

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
NOVEMBER 26, 2001
7:00 P.M.

Mayor Nancy R. May called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Nancy R. May, Commissioner Clinton E. Bryan, Jr., Chris Walker, Max G. Cotten, Burnice Griffin, Jr. and Gene T. Brooks.

Others present: Manager Hugh Montgomery, Clerk Alice F. Lloyd and Attorney Paul S. Messick, Jr.

DISPOSITION OF MINUTES

Motion made by Commissioner Bryan seconded by Commissioner Griffin to approve the minutes of the November 12, 2001 meeting.

Vote Aye-4 Nay-0 (Commissioner Brooks not here)

PUBLIC HEARINGS

Motion made by Commissioner Bryan seconded by Commissioner Cotten to go into a public hearing for the following:

1. Reducing the posted speed limit on Thompson Street from 35 miles per hour to 25 miles per hour from the beginning on NCDOT maintenance to Hillsboro Street.
2. Establish an Ordinance Regulating Utility Capacity in the Town of Pittsboro.

Vote Aye-4 Nay-0

SPEED LIMIT CHANGE

PUBLIC COMMENTS:

NONE

Commissioner Brooks came in.

ORDINANCE REGULATING UTILITY CAPACITY

PUBLIC COMMENTS:

NONE

Commissioner Cotten stated he wanted to clarify that this ordinance would not be retroactive and it does not nullify any previously approval final site plan.

Motion made by Commissioner Cotten seconded by Commissioner Bryan to go out of public hearing. Vote Aye-5 Nay-0

CITIZENS MATTERS

Commissioner Brooks spoke on behalf of citizen that could not be in attendance tonight. The citizen finds it difficult to work on Hillsboro Street because of the limbs and debris on the right of way.

Mayor May asked Manager Montgomery to get the public works department to take care of this matter.

REZONING – CHATHAM HABITAT

Manager Montgomery reported we have received a rezoning request from Mr. Robert Gabor, for Chatham County Habitat for Humanity to rezone property at the corner of McClenahan and West Street from O-I to C-2 CU.

Motion made by Commissioner Brooks seconded by Commissioner Cotten to schedule a public hearing on the rezoning request from Mr. Robert Gabor, for Chatham County Habitat for Humanity to rezone property at the corner of McClenahan and West Street from O-I to C-2 CU for December 10, 2001 at 7:00 p.m.

Vote Aye-5 Nay-0

WASTEWATER

Motion made by Commissioner Brooks seconded by Commissioner Bryan that acceptance of wastewater for treatment from any municipal corporation, industrial or commercial customer, aside from approved subdivisions or site plans, will require action by the Town Board of Commissioners.

Commissioner Brooks stated for his goal is to protect staff from undo pressure.

Vote Aye-5 Nay-0

SPEED LIMIT CHANGE

Motion made by Commissioner Cotten seconded by Commissioner Bryan to approve An Ordinance Establishing the Posted Speed on Thompson Street from Hwy 15-501 to NCDOT maintained portion.

Commissioner Walker said he would like for the police to be more visible on a regular and consistent basis – the visibility of the police will cut down on speeding.

Vote Aye-4 Brooks/Bryan/Griffin/Cotten
Nay-1 Walker

LAND USE PLAN 2001-2020

Motion made by Commissioner Brooks to approve the Land Use Plan 2001-2020 with the following conditions:

- That the map prepared with the land use plan reflect the vision of the Town of Pittsboro which is stated on page 20 of the land use plan.
- That viable residential neighborhoods be retained – that their zoning not be changed.
- That industrial areas that have been designated remain industrial.
- That with the Board's such as the Tree Board and Historic District Board that the Town Board will design the membership and responsibilities of these as the need arises and we create these board and that the Attorney draft these Ordinances for approval by the Town Board as they are warranted. Seconded by Commissioner Cotten.

Vote Aye-5 Nay-0

Manager Montgomery stated he would like to recognize Ms. Susan Suggs for all the work she put into this process.

Motion made by Commissioner Brooks seconded by Commissioner Walker to recognize Ms. Susan Suggs for her work on this project and also the send a personal letter to each member of the planning board.

Vote Aye-5 Nay-0

TRIANGLE J COUNCIL OF GOVERNMENTS

Motion made by Commissioner Bryan seconded by Commissioner Walker to approve the Resolution necessary to release funds appropriated by the General Assembly for Triangle J Council of Governments.

Vote Aye-5 Nay-0
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A RESOLUTION RELEASING FUNDS IS RECORDED IN THE BOOK OF
RESOLUTIONS NUMBER ONE, PAGE

MR. STEVE HAVENS

Manager Montgomery reported construction entrance signs have been erected. He spoke with the foreman today and advised him that they were not to use the West Cornwallis Street entrance.

Commissioner Cotten visited the area at various times of the day (twice today) and there was little or not traffic on the street. Noticed some parked cars on West Cornwallis which could cause a problem in this opinion. He does not feel it warrants speed bumps, it is just too much liability on the Town for something like that. There is evidence of a basketball goal set up on the street but he did not see a child playing.

Commissioner Brooks asked if we could install some rough asphalt on the street.

Commissioner Walker stated he also visited the area on different times after dinner and there was not much traffic.

Mr. Havens stated when the Town brought over the speed truck the sign said that speed limit was 25 mph when it is 20 mph, the next day they changed it to 20 mph and it was gone within 3 hours, he is not sure if that was a hindrance.

Mr. Havens further stated construction traffic has decreased and that there is standing water on the street. That a Town of Pittsboro truck came down the street today exceeding the speed limit.

Mayor May asked that the Police Department work on the speeding issues on this street.

Commissioner Walker stated we need visibility of the police.

REQUEST FROM MR. AND MRS. CURTIS THRIFT

Manager Montgomery stated Mr. and Mrs. Thrift has requested consideration toward the reduction of Capital Recovery and Access Charges associated with the new Brown and Thrift Street wastewater collection line.

Commissioner Cotten stated he spoke with Ms. Thrift earlier and explained that taxes does not fund water and wastewater operations.

Motion made by Commissioner Cotten seconded by Commissioner Walker to direct the Town Manager to enforce the existing fee schedule.

Vote Aye-5 Nay-0

CHANGE ORDER

Manager Montgomery reported the Brown and Thrift Street project is completed, has been tested and is available for connections to residents. While the project was completed in a very timely manner and well done there were problems.

The approved schedule of construction line items for rock, replacing driveway culverts, reshaping drainage ditch lines or the presence of underground telephone cable in the same ditch line as the new collection system.

These items were handled by change orders.

Protocol for changes orders are defined in “The Agreement” between the Town and the Contractor. In general when the Contractor encounters situations not defined in the proposal a change order is generated and submitted to the Town. In the instance of the project rock, the existing underground utility and drainage issues were identified as change orders and approved by the Town Manager after review in the field with the Engineering/Inspection firm.

CHANGE ORDER REQUESTED

- Blasting of rock – two locations \$2,524
- Underground telephone cable resulted in delay of installation by two days, he agreed to one day \$1,700
- Replace two driveway culverts and reshape drainage ditch \$1,300
Both driveway culverts were completed filled, the drainage ditch was almost none existent. He determined that this was the best opportunity to correct the drainage problems and protect the integrity of the roadway.
- Asphalt – reduction in the amount of asphalt estimated in project \$ (638)
\$4,886

Motion made by Commissioner Cotten seconded by Commissioner Brooks to approve the change order.

Vote Aye-5 Nay-0

PICKUP TRUCK PURCHASE

Manager Montgomery reported we have received quotes for the purchase of vehicles for the Wastewater Treatment Plan, Public Works and Utilities. In order to purchase these vehicles an installation purchase agreement was entered into with First National Bank for which \$50,000 was earmarked for pickups. Given the low bid price obtained \$15,542.47 we can purchase three trucks for the amount we have factored into the FY 2001-02 budget.

We had planned to replace S-10 truck at the wastewater treatment plant which will be moved to the meter reader and the second truck to replace a unit with 147,200 miles. Since the prices we have obtained would allow the purchase of three vehicles he would like to pull a second truck with 120,000 miles off line. We would then sell these trucks while they are still running.

Motion made by Commissioner Brooks seconded by Commissioner Cotten to approve the purchase of three trucks without cruise control at the low bid price of \$15,542.47 less the cost of the cruise control.

Vote Aye-5 Nay-0

COMMISSIONER CONCERNS

Mayor May stated she had received a request from Chatham County Historical Society to use the Town's backhoe to put up logs on the log house at the Chatham County Fairgrounds they said they would pay the operator.

Motion made by Commissioner Brooks seconded by Commissioner to authorize the use of the backhoe free of charge on December 8, 2001 and that they pay the operator.

Vote Aye-5 Nay-0

Commissioner Brooks said he would like a list of all town employees in the agenda packet.

Commissioner Brooks stated he would like a tape library of the recordings of the regular meetings.

Attorney Messick stated the minutes are the official records of the Town.

Commissioner Bryan stated he felt they should be keep for at least one year.

This will be discussed at another meeting – get information from Institute of Government. Manager Montgomery stated Ms. Lloyd could get information from the Municipal Clerks Association.

FYI – ITEMS

- Copy of a letter to our Congressional delegation regarding additional security at Jordan Lake Dam
- Copy of letter of congratulations to Officer Chris Cooper for obtaining his intermediate General Certificate from the Department of Justice.
- Information from Orange County Clerk.
- Notifications from the NCLM that we have received a Safety Grant.
- Copy of letter from Mr. Bob Hartford regarding construction traffic on West Cornwallis.

Motion made by Commissioner Cotten seconded by Commissioner Bryan to adjourn.

Vote Aye-5 Nay-0

Mayor

ATTEST:

Clerk