

AGENDA  
TOWN OF PITTSBORO  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, JANUARY 14, 2013  
7:00 PM

Call to order - Mayor Randy Voller

Invocation – moment of silence

Mayor Voller will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

**CEREMONIAL AGENDA**

Former Water Plant Superintendent Scott Jewell will introduce the new Water Plant Superintendent Adam Pickett.

**CONSENT AGENDA**

Mayor Voller will ask for a call for action on the consent agenda. **(A motion will be made to either approve the consent agenda as proposed or a motion will be made to modify the consent agenda).**

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

1. Approve minutes of the December 10, 2012 regular meetings.

**Action recommended: Approve the minutes.**

2. Resolution of Respect for Daniel Kuhfahl.

**Action recommended: Approve the Resolution**

3. Approve Project Agreement with the North Carolina Department of Transportation (NCDOT) to extend sidewalk on East Street.

**Action recommended: Authorize signatures on the Project Agreement.**

4. Review Resolution and Ordinance Amending Capital Projects Budget for the Hillsboro Street Transmission Line Replacement Project to accept additional Community Development Block Grant funds. (Mandy Cartrette).

**Action recommended: Adopt the Resolution and Ordinance accepting the additional \$100,000 in Community Development Block Grant funds.**

End of consent agenda.

## **REGULAR MEETING AGENDA**

Citizens Matters

### **OLD BUSINESS**

1. Relocation of Planning/Engineering Departments to office space outside of Town Hall (Bryan Gruesbeck).

**Action recommended: Direct Town Manager to execute a lease agreement.**

2. Review a policy for the acceptance of credit cards for payment of water and sewer bills. (Mandy Cartrette)

**Action recommended: Receive presentation; approve policy, if appropriate.**

3. Discuss draft text amendment for a new Conditional Zoning Ordinance (Stuart Bass).

**Action recommended: Review and provide direction to Staff.**

4. Budget Retreat Agenda

**Action recommended: Review and provide feedback and alternate date/time for session, if appropriate.**

### **NEW BUSINESS**

1. Resolution of the Board of Commissioners Awarding to Retiring Police Chief David D. Collins His Badge and Service Firearm (Bryan Gruesbeck).

**Action recommended: Approve the Resolution, thereby authorizing Chief Collins to retain his firearm and badge upon retirement.**

2. Review disc golf fundraising proposal.

**Action recommended: Approve the agreement authorizing the Town Manager to secure the services of Houck Design to raise funds for the Rock Ridge Park Disc Golf Course.**

## **CLOSED SESSION**

Pursuant to GS 143-318.11(a)(6) regarding a personnel matter.

### **CAPITAL PROJECTS REPORT**

1. Manager's Update on Capital Projects.

**Action recommended: Receive the report.**

Mayor Updates

- EDC
- RPO
- Solid Waste
- Fairground Association
- PMA/Downtown

Commissioner Concerns

FYI -

1. Bi-weekly process report – Hillsboro Street Transmission Line.