

## Site Plan Checklist

Is Plan required? \_\_\_\_\_ If yes, reason \_\_\_\_\_

Has engineer, architect or surveyor completed plan? \_\_\_\_\_

### 15.3 Preparation of Plans

#### A. Required items

##### 1. General Development

- a. Boundary of property by courses and distances, area, present zoning \_\_\_\_\_
- b. Angle of departure of adjoining property, street. \_\_\_\_\_
- c. Owner and use of abutting properties. \_\_\_\_\_
- d. Widths and names of abutting streets. \_\_\_\_\_
- e. Dimensions for locating boundaries. \_\_\_\_\_
- f. Date, north point, scale @ 1"=50' \_\_\_\_\_
- g. Name(s), address(es) of owner(s), applicant(s). \_\_\_\_\_
- h. All setback lines, easements, covenants, row. \_\_\_\_\_
- i. Topo @ 2' contours within 100' of bldgs. \_\_\_\_\_
- j. Boundaries of flood zones and watersheds. \_\_\_\_\_
- k. Name, address, signature, reg. number of preparer. \_\_\_\_\_

##### 2. Existing Improvements

- a. Sidewalks, streets, alleys and easements. \_\_\_\_\_
- b. Buildings and structures. \_\_\_\_\_
- c. Driveways, entrances, exits, parking, loading. \_\_\_\_\_
- d. Sanitary sewer system. \_\_\_\_\_
- e. Water mains and hydrants. \_\_\_\_\_
- f. Gas, power and phone lines. \_\_\_\_\_
- g. Recreation and open space. \_\_\_\_\_
- h. Storm drainage system (natural and artificial). \_\_\_\_\_

##### 3. Proposed Improvements.

- a. All proposed streets, alleys etc. dedicated to public use. \_\_\_\_\_
- b. Buildings and structures
  1. Distance between buildings. \_\_\_\_\_
  2. Number of stories (height). \_\_\_\_\_
  3. Number of units. \_\_\_\_\_
  4. Structures above building height limit. \_\_\_\_\_
  5. In watershed, impervious surface area and percent. \_\_\_\_\_
- c. Driveways, entrances, exits parking and loading. \_\_\_\_\_
  1. Number of parking spaces. \_\_\_\_\_
  2. Number of loading spaces. \_\_\_\_\_
  3. Typical section and pavement structure. \_\_\_\_\_
- d. Sanitary sewer system (public and private). \_\_\_\_\_
- e. Water mains and hydrants (public and private). \_\_\_\_\_
- f. Gas, power and phone lines. \_\_\_\_\_
- g. Utility, grading, clearing and landscaping plans. \_\_\_\_\_

- h. Recreation, open spaces and buffers. \_\_\_\_\_
- i. Stormwater management plans. \_\_\_\_\_
- j. Finish grades @ 2 foot contours for improvements. \_\_\_\_\_

**B. Required Improvements.**

- 1. In order to ensure public safety, general welfare and convenience:
  - a. Pedestrian access network. \_\_\_\_\_
  - b. Connection of walkways and driveways of adjacent dev. \_\_\_\_\_
  - c. Screening, fences, walls, curb and gutter as required. \_\_\_\_\_
  - d. Easements or row to be publicly maintained. \_\_\_\_\_
  - e. Extension or construction of service road where required. \_\_\_\_\_
  - f. Landscape plan. \_\_\_\_\_
    - 1. New plantings. \_\_\_\_\_
    - 2. Existing vegetation to be retained. \_\_\_\_\_
    - 3. Any disturbance to existing vegetation for utilities. \_\_\_\_\_