

MINTUES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
DECEMBER 11, 2000

Mayor Charles R. Devinney called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Charles R. Devinney, Commissioner Max G. Cotten, Burnice Griffin, Jr., Ethel F. Burns, Clinton E. Bryan, Jr. and Gene T. Brooks.

Others present: Manager Hugh Montgomery, Clerk Alice F. Lloyd and Attorney Paul S. Messick, Jr.

DISPOSITION OF MINUTES

Motion made by Commissioner Burns seconded by Commissioner Bryan to approve the minutes of the November 27, 2000 meeting.

Vote Aye-5 Nay-0

CITIZENS MATTERS

NONE

ECONOMIC DEVELOPMENT

Mr. Tony Tucker, Executive Director of the Chatham County Economic Development Commission was present to share his thoughts with the board regarding recruitment of business in Pittsboro and Chatham County.

Mr. Tucker made spoke with the board about development in Chatham County and asked the board if they had any questions he could answer.

Mayor Devinney asked what it would take to get industry development into Pittsboro.

Mr. Tucker stated we need telephone communication, water & sewer availability, infrastructure, office park type setting, he is finding that they are wanting nicer settings than in the past and not only that we have water and sewer available, but that we have it in the right place.

Commissioner Burns what involvement does the Town need to have in recruiting in Pittsboro?

Mr. Tucker stated we do not have water and sewer, or not in the places it is needed.

He further stated that 3M would impact Pittsboro with on going capital improvement projects.

Powell Place is a good location but we need to work on water and sewer. It is perfect for a hotel, fast food restaurant, etc.

Inco Alloy, 100 acres. We have got to have a product to sell.

Biolex is now located in the old Kayser-Roth Building.

Tony Tucker stated he has been talking to investors about building a wet lab in this area.

Mayor Devinney stated Pittsboro has very little industry, low employment, and we are working on increasing our water and sewer capacity but we never qualify for any grant monies, so how do we tackle this problem.

Mr. Tucker stated we need to lobby for getting the tier changed.

The board thanked Mr. Tucker for coming tonight.

Motion made by Commissioner Brooks seconded by Commissioner Bryan to excuse Commissioner Burns. Vote Aye-4 Nay-0

AUDIT

Mr. Bobby Wood and Lynda Ward were present representing Bobby Wood, CPA.

Mr. Wood stated the Town has made a good positive trend in the water and sewer fund and a positive overall trend with our finances, which is excellent. He would like to credit this to the new Town Manager.

Commissioner Bryan wanted to thank them for doing an excellent job.

Motion made by Commissioner Bryan seconded by Commissioner Brooks to approve the audit for FY 99-00. Vote Aye-4 Nay-0

Motion made by Commissioner Bryan seconded by Commissioner Brooks to approve the audit contract with Bobby Wood CPA for FY 00-01.

Vote Aye-4 Nay-0

BLOODBORNE PATHOGEN

Manager Montgomery stated he would like for the board to consider a Memorandum of Understanding between Donna Johnson and the Town of Pittsboro for implementation of a safety program as it relates to Bloodborne Pathogen Exposure Control.

Commissioner Cotten stated we can not afford a full-time employee and a contract seems to be the most effective and least expensive way to handle this.

Motion made by Commissioner Brooks seconded by Commissioner Cotten to approve the Memorandum of Understanding between Donna Johnson and the Town of Pittsboro for implementation of a safety program as it relates to Bloodborne Pathogen Exposure Control on a interim basis until details can be worked out, and to make sure that the agreement includes on-call services.

Vote Aye-4 Nay-0

A MEMORANDUM OF UNDERSTANDING BETWEEN DONNA JOHNSON AND THE TOWN OF PITTSBORO IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES

Motion made by commissioner Brooks seconded by Commissioner Cotten to request that the County coordinate the shots for Siler City, Pittsboro, County and any other municipality within the County that the shots at cost to be done by the County Health Department.

Vote Aye-4 Nay-0

PARKS AND RECREATION ADVISORY BOARD

Commissioner Cotten stated he brought this before the board tonight for review and stated this is an ordinance that is already on the books and he would like the Board's opinion on it.

Commissioner Brooks stated he would like time to study it.

What do we get for our tax dollars and a citizen of the Town as far as recreation is concerned? According to our tax bill a certain percentage of our tax dollar goes toward recreation. How much money is paid out to other areas?

Motion made by Commissioner Bryan seconded by Commissioner Cotten to table this into the first meeting in January.

Vote Aye-4 Nay-0

IMPROVEMENTS – PUBLIC WORKS SHOP

Manager Montgomery stated over the last twelve months several improvements have been made to the Public Works Shop and Yard. They are currently requesting that the board consider the following:

Existing oil furnace has failed completely and cannot be used. This furnace is over 15 years old. The failure of the aged furnace means that only portable heat sources are available to our employees. To this date we have had five different companies evaluate our facility and each were requested to make a proposal. We have received one formal proposal, \$3,850 for two 200,000 ceiling mount propane heaters.

At present our employees in public works and utilities do not have an area that can be described as a “breakroom”. We stage our activities, eat lunch, do minor repairs and have safety meeting around a cast off meeting room table. The table is located in the open shop area.

Manager Montgomery and Mr. Poteat would like to recommend that we enclose a part of the shop for use as a breakroom with a separate HVAC system from the rest of the shop and install a separate heat source which is needed to keep equipment from freezing and a temperature area for vehicle storage and maintenance.

Manager Montgomery stated funds remaining in Public Buildings for Contracted Service is \$4,500 and in Public Works and Utilities 308300.741 Capital Outlay Equipment and Building \$11,300 of the \$14,600 anticipated for an equipment shed.

Mr. Poteat has obtained a price of \$4,500 from a local General Contractor, also a licensed civil engineer, to enclose approximately 800 sq. ft., with sheet rock, insulated and place baseboard heat. To engineer the ceiling so that we have the ability to store items on top.

In addition to the breakroom he would like to replace the one existing metal door and frame with a higher grade door and add a second exit door on the west side of the shop. Price for these improvements will likely be \$1,100.

Install one (1) 200,000 Btu propane heater for the shop @	\$2,200
Total	7,800

He would request the authority to utilize funds currently budgeted in the previously mentioned line items, to move the proposal forward, with a total project amount not to exceed \$8,500 with a full accounting upon completion.

Motion made by Commissioner Brooks seconded by Commissioner Cotten to authorize the Manager to move the above-mentioned project forward.

Vote Aye-4 Nay-0

Commissioner Brooks asked if it would be worth pursuing to have five portable propane heaters.

SALE ASSETS

Manager Montgomery advised the Board that the Town received \$7,556.50 from the auction of Surplus property, which was approved at the October 9, 2000 meeting.

Motion made by Commissioner Brooks seconded by Commissioner Bryan to acknowledge the sale of fixed assets in accordance with Board direction as approved at the October 9, 2000 meeting.

Vote Aye-4 Nay-0

FYI

Updated draft Alarm Ordinance.

Proposal for Professional Services: Conceptual Industrial Development Plans.

Copy of letter to Mr. Rosser, Division 8 Engineer regarding Utility Agreement.

Copy of grant proposal to the Clean Water Management Trust Fund for the construction of an "Artificial Wetland".

COMMISSIONER CONCERNS

Commissioner Brooks stated he is not opposed to recreation he just does not feel that we should have to pay for it.

Motion made by Commissioner Brooks seconded by Commissioner Bryan that refreshments be provided for Town Employees for Christmas and that the Board makes a contribution.

Vote Aye-4 Nay-0

A total of \$50.00 was collected.

Commissioner Bryan asked about the Brown Street sewer project.

Motion made by Commissioner Burns seconded by Commissioner Bryan to go out of closed session. Vote Aye-5 Nay-0

Motion made by Commissioner Brooks seconded by Commissioner Bryan to adjourn. Vote Aye-5 Nay-0

Mayor

ATTEST:

Clerk