

AGENDA
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, SEPTEMBER 12, 2011
7:00 PM

Call to order - Mayor Randy Voller

Invocation –

Mayor Voller will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

CONSENT AGENDA

Mayor Voller will ask for a call for action on the consent agenda. **(A motion will be made to either approve the consent agenda as proposed or a motion will be made to modify the consent agenda).**

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

1. Approve minutes of the August 22, 2011 regular meeting.

Action recommended: Approve the minutes.

End of consent agenda.

REGULAR MEETING AGENDA

Citizens Matters

OLD BUSINESS

1. Pittsboro Business Association Request for Funding for “Pittsboro by Gaslight” (Samantha Birchard, President, Pittsboro Business Association).

Action recommended: Consider the Recommendations of the Town Manager and Town Attorney.

2. Update on the Special Use Permit Application – School (academic) private, Haw River Christian Academy, 50 West Salisbury Street.

Action recommended: Schedule a public hearing for September 26, 2011.

3. Update on the Report on the Personnel Market Study.

Action recommended: Receive the report.

4. Town of Pittsboro Personnel Policy Manual. Action recommended:

Adopt the resolution approving the revised Town of Pittsboro Personnel Policy Manual.

5. Proposal to Install Fencing at Southern Park.

Action recommended: N/A. Discussion Item.

NEW BUSINESS

1. Selection of Delegates to the NC Governor's Forum on Small Town Competitiveness.

Action Recommended: Select two delegates to the Governor's Forum.

2. Site Plan SP-2011-03: Maple Leaf Construction.

Action Recommended: Consider the recommendations of the Planning Director and Planning Board.

CAPITAL PROJECTS REPORT

1. Manager's Update on Capital Projects.

Action recommended: Receive the report.

Mayor Updates

- EDC
- RPO
- Solid Waste
- Fairground Association
- PMA/Downtown

Commissioner Concerns

FYI -

1. Town Financial Expenditure Statements for the Month Ending August 31, 2011.
2. Water and Sewer Revenues – Budget vs. Actual for FY 2011/2012.

3. Town Manager's letter of August 18, 2011; RE: Jordan New Development Stormwater Rule 15A NCAC 2B .0265 Local Stormwater Program.
4. Department of Commerce letter of August 18, 2011; RE: Release of Funding Approval Conditions (DB0811-5) CDBG Number: **5-D-2087**.
5. Town Manager's letter of August 17, 2011; RE: "EXTENSION REQUEST WORKSHEET" for Pittsboro's Hillsboro Street Transmission Line Replacement Project (05-D-2087).
6. TJGOG e-mail of August 29, 2011; RE: Update on TARPO SPOT Projects.
7. Town Manager's memo of September 8, 2011; RE: Congratulations to Finance Officer, Mandy Cartrette on her acceptance into the UNC School of Government Class of 2011/2012 for the annual Municipal and County Administration Course.