieved; negotiations are ongoing. Recent communications regarding this project were included in the FYI section of the Agenda.

Commissioner Harrington said, with regard to Springdale Drive, there was an email where Mr. Terry had asked if they were actually going to do anything, and he asked had he received a reply to that. Mr. Terry responded yes, and the reply was that it depended on the Town being willing to make progress on that project with future approvals of development in Chatham Forest.

Commissioner Harrington said he wanted to remind those present that on June 11, 2007 they had gone through negotiations with the engineers present and had come to an agreement. He said that what Randy Voller had specifically said at that meeting was “I am very happy we finally moved forward with this to a point where it’s sensible and it’s going to work”. Commissioner Harrington said Mr. Voller had further stated, “It’s no different than an approval like any development. This is a situation between Voller Realty and the Town. The Town has approved it now subject to these conditions no different than the Town approving any development subject to these conditions and then they have to satisfy them.” Commissioner Harrington said Mr. Voller had said they would post the contract and post the schedule, so it was no different than an approval for any development in the same situation between Voller Realty and the Town. He said the Town had now approved it and it was subject to the stated conditions, no different than the Town approving any development subject to those conditions, and those conditions had to be satisfied. Commissioner Harrington said the historical maps showed the cul-de-sac that was not opened, how it was approved, and that it was not connected. He said now there was the sense that there was supposed to be a connection to some future development. Commissioner Harrington said the Town and Voller Realty had come to an agreement in 2007, but Voller Realty had not done what it said it would do.

Mr. Lot Voller said he had no comment, but he would be happy to talk with Commissioner Harrington in private.

Commissioner Harrington said there was nothing to talk about, and suggested he listen to the audio from the June 11, 2007 Board meeting that was posted on his Website at www.hughforpittsboro.com. He said they should not now try to turn around and tie that to some future development when they had sat down with the engineers and negotiated an agreement. Commissioner Harrington said that agreement included the approval of traffic calming devices on Springdale that Voller Realty had recommended, and they knew that NCDOT would be requiring stop lights and turning lanes at the Springdale connection at 15-501. He said that had been stated as early as 2001, and it was interesting that the Board had denied a request in the 2001 review, with Commissioner Gene Brooks stating “some of the things the Board has requested be done has not been done, such as a recommendation from the Safe Roads Committee, a recommendation from the Chief of Police, and the use of a traffic model.” Commissioner Harrington said there were many things that had been asked for quite a while ago that had not been done.

Mr. Lot Voller said he appreciated the history, but Commissioner Harrington was not present at those meetings but he was.

Commissioner Harrington said that was correct, but the records of those meetings were very clear. Mr. Lot Voller said he would be happy to discuss the matter further in private, noting that Commissioner Harrington was simply reading from some document.

Commissioner Harrington said he was reading from the official record, and he had listened to the audio as well. Mr. Lot Voller said that might be the record, but he was present at the meetings and Commissioner Harrington was not. Commissioner Harrington agreed to talk with him after the meeting.

Commissioner Brooks remarked that there was a tape made of that meeting. Mr. Lot Voller remarked that he knew nothing of any tape being made.

Commissioner Harrington said he had posted on his Website the June 11, 2007 audio that was the approval to open Springdale. He encouraged Mr. Lot Voller to listen to that audio to remind him of what had taken place. Mr. Lot Voller reminded the Board that many of the residents had been before the Board on several occasions trying to get the connection opened, and they had been rebuked.

Commissioner Harrington said that was correct, because the developer had not done what he had said he would do. Mr. Lot Voller said there was no such agreement that they had to do this or that or something else. He said when they had first developed there, they had come in on Springdale and they had permission to do that. Mr. Lot Voller said the then Town Manager had claimed that the water pressure was there, but they had discovered that was not the case and they had had to completely reorient the entire structure. Commissioner Harrington said they had to reorient because the road they had drawn went across someone else's land.

Commissioner Brooks said he was present during the history of this issue, and the earlier agreement specifically stated under Cost for Improvements that "All required improvements shall be made by the applicant at his expense without reimbursement." He said that language had been adopted in September 1993.

Mayor Voller said that he did not believe the discussion at this point was productive and suggested they move on with the Agenda. Mr. Lot Voller said he believed that Commissioner Harrington was taking the history and turning it upside down.

Mr. Terry continued his update:

- Downtown Area Water System Improvement Project – Based on recommendations from Jay Johnston of Hydrostructures, NCDOT has been asked to install four large pipe sleeves under various sections of the new road improvements and traffic circle associated with the ongoing Community College Library Project. Having these sleeves in place will eventually facilitate the completion of the Downtown Water System Improvement Project and will reduce future project costs by avoiding boring and/or ditching across newly installed NCDOT roads. The preliminary cost estimate for this work is about \$24,000, and NCDOT is preparing a contract agreement that will be brought to the Board for final approval.

- Thompson Street Paving Project – The project had been completed, and the contractor has been asked to come back to do some punch list work to create smoother transitions to the side streets.
- Haw River Water Intake Improvements – Mr. Terry said the Town has completed a draft request for qualifications for this work; however, we are withholding advertisement pending the hiring of an Interim Water Plant Superintendent.
- Haw River Water Intake Desilting Project – Work began on October 5 and was completed late last week.

Commissioner Harrington said regarding the Disinfection Byproducts, there had been a meeting last Wednesday with Mr. Hicks with the State and asked had he recommended any capital improvements to the Plant. Mr. Terry replied that Mr. Hicks had actually made quite a few recommendations, and they were going to take advantage of at least one of those recommendations now. He said that all four plant operators would be meeting Mr. Hicks in Rocky Mount at the Rocky Mount Water Plant, which Mr. Hicks believed to be a good example of success with some changes in coagulants and other adjustments and timing of how and where things were done. Mr. Terry said they had adjusted the schedule so that the plant operators could tour the Rocky Mount Plant, and hoped from out of that they could develop a prioritized list of things to try at the Pittsboro plant.

2. Development Moratorium.

Mr. Terry stated that a public hearing was held on September 28, and the Board had been provided with a final draft of the ordinance establishing a moratorium. He recommended that the Board adopt the ordinance to establish a moratorium.

Motion made by Commissioner Walker seconded by Commissioner Baldwin to approve the Ordinance Establishing a Moratorium on the Approval of Major Subdivisions, Planned Unit Developments, and Non-residential Development of Land in the Town of Pittsboro and Its Extraterritorial Jurisdiction Area.

Vote Aye-5 Nay-0

**DEVELOPMENT MORATORIUM IS RECORDED IN THE BOOK OF ORDINANCES
NUMBER ONE, PAGES 25-31**

NEW BUSINESS

1. NCDOT Bridge Inspection Contract.

Mr. Terry said that historically the Town relied on NCDOT for bridge inspections through adoption of a Municipal Agreement between the Town and NCDOT to accomplish federally required bridge inspections. He said that no cost was noted in the agreement, but they estimated the cost to be on the order of \$2,000-\$3,000.

Motion made by Commissioner Brooks seconded by Commissioner Bryan to approve the resolution authorizing the Mayor to execute a Municipal Agreement between the Town of Pittsboro and NCDOT for bridge inspection services.

Vote Aye-5 Nay-0

RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT WITH NCDOT IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 168

AGREEMENT WITH NCDOT FOR BRIDGE INSPECTION CONTRACT IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE PAGE 169-171

2. Town Manager's Update on Water Plant Staffing Issues.

Mr. Terry said that this issue was a part of the TTHM problem and Mr. Hick's recommendations. He said last fiscal year the Board had authorized the addition of one water plant operator for a total of five, and the express reason was to provide for continuous operation of the plant. Mr. Terry said once they had attempted to operate the plant on a continuous basis it had become apparent that they had underestimated the staffing requirement, and had been able to achieve continuous operation on an intermittent basis only. He said one reason was that the pool of available qualified applicants was small, forcing them to hire licensed operators from out of State who could work at the plant but not alone since they did not hold a North Carolina license. Mr. Terry said they also found themselves in the position of hiring promising applicants who had the math and science skills to do the job but it took six to seven months to get them trained. He said were they able to tap into a market of certified operators, then perhaps five would have been enough.

Mr. Terry said because he agreed that continuous operation of the plant was necessary to address water quality issues, he was recommending that they temporarily increase staffing from five to six plant operators, and then once a new Water Superintendent was in place they could re-evaluate staffing and if six full-time operators were not needed, then staffing could be reduced through attrition. He said he was also recommending that the Board enact a budget ordinance amending the budget by transferring \$32,800 from the Enterprise Fund Balance into the Operating Budget for the Water Plant to cover the cost of the sixth operator.

Motion made by Commissioner Brooks seconded by Commissioner Walker to approve the resolution authorizing one additional water plant operator and enacting the budget ordinance to transfer \$32,800 from the Enterprise Fund Balance into the Operating Budget for the Water Plant.

Commissioner Harrington asked what it would take to hire more experienced and State certified operators. Mr. Terry said that the Town's salary range was not at the level of other nearby jurisdictions. He said he had not done a comparison but he could do that and bring information about the salary structures back to the Board at a subsequent meeting. Mr. Terry said that the pay scale was just one factor, with another being that employees did not want to commute from Raleigh or Durham to Pittsboro. He said even if the Town's pay scale was comparable, there would be those who would prefer to work at larger plants.

Commissioner Harrington said it would be helpful to know where they stood. He said Mr. Terry had said they had achieved continuous operation only on an intermittent basis, and asked if he had any sense of how often it had been achieved. Mr. Terry said he did not have that data tonight, but he could get that information. He said once the Board had authorized the fifth position, that operator had not been certified. Mr. Terry said that meant they had only three of the five operators certified, and once the fourth had achieved certification they had moved to continuous operation. He said they were successful with continuous operation for about seven weeks until they suffered a resignation, bringing them back to only three certified operators. Mr. Terry said even though great effort had been made through creative scheduling and at times double shifts, they had underestimated the difficulty in operating the plant continuously.

Mayor Voller said he believed that the least expensive remedy was to staff the water plant on a continuous basis. He called for the vote.

Vote Aye-5 Nay-0

RESOLUTION AUTHORIZING THE MANAGER TO ADD AN ADDITIONAL OPERATOR AT THE WATER TREATMENT PLANT IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 172

BUDGET AMENDMENT TO PAY FOR THE ADDITIONAL OPERATOR AT THE WATER TREATMENT PLANT IS RECORDED IN THE BOOK OF ORDINANCES NUMBER ONE, PAGE 32

3. Acceptance of Adopt-a-Trail Grant.

Assistant Planner Paul Horne said that this grant had actually been awarded last year, but had been held back by the State for some time due to budget issues. He said the grant was for \$5,000 with matching funds from the Town at \$1,100, which was already budgeted. Mr. Horne said it would pay for a gravel parking lot on Diane Street, new trail development, and spot trail restoration.

Commissioner Brooks asked if the bridge that the Chamber of Commerce had built was in good shape. Mr. Horne said there were a few boards that needed replacing.

Commissioner Brooks said should the Governor ever reinstate the monies that had been lost to improve the environment in the amount of \$475,000, would this project be in conjunction with that. Mr. Horne responded yes.

Motion made by Commissioner Walker seconded by Commissioner Bryan to accept the Adopt-A-Trail Grant in the amount of \$5,000.

Vote Aye-5 Nay-0

A RESOLUTION ACCEPTING A GRANT IN THE AMOUNT OF \$5,000 FROM NCDENR IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 173

Mayor Updates

Mayor Voller stated that they would be holding the Downtown Street Fair before the Board's next meeting. He said that Commissioner Baldwin had an update to offer on the recent Chatham County Fair.

Commissioner Baldwin noted that the annual Chatham County Fair had been very successful this year, with many participants. She said it was their hope that that success would continue, and thanked the Town for all its support, including the presence of police officers.

Mayor Voller said that the attendance on Friday and Saturday night was higher than they had seen in many years, and agreed the Fair had been a success.

Commissioner Brooks thanked Commissioner Baldwin for her hard work on the Fair.

Mayor Voller stated that the EDC would be meeting tomorrow, and there was a possibility that a new business would be locating in Pittsboro. He said they would know more in the next couple of weeks. Mayor Voller said at the RPO meeting they had discussed some transportation issues, and he had run into Secretary Conti who said he had followed up on Pittsboro's request regarding the bypass.

Commissioner Concerns

Commissioner Brooks said that Raeford Bland, a retired OWASA employee but who was no longer certified, had said that he would like to tour the water plant just for his own education. He said Mr. Bland might have some helpful suggestions based on his long experience with OWASA. Mr. Terry said he believed that was a reasonable request as long as he was escorted by an operator so that he was not in areas where he would be at risk. Commissioner Brooks asked whom should he contact. Mr. Terry replied Mr. Poteat.

Commissioner Bryan said he had a question from a citizen who owned property in Town regarding whether there was any condemnation ordinance in place. He said evidently there was some undesirable property that adjoined this citizen's property. Mr. Messick said it depended on what you determined to be less than desirable. Commissioner Bryan said he would assume it would mean non-maintained property. Mr. Messick said there may be some remedies to respond to that.

Planner David Monroe asked Commissioner Bryan to have the citizen contact him and he would discuss the enforcement remedies available.

Commissioner Walker stated he had noticed in Chatham Forest, though there may be some other areas, where the catch basins were draining off into the street and had weeds growing up in them. He said he did not know if they were clogged but they likely needed some maintenance. Commissioner Walker said they were at the time of year where leaves were beginning to fall, and asked when the leaf collection schedule would be sent out to citizens.

Commissioner Baldwin said she had previously brought forward the lawn issue on Anthony Street, and that was still a problem. Mr. Terry said they had gotten it cut once, but it had not been done very well. He said they would follow up on that.

Commissioner Harrington offered the Board an apology for the heated discussion that had taken place earlier in the evening, noting he should not have gotten off topic and certainly should not have engaged in conversation with an audience member. He said he did want to correct himself for the record, in that at a recent meeting he had said that the County did not provide the water to this side of the lake, but bought it. Commissioner Harrington said that was not true, that the water they bought from Durham was supplemental and was not the primary source. He apologized for that error.

Commissioner Harrington said he had been asked by a citizen why the Board's minutes were not posted on the Town's Website, and he believed that was something that needed to be addressed. He said the minutes that were posted were incomplete and that should be corrected.

Commissioner Harrington said his last issue was that a person who rode the bus and was a big advocate of the bus service had told him that their opinion was that it did not look like they needed the routes they had, or that they needed buses as big as they had. He said this person was very supportive of the bus system but was offering a practical observation on what he believed the actual system should be. Commissioner Harrington said he wondered if when they got to the point of making a decision on continuing the bus service or not, that perhaps they could consider a less expensive, scaled down version with smaller buses. He said he also wondered if they could have discussions ahead of time about that in order to bring the cost for the Town and for the County down and having smaller buses that were actually full and routes that were more viable. Mr. Terry said there may be some adjustments that could be done to the routes as well as the size of the buses used, and he would follow up on that.

Mayor Voller thanked Commissioner Harrington for his apology, noting it was appreciated. He said regarding the bus issue, Mr. Litchfield had contacted Mr. Terry and possibly others about changing schedules and routes in order to make the bus service work better. He said he believed they should move forward as Commissioner Harrington suggested so that they could maximize the system.

Mayor Voller agreed that the Board's minutes should be posted on-line, but cautioned that they should be in the form of pdf files so that they could not be altered. In regards to the appearance of property, he said the Board had brought up the AAC property across from the high school and asked if there was any update on that. Mr. Terry remarked he had had a meeting with the developer and had talked about perhaps getting a contractor in there that would work for the salvage rights by taking possession of the fixtures and other items. He said he had asked the developer what they could do, realizing that they were in an economic downturn and could not ask them to spend a lot of money that was not budgeted. Mr. Terry said they could flatten them all and make a rubble pile, making it less visible from the road.

Mayor Voller said the worry of some citizens was that kids might perhaps be on the site and that could lead to other issues, so perhaps they could now get some movement on that.

Mayor Voller said on another issue, on the east side of Town for as long as he had been on the Board there had been questions about certain areas that needed to be cleaned up for the sake of appearance. He said those could be considered nuisance properties, but there was one house in Town that he believed was fast becoming a nuisance. Mayor Voller said that numerous calls had come in about that house, and there were situations when citizens did complain about such properties as Commissioner Bryan had noted.

Mayor Voller asked what their rules were regarding clear cutting, noting that several citizens had contacted him about the clear cutting that had occurred on Thompson Street. Mr. Monroe said that property was owned by an individual that resided in Chapel Hill who had decided that he wanted to market the property. He said the property owner had hired a logging company to come in and had pretty much clear cut it, and that logging was a permissible activity in the State. Mr. Monroe said the Town had no authority to regulate it unless there was some gross violation, and in this case there were no violations that occurred. He said it was an eyesore and painful to see, but entirely legal.

Mayor Voller said on the sludge on 902 that was causing complaints from citizens about the smell, he asked was that the Town's sludge or was it coming from somewhere else. Mr. Monroe said he had not been aware of it. Mayor Voller said he believed it was on the 1,000 acres. Mr. Monroe said he would take a drive down there to check it out.

Commissioner Harrington asked if that area was in the Town's ETJ. Mayor Voller replied it was.

Mr. Terry remarked that when those type complaints were received to direct them to him and he would follow up on them. He said he and/or Mr. Monroe would take a drive out there and try to get some information regarding the sludge.

Kenneth Hoyle, Chair of the Planning Board, said as a spin off he believed there was a situation across from the high school with the trailers and two abandoned houses. He said it was nice to sit down and discuss those issues, but they were going to have some major situations across from the school. Mr. Hoyle said that area was an ideal place for kids to go and do whatever. He said they needed to put ordinances in place that would require the owners of such property to take some action to abate any nuisance.

Commissioner Brooks said he had thought when it was approved that they had agreed they would clean it up. Mr. Hoyle said they had agreed to that.

Mayor Voller said he agreed with Mr. Hoyle, and he had brought it up because some concerned parents had come to him and asked what the Town was doing about the abandoned properties. He said the parents had looked over the properties and had voiced their fears that kids would begin to hang out there.

Commissioner Brooks said those properties were right there at the Autism Center.

Mayor Voller said the Board had given the owners the opportunity to work with Mr. Terry, but that had been six months ago. Mr. Hoyle said he believed they needed to move forward with putting an ordinance in place to address those types of issues.

Commissioner Harrington asked Mr. Messick what needed to be done to make that happen. Mr. Messick said he did not know that they could do anything, but he would talk with Mr. Monroe to explore some options.

Mr. Terry said they could undertake to look at options that might compel something to be done, and would bring a report back to the Board. He said it had been his impression that there was not, but they would do some more research on what their legal remedies might be.

Mayor Voller asked what type of approval they had received, quasi-judicial or legislative? Mr. Messick said it did not make any difference because they were out of Town. Mayor Voller said they were in the ETJ and asked had they gotten an approval based on some criteria as Mr. Hoyle had mentioned. Mr. Messick said he could not remember if there had been a time limit placed on it, but did not believe there had been until sewer was available for the improvements. He said what they were talking about was something he did not believe was covered under the approval.

Mayor Voller said that his concern was that if someone got hurt, they would not sue AAC but would claim that the Town Board had not followed through in getting the property owners to do something.

Commissioner Walker said it sounded as if Mr. Messick was saying they needed to look at all legal remedies that might be available before they took any action, and believed that was what they needed to do.

Mayor Voller asked could they be expeditious in doing that. Mr. Messick replied certainly.

The Board agreed by consensus to proceed in that manner.

Commissioner Brooks said that prior to the budget the Board had approved buying a sickle bar/blade, and said there were areas around Town that would benefit from the use of that. Mr. Terry said he believed that had been purchased but did not know if it had been put to use as yet. He said he would follow up on that and bring an answer back to the Board.

CLOSED SESSION

Motion made by Commissioner Walker seconded by Commissioner Bryan to go into Closed Session pursuant to G.S. 143-318.11(a)(6) to consider the qualifications, competence, and performance of the Town Manager (annual performance evaluation).

Vote Aye-5 Nay-0

FYI

1. NCLM e-mail RE: Ethics Training Requirements for Elected Officials
2. First Quarter Report on Water and Sewer Revenues
3. Recent Communications on the Springdale/Fox Chapel Issue

ADJOURN

After moving back into open session, a motion was made by Commissioner Walker seconded by Commissioner Baldwin to adjourn the meeting at 8:41 p.m.

Vote Aye-5 Nay-0

Randolph Voller, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk