

AGENDA
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, JUNE 13, 2011
7:00 PM

Call to order - Mayor Randy Voller

Invocation –

Mayor Voller will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

CONSENT AGENDA

Mayor Voller will ask for a call for action on the consent agenda. **(A motion will be made to either approve the consent agenda as proposed or a motion will be made to modify the consent agenda).**

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

1. Approve minutes of the May 16, 2011 budget work session.

Action recommended: Approve the minutes.

2. Approve minutes of the May 23, 2011 regular meeting.

Action recommended: Approve the minutes.

3. A Resolution Declaring June 2011 to be Lyme Disease Awareness Month.

Action recommended: Adopt the resolution.

End of consent agenda.

REGULAR MEETING AGENDA

Citizens Matters

OLD BUSINESS

1. Comprehensive Transportation Plan Update (Will Letchworth, PE, Director of Traffic Engineering and Transportation Planning, Wilbur Smith Associates).

Action recommended: Receive the report.

2. Fiscal Year 2011-2012 Budget.

Action recommended: Receive the Manager's report, adopt the budget ordinance and adopt the resolution approving the Capital Improvement Program Plan.

NEW BUSINESS

1. Contract Award: Hillsboro Street Transmission Line Community Development Block Grant (CDBG) Grant Administration Contract.

Action recommended. Adopt the resolution.

2. Chatham County Bicycle Plan Presentation. (Melissa Guilbeau, Chatham County Transportation Planner).

Action recommended. Receive the report.

3. Clark-Piper Site Plan Review: Proposed Bed and Breakfast.

Action recommended: Consider the recommendations of the Planning Director and Planning Board.

4. Update on the NCDOT Transportation Improvement Program. (Mayor Voller).

Action recommended: Receive the report.

5. Appointment of Members of the Town Of Pittsboro Board of Alcoholic Beverage Control.

Action recommended: Appoint three new members of the ABC Board and designate one as the Chair of the ABC Board.

CAPITAL PROJECTS REPORT

1. Manager's Update on Capital Projects.

Action recommended: Receive the report.

Mayor Updates

- EDC
- RPO
- Solid Waste
- Fairground Association
- PMA/Downtown

Commissioner Concerns

FYI -

1. Town Financial Expenditure Statements for the Month Ending May 31, 2011.
2. Town Financial Revenue Statements for the Month Ending May 31, 2011.
3. Water and Sewer Revenues – Budget vs. Actual for FY 2010/2011.
4. NCDENR letter of June 2, 2011; RE: Issuance of Permit Modification and Renewal, NPDES Permit No. NC0023354, Town of Pittsboro WWTP, Chatham County, Facility Class III.
5. U. S. Census Bureau information.
6. Memorandum dated 4/27/11 from Hydrostructures.
7. Town Manager's letter of June 8, 2011; RE: Letter of Appreciation to NCDOT staff.