

AGENDA
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, SEPTEMBER 24, 2012
7:00 PM

Call to order - Mayor Randy Voller

Invocation – moment of silence

Mayor Voller will present the agenda to be set (A motion will be made to either approve the agenda as proposed or a motion will be made to modify the agenda).

CONSENT AGENDA

Mayor Voller will ask for a call for action on the consent agenda. **(A motion will be made to either approve the consent agenda as proposed or a motion will be made to modify the consent agenda).**

The Board of Commissioners uses a Consent Agenda to act on non-controversial and routine items quickly. The Consent Agenda is acted upon by one motion and vote of the Board. Items may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board member or citizen. The Consent Agenda contains the following items:

1. Approve minutes of the September 10, 2012 regular meeting.

Action recommended: Approve the minutes.

2. Budget Amendment Adjusting Revenue Projections for Utility Rate Increases Effective January 1, 2013.

Action recommended: Adopt the budget amendment ordinance.

3. Adoption of Revised Records Retention and Disposition Schedule.

Action recommended: Adopt the Revised Records Retention and Disposition Schedule.

4. Acceptance of Community Conservation Assistance Program (CCAP) Grants.

Action recommended: Adopt the resolution accepting the grant.

5. Resolution Approving Financing Terms for the BB&T \$249,000 Installment Loan for the Hillsboro Street Transmission Line Project.

Action recommended: Adopt the resolution.

End of consent agenda.

REGULAR MEETING AGENDA

Citizens Matters

OLD BUSINESS

1. Small Town Main Street Program Update (Paul Horne, Parks Planner/Zoning Enforcement Officer).

Action recommended: Receive the report.

2. Capital Project Budget for the Connection of Springdale and Fox Chapel.

Action recommended: Adopt the resolution and adopt the budget ordinance.

NEW BUSINESS

1. Update on the Pittsboro ABC Board FY 2012-2013 Budget (Jim Nass, ABC Board Chairman).

Action recommended: Receive report.

2. Chatham County Solid Waste Management Plan 2012 to 2022 (Dan LaMontagne, Director, Division of Environmental Quality, Chatham County).

Action recommended: Receive report.

3. Parks Wayfinding Signage Conceptual Design. (Paul Horne, Parks Planner and Buzz Bizzell, Bizzell Design).

Action recommended: Receive report and provide guidance and direction to the staff on how to proceed with development of a Parks Wayfinding Signage Project.

4. Chatham Comprehensive Transportation Plan Capacity Deficiency Presentation. (Brendan Merithew, NCDOT Transportation Planning).

Action recommended: Receive report.

5. Appointment of Members to the Parks and Recreation Advisory Board. (Paul Horne, Parks Planner).

Action recommended: Make the appointments.

6. Text Amendment to the Town of Pittsboro Personnel Policy Manual.

Action recommended: Approve the proposed text amendment.

7. Zoning Ordinance Text Amendment on Hydraulic Fracturing.

Action recommended: Review the recommended text amendment and set a public hearing for October 22, 2012.

8. Appointment of an Interim Town Manager with an effective date of October 1, 2012.

Action recommended: Make the appointment.

9. Appointment of an ex officio member to the Chatham County Chamber of Commerce with an effective date of October 1, 2012.

Action recommended: Make the appointment.

CAPITAL PROJECTS REPORT

1. Manager's Update on Capital Projects.

Action recommended: Receive the report.

Mayor Updates

- EDC
- RPO
- Solid Waste
- Fairground Association
- PMA/Downtown

Commissioner Concerns

FYI -

1. Tentative Future Agendas September 24, 2012.
2. Hillsboro Street Water Main Project Newsletter of September 17, 2012.

3. Finance Officer's Memo of September 24, 2012; RE: Trip Report on Staff Visit to the Local Government Commission, Debt Management Section.
4. Contract for NC Rural Center Building Reuse Program Grant Administration dated September 17, 2012.
5. NCDENR e-mail of September 14, 2012; RE: EMC Approval of Pittsboro's Jordan New Development Program.