

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
JUNE 23, 2003
7:00 P. M.

Mayor Nancy R. May called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Nancy R. May, Commissioner Max G. Cotten, Burnice Griffin, Jr., Clinton E. Bryan, Jr., Gene T. Brooks and Chris Walker.

Others present: Manager David Hughes, Clerk Alice F. Lloyd and Attorney Paul S. Messick, Jr.

DISPOSITION OF MINUTES

Motion made by Commissioner Bryan seconded by Commissioner Griffin to approve the minutes of the June 9, 2003 regular meeting and the June 16, 2003 special meeting and budget worksession.

Vote Aye-5 Nay-0

Motion made by Commissioner Walker seconded by Commissioner Bryan to go into a public hearing.

Vote Aye-5 Nay-0

CITIZENS MATTERS

Chuck Lewis would like for the board to consider waiving the 6-month waiting period, which is required by town ordinance before revisiting his request for a rezoning and PUD. He would like to bring the project back before the board (the same request). He did not expect with PUD approval that sewer was available. He would like to be able to proceed with the process because it is a long process – sewer allocation is not expected.

Commissioner Bryan stated he was thinking if we gave approval for the project it would mean sewer was available.

Chuck Lewis stated he did not have any expectations for the Board to go out to find sewer – there isn't any. When things are ready he will be ready to put nails up.

Commissioner Cotten stated he has the same concern as Commissioner Bryan and the zoning ordinance needs to be updated, Mr. Lewis needs to follow the normal channels by sending a request in writing.

PUBLIC HEARING

PUBLIC COMMENTS:

NONE

Motion made by Commissioner Walker seconded by Commissioner Bryan to go out of public hearing. Vote Aye-5 Nay-0

FY 2003-2004 BUDGET ORDINANCE

Commissioner Cotten stated approving the budget tonight with uncertainty about the half-cent sales tax – we may not receive this.

Commissioner Walker stated that both the House & Senate have the ½ percent included in their budgets.

Commissioner Cotten stated we might need to raise taxes to cover this.

Commissioner Walker stated he would rather get it from fund balance than to raise taxes.

Motion made by Commissioner Walker seconded by Commissioner Bryan to approve the FY 2003-2004 budget and Budget Ordinance.

Vote Aye-4 Walker/Bryan/Brooks/Griffin
Nay-1 Cotten

RESOLUTION ALLOWING ABSENTEE VOTING

Motion made by Commissioner Brooks seconded by Commissioner Walker to approve a resolution allowing absentee voting within the Town of Pittsboro.

Vote Aye-4 Nay-0

BUDGET AMENDMENTS FY 02-03

Motion made by Commissioner Cotten seconded by Commissioner Bryan to approve the budget amendments for FY 2002-2003 as submitted.

Vote Aye-5 Nay-0

A COPY OF THE BUDGET AMENDMENTS ARE RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE

REVIEW OF INFORMATION SHEET FOR
TOWN BOARD MEETINGS

Commissioner Cotten suggested that maybe it should be included that witnesses will be sworn in during public hearings. He feels what has been prepared was good.

Motion made by Commissioner Cotten seconded by Commissioner Griffin to approve the information sheet as presented with the addition of a statement that during zoning matters they may submit sworn statements or be sworn in before they speak.

Commissioner Brooks stated we do need something for the Board and all parties about procedures during a zoning manner for a SUP, but what is presented tonight is for general information for citizens who attend our meetings.

Commissioner Cotten amended his motion and Commissioner Griffin amended his second to approve the information sheet as presented and that the matter regarding SUP be on the next agenda.

Vote Aye-5 Nay-0

CLUB INSIGHT

They requested that their proposal for use of the Community Building be withdrawn for now.

DEBT SETOFF PROGRAM

Motion made by Commissioner Brooks seconded by Commissioner Walker to approve a Resolution authorizing the Town to use the NC Local Government Debt Setoff Program.

Commissioner Walker asked about whether there were two fees – collection and assistance. Town Clerk is to check on this and advise the Board.

Vote Aye-5 Nay-0

A RESOLUTION ENTITLED NC LOCAL GOVERNMENT DEBT SETOFF PROGRAM IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE

CHANGE ORDER 3 PHASE 1 SIDEWALK PROJECT

Hydrostructures requests the Town formally approve change order 3 in phase 1 of the sidewalk project. Town of Pittsboro personnel was scheduled to move the culvert at Lockville Street and Pittsboro Elementary School Road to provide adequate space for the sidewalk. The associated asphalt and earthwork involved to move this culvert was judged by the Town Public Works Director and Hydrostructures to be disruptive and more costly than having two catch basins installed by Sandhills Contractors. The total cost for the two catch basins, associated piping and earthwork is \$1,400.00

Motion made by Commissioner Cotten seconded by Commissioner Walker to approve Change Order 3 – Phase 1 Sidewalk Project in the amount of \$1,400.00.

Vote Aye-5 Nay-0

CHANGE ORDER 3 PHASE 1 – SIDEWALK PROJECT IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE

PHASE 2 - SIDEWALK PROJECT

Motion made by Commissioner Cotten seconded by Commissioner Griffin to award the contract for Phase 2 of the Sidewalk Project to Sandhills Contractors in the amount of \$196,303.31 with contingency.

Vote Aye-5 Nay-0

A COPY OF THE BID IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES

COMMISSIONER CONCERNS

The Board directed Manager Hughes to look into the price for additional sidewalk extension.

Commissioner Cotten stated he would like for the Board to consider reversing a vote that was made on June 16, 2003, and he would like for memo he prepared to be included in the records on this meeting why he voted the way he did.

A COPY OF COMMISSIONER COTTEN’S MEMO IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE

Commissioner Bryan stated we have three banks in Town that pay utilities, taxes, waste fees and he would like to see us do a little more business with our local banks – he was just putting this out for the Board to consider.

Commissioner Cotten stated we need to look at this and Commissioner Brooks said he felt it is a good idea.

Commissioner Brooks asked that Manager Hughes try contacting David Owens.

Mayor May suggested that a letter of appreciation be sent to the Garden Club.

Motion made by Commissioner Cotten seconded by Commissioner Bryan to send a letter of appreciation to the garden club.

Vote Aye-5 Nay-0

Motion made by Commissioner Cotten seconded by Commissioner Bryan to adjourn.
Vote Aye-5 Nay-0

Mayor

ATTEST:

Clerk