

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS MEETING
JULY 26, 2004
7:00 P.M.

Mayor Nancy R. May called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Nancy R. May, Commissioners Clinton E. Bryan, Jr., Max G. Cotten, Gene T. Brooks and Burnice Griffin, Jr. Commissioner Chris Walker was absent.

Other staff present: Manager David Hughes, Clerk Alice F. Lloyd, Attorney Paul S. Messick, Jr. and Planner David Monroe.

AGENDA APPROVAL

Motion made by Commissioner Bryan seconded by Commissioner Griffin to approve the agenda as presented.

Vote Aye-4 Nay-0

CONSENT AGENDA

Motion made by Commissioner Cotten seconded by Commissioner Bryan to approve the consent agenda.

- Minutes of the July 12, 2004 Board of Commissioners meeting.
Vote Aye-4 Nay-0

CITIZENS MATTERS

None

DISCUSSION ON PITTSBORO'S MAJOR THOROUGHFARE PLAN

Commissioner Cotten had prepared a written list of suggestions which are:

SUGGESTIONS FOR
PITTSBORO MAJOR THOROUGHFARE PLAN

1. The Loops

- a. Eastside: Move eastward to vicinity of business 64 and by-pass (Eubanks Road). Extend Southward to US 15/501 in vicinity of 3M.
 - b. Westside Loop: Improve Russell Chapel Road and Extend to NC 87 North. If it is going to extend beyond NC 87 to point where it crosses Business 64 it should be moved to Business 64 & Bypass merge.
2. Other suggestions
- a. Widen Hillsboro Street from Launis Street to US 64 bypass to provide continuous turn lane, curb and gutter at least one side but two sides would be best.
 - b. Increase pavement width NC87 north two feet on each side from bypass to Pittsboro.
 - c. Widen bridges over Robeson Creek on Sanford Road and NC 902 & NC 87.
 - d. Widen Sanford Road from Robeson Creek to NC 87/SR 1012 to provide continuous turn lane.
 - e. Install signal lights at Business 64/JA Farrell Street Intersection.
 - f. Install signal light at Hillsboro Street and Park Drive.
 - g. Extend NC 902 from its intersection with Goldston-Pittsboro Road (SR 1010) to NC 87 South.

Special Notation: Several years ago a group of citizens of which I was a member met with NCDOT Representatives and were told if US 15/501 bypassed Pittsboro consideration would be given to re-routing it from Pittsboro to Carthage via Goldston. Perhaps the County could become involved in exploring this possibility as it would connect the two County seats.

Submitted by Max G. Cotten

Planner Monroe stated that Mr. Alavi has meet with some of the property owners affected before the meeting tonight.

Planner Monroe stated that the map on the board is the current MTP for Pittsboro.

After discussion a motion was made by Commissioner Brooks seconded by Commissioner Cotten to send Commissioner Cotten's recommendation to NCDOT and to table this matter until the State makes the discussion on where the bypass is going.

Vote Aye-4 Nay-0

CHANGE ORDER #2 – SEWER REHAB

Motion made by Commissioner Cotten seconded by Commissioner Brooks to approve Change Order 2 of Sewer Rehabilitation Project.

Vote Aye-4 Nay-0

A COPY OF THE CHANGE ORDER IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES 149-151

REZONING – CHATHAM HABITAT

Commissioner Cotten stated he has a concern about traffic going out on West Street. He wanted to know if that will be addressed when the site plan is presented.

Motion made by Commissioner Cotten seconded by Commissioner Brooks to approve the rezoning request from Chatham Habitat.

Vote Aye-4 Nay-0

A COPY OF THE REZONING APPLICATION AND SUPPORTING DOCUMENTS IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES 152-157

PRESENTATION OF SENIOR PROJECT FROM ELIZABETH LINK

Ms. Elizabeth Link, recent graduate of North Carolina A&T University, presented a presentation of her senior project which was a study of the upper portion of Town Lake including its conversion back to a flowing creek and associated recreation/education park.

A COPY OF HER PRESENTATION IS INCLUDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES 158-167

Mayor May thanked Ms. Link for her presentation.

ATTENDING THE PLANNING BOARD MEETING

The Board agreed to attend the Planning Board meeting on August 2, 2004. They will be reviewing Powell Place Preliminary Subdivision Phase I Plan.

PRELIMINARY ASSESSMENT RESOLUTION

Motion made by Commissioner Cotten seconded by Commissioner Brooks to approve a preliminary assessment resolution, which will fund the reconstruction of the wastewater pump station at Pittsboro Christian Village which set a public hearing for August 23, 2004.

A PRELIMINARY ASSESSMENT RESOLUTION IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 168

SUP REQUEST – KAREN PHILLIPS

Karen and George Phillips have submitted an application for a special use permit. The property is located at 254 Oakwood Drive. The request is to convert an existing duplex to two separate town homes.

Motion made by Commissioner Cotten seconded by Commissioner Griffin to set a public hearing for August 23, 2004 at 7:00 p.m.

Vote Aye-4 Nay-0

TAX REFUND

Fifth Third Leasing Company has been paying taxes on equipment located at Townsend Processing Plant. Refund is for tax years 2000, 2001 and 2002. Total amount of refund is \$4,401.33.

Motion made by Commissioner Bryan seconded by Commissioner Griffin to refund Fifth Third Leasing Company \$4,401.33.

Vote Aye-4 Nay-0

COMMISSIONERS CONCERNS

Commissioner Cotten would like for the Board to consider some type of ordinance regulating non-profits, so that we will have some way to make sure we know who people are.

Manger Hughes stated he would check around to see how other communities handle this.

Commissioner Brooks stated he had spoke with someone at the Post Office (Veronica) and they had told him that employees have now been told to pay close attention to any mail from NC Department of Motor Vehicles.

Commissioner Brooks stated he would like to see a DMV (licenses & tags) office here at least part-time.

Commissioner Brooks stated he should have told the people present concerning Roberson Creek – there are a lot of springs and that the Town has been concerned about Robeson Creek for many years.

Commissioner Bryan thanked Connie McAdams for her letter.

COPY OF THE LETTER FROM CONNIE MCADAMS IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 169

Motion made by Commissioner Cotten seconded by Commissioner Brooks to adjourn.
Vote Aye-4 Nay-0

Nancy R. May, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk