

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
MAY 10, 2004
7:00 P.M.

Mayor Nancy R. May called the meeting to order and gave invocation.

ATTENDANCE

Members present: Mayor Nancy R. May, Commissioner Max G. Cotten, Burnice Griffin, Jr., Gene T. Books and Clinton E. Bryan, Jr. Commissioner Chris Walker was absent.

Other staff present: Manager David Hughes, Clerk Alice F. Lloyd, Attorney Paul S. Messick, Jr. and Planner David Monroe.

APPROVAL OF AGENDA

Motion made by Commissioner Cotten seconded by Commissioner Griffin to approve the agenda as presented.

Vote Aye-4 Nay-0

CONSENT AGENDA

Motion made by Commissioner Cotten seconded by Commissioner Griffin to approve the consent agenda which contains the following:

- Minutes of the April 12, 2004 meeting
- Minutes of the April 26, 2004 meeting
- Budget amendment/project budget for Sewer Rehabilitation Project.

Vote Aye-4 Nay-0

REGULAR MEETING AGENDA

CITIZENS MATTERS

NONE

OLD BUSINESS

SET A DATE FOR JOINT MEETING WITH COUNTY COMMISSIONERS

Consider dates for joint meeting with Chatham County Board of Commissioners. Dates to be considered are June 3rd and June 10th. Topics of discussion to include County allocation in lieu of taxes, water service and infrastructure in the ETJ, and a regional wastewater plant.

It was the consensus of the board to meet with the County Board of Commissioners on June 10, 2004 at 7 p.m. at CCCC.

HORTON SCHOOL LOOP

Commissioner Cotten stated he had met with a County School Representative to come up with a feasible solution to the concern:

School System Must:

1. Secure Easement from fire department.
2. Install collection basin and correct drainage problem along department property line.
3. Purchase rock to stabilize dirt drive beginning at gym and running westward to main school drive. (Behind fifth and sixth grade building)
4. Place two gates so dirt drive can be closed during school hours.

Town will need to:

1. Resurface portion of George Moses Horton Road.
2. Erect two one way signs.
3. Request NC DOT to widen east side of Sanford Road from East Cornwallis Street to George Moses Horton Road to provide exit lane.
4. Petition NCDOT to install traffic light at exit from school/fire department.

Commissioner Bryan stated we should let them figure it out.

CERTIFICATE OF SUFFICIENCY/PUBLIC HEARING

Motion made by Commissioner Bryan seconded by Commissioner Cotten to accept the Certificate of Sufficiency from the Town Clerk for the Annexation Request from Michael Peele.

Vote Aye-4 Nay-0

Motion made by Commissioner Bryan seconded by Commissioner Cotten to schedule a public hearing for May 24, 2004 on the petition for annexation from Michael Peele.

Vote Aye-4 Nay-0

NEW BUSINESS

EXTENSION OF AGREEMENT – WASTE MANAGEMENT

Kathy MacNish and Chip Dodd were present. Ms. Dodd went over their request for an extension of the current contract.

Motion made by Commissioner Brooks seconded by Commissioner Cotten to approve a three year extension to the current agreement with Waste Management.

Vote Aye-4 Nay-0

A COPY OF THE LETTER FROM WASTE MANAGEMENT IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES

HEALTH BENEFITS

John Gasiorowski of JRW and Associates was present to go over the 2004 benefit comparison for the Town of Pittsboro's health insurance from United Healthcare, Inc. and Blue Cross Blue Shield.

The Town's savings could be over \$40,000 annually if we choose United Healthcare, Inc.

A COPY OF THE BENEFIT COMPARISON IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES

Commissioner Brooks asked if the Board needed to make a motion.

Manager Hughes stated no it can be handled administratively.

WATER CONNECTION EXTENSION POLICY

Manager Hughes stated he wanted direction from the board.

Motion made by Commissioner Cotten seconded by Commissioner Griffin to prepare a policy to allow connection to water line being extended down Russell Chapel Road and bring it back to the next meeting.

Vote Aye-4 Nay-0

**ZONING ORDINANCE AMENDMENT
TO SCHEDULE A PUBLIC HEARING**

The Planning Board recommended that the Board of Commissioners schedule a public hearing to work toward amending Section 6.15.1d relating to signs in residential districts.

Motion made by Commissioner Brooks seconded by Commissioner Griffin to set a public hearing to correct a typographical error to existing sign ordinance for May 24, 2004.

Vote Aye-4 Nay-0

ABC BOARD REQUEST

The North Carolina ABC commission has requested all three ABC boards operating in Chatham County address store profitability situations and asked us to consider the concept of creating one consolidated ABC System in Chatham County.

The Pittsboro ABC Board members have examined their financial records and profitability status and can see no financial benefit to such a merger.

Motion made by Commissioner Cotten seconded by Commissioner Brooks to send a letter in support of the Pittsboro ABC Store continuing to operate as it currently is.

Vote Aye-4 Nay-0

COMMISSIONER CONCERNS

NONE

STAFF REPORTS

Attorney Messick stated the Judge in the Thrift/Woods lawsuit granted the Plaintiff's motion for Summary Judgment. The net result of the order is that the decision of the Board of Commissioners approving the rezoning of Lot A was invalid since a ¾ majority was required because of the protest petition filed by Mr. Thrift. Since the rezoning was deemed invalid, the special use permit based thereon was also invalid.

Manager Hughes reported on the budget preparation and one major item was water sales – which he is going to budget \$470,000 which is down from the \$630,000 budget this fiscal year.

He would like input from the board as to how to handle this deficit:

- Transfer from fund balance
- Rate increase
- Cut operating costs
- Lay-off one person at the water plant – he would recommend not cutting staff

Commissioner Brooks stated we have managed to keep our water and sewer fund and the general fund separate and he hopes we can continue to do it that way. The auditor has told us to try to increase our fund balance and he would hate to use all of it up to pay for operating expenses.

General Fund - have included funds for the following:

- Roadway improvements - \$60,000
- Sidewalk Salisbury Street - \$15,000
- Carpeting in Town Hall
- Chipper

Manager Hughes stated it has been seven (7) years since we had a tax increase.

Commissioner Bryan stated he would like to see a combination of rate increase and fund balance appropriation in the Enterprise fund.

CLOSED SESSION

Motion made by Commissioner Bryan seconded by Commissioner Griffin to go into closed session pursuant to NCGS 143-318.11(a)5 to discuss the possible acquisition of real property and NCGS 143-318.11(a)6 to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee.

Vote Aye-4 Nay-0

Motion made by Commissioner Bryan seconded by Commissioner Griffin to go out of closed session.

Vote Aye-4 Nay-0

REGULAR MEETING

Motion made by Commissioner Bryan seconded by Commissioner Cotten to adjourn.

Vote Aye-4 Nay-0

Nancy R. May, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk