

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
SEPTEMBER 23, 2002
7:00 P.M.

Mayor Nancy R. May called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Nancy R. May, Commissioner Max G. Cotten, Burnice Griffin, Jr., Chris Walker and Gene T. Brooks. Commissioner Clinton E. Bryan, Jr., was absent.

Others present: Acting Manager Bill Sutton, Clerk Alice F. Lloyd and Attorney Paul S. Messick, Jr.

DISPOSITION OF MINUTES

Motion made by Commissioner Cotten seconded by Commissioner Griffin to approve the minutes of the September 9, 2002 meeting. Vote Aye-4 Nay-0

CITIZENS MATTERS

NONE

2002 CHRISTMAS PARADE

Motion made by Commissioner Brooks seconded by Commissioner Walker to schedule the 2002 Christmas Parade for December 8, 2002 at 3:00 p.m.

Vote Aye-4 Nay-0

CRIME PREVENTION MONTH

Motion made by Commissioner Cotten seconded by Commissioner Brooks to approve a Proclamation Declaring the month of October 2002 as Crime Prevention Month.

Vote Aye-4 Nay-0

A PROCLAMATION DECLARING THE MONTH OF OCTOBER 2002 AS CRIME PREVENTION MONTH IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE

SUPPLEMENTAL AGREEMENT GPG DEVELOPERS

Motion made by Commissioner Walker seconded by Commissioner Cotten to approve the Supplemental Agreement between the Town of Pittsboro and G.P.G. Development, LLC.
 Vote Aye-4 Nay-0

A SUPPLEMENTAL AGREEMENT BETWEEN THE TOWN OF PITTSBORO AND G.P.G. DEVELOPMENT, LLC IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES

REQUEST FROM THE TEEN CENTER

A request has been received from the Board of Directors, Pittsboro Teen Center, for permission to hold a open community meeting at the Community Building on October 10, 2002 from 6:00 – 8:30 p.m. They are requesting that the rental charge be waived. After checking the calendar for the Community Building, Town Clerk discovered that October 10, 2002 had already be reserved by another person.

Motion made by Commissioner Cotten seconded by Commissioner Griffin to authorize the use of the Community Building free of charge for the community meeting on another date to be worked out with Ms. Lloyd.

Vote Aye-4 Nay-0

ZONING ORDINANCE AMENDMENT

Request for consideration of Section 5.4.1 of the Zoning Ordinance Notes to the Table of Area, Yard and Height Requirements, Note 10. Maximum Lot Coverage. The Planning Board approved Mr. Hinkley’s recommendations to send this to the Town Board of consideration in amending the Zoning Ordinance to address Rule 10 and others that may be presented by the Planning Board.

Acting Manager Bill Sutton prepared a table that Apex uses for Impervious Surface Requirements. He used Apex because Apex is also in the Jordan Lake Watershed.

<u>ZONING</u>	<u>USES</u>	<u>MAXIMUM IMPERVIOUS SURFACE</u>
RA	ALL USES 1-5 ACRES	50%
Low & Medium Density	Single Family Churches	60%
Medium Density	Single Family Duplexes	60%
High Density	Condos, Duplexes, Townhouses, Apartments	65%

O & I	Offices, Schools, Hospitals, Churches	65%
Business & Planned Developments	Retail, PUD's, Industrial	70%
Downtown Business District		EXEMPT

Motion made by Commissioner Brooks seconded by Commissioner Walker to schedule a Public Hearing to amend the Zoning Ordinance regarding Section 5.4.1 Notes to the Table of Area, Yard and Height Requirements, Note 10. Maximum Lot Coverage for October 28, 2002 at 7:00 p.m. using the comparison from Apex and that the suggested definitions recommended by Mr. Hinkley be included which are: **Maximum Lot Coverage.** The area of land covered on a parcel by the footprint of all buildings and structure and all impervious portions including roofs and paved and graveled surfaces and **Footprint.** Area covered by all buildings and structures including porches, stoops, and solid (unslatted) floor decks excluding paved areas.

Vote Aye-4 Nay-0

COMMISSIONER CONCERNS

Commissioner Brooks would like to thank all employees that participated in repairing the broken water line last week, and also to thank Ms. Bender for staying later and answering calls. In the future we should let the Fire Department know and have them on stand-by.

Motion made by Commissioner Cotten seconded by Commissioner Brooks to mail a letter to each employee that participated in the process of restoring our citizens water.

Vote Aye-4 Nay-0

Commissioner Brooks stated he did not want the Town to forget about the promise they made to Frank Kirby to pave Small Street extension for over five years.

Commissioner Walker stated there is a pothole at the Entrance to Log Barn Acres that needs to be repaired.

CLOSED SESSION

Motion made by Commissioner Brooks seconded by Commissioner Griffin to go into closed session pursuant to GS 143-318.11(a)(6) to consider a personnel matter and GS 143-318.11(a)(3) to consult with the Attorney regarding potential litigation.

Vote Aye-4 Nay-0

Motion made by Commissioner Brooks seconded by Commissioner Griffin to go out of closed session.

Vote Aye-4 Nay-0

Motion made by Commissioner Cotten seconded by Commissioner Griffin to grant Richard Webster a leave of absence without pay with the Town covering his insurance premium through December 2, 2002. Vote Aye-4 Nay-0

Motion made by Commissioner Walker seconded by Commissioner Cotten to adjourn. Vote Aye-4 Nay-0

Mayor

ATTEST:

Clerk