



# Town of Pittsboro, North Carolina

Department of Planning

(919) 542-1655

## MEMORANDUM

TO: Bryan Gruesbeck, Town Manager

FROM: Jeff Jones, Planning Director

SUBJECT: Chatham Park Additional Elements

DATE: May 5, 2016

Staff has received the Additional Elements submittal as detailed in Article 10 of the Master Plan. Those Additional Elements are as follows:

- a. Tree Protection Plan
- b. Master Signage Plan
- c. Master Parking and Loading Plan
- d. Master Lighting Plan
- e. Master Landscaping Plan
- f. Development Phasing Plan, which will address additional items and/or provide more details with respect to items addressed in the development phasing plan included in the Master Plan
- g. Affordable Housing Plan
- h. Master Public Facilities Plan, which will address additional items and/or provide more details with respect to items addressed in the utility plan and public service plan included in the Master Plan. The Master Public Facilities plan will address all of the following:
  - 1)Town Administration
  - 2)Police
  - 3)Fire
  - 4)Schools
  - 5)Parks and Recreation
  - 6)Water Supply and Distribution
  - 7)Sewer Collection and Treatment
- i. Master Transit Plan, which will address additional items and/or provide more details with respect to items addressed in the multi-modal transportation plan included in the Master Plan
- j. Master Open Space Plan, which will address additional items and/or provide more details with respect to items addressed in the greenways, recreation space, and open space plan included in the Master Plan
- k. Master Stormwater Manual, which will address additional items and/or provide more details not addressed in the general plan addressing stormwater included in the Master Plan
- l. Master Public Art Plan

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The Additional Elements review period will take several months to complete. Staff hopes to engage with community stakeholders that will help review the additional elements and provide comments. Community Stakeholders may include, but are not limited to Chatham Conservation Partnership, Triangle J Council of Governments, Chatham County Arts Council to name a few. Details on specific stakeholder meetings/comments will be forthcoming.

Chatham Park indicates that they wish to hold several drop-in workshops on the Additional Elements. Those workshops would be held at their facility and would be in addition to any public workshop/meeting and public hearings that the Town will facilitate over the review period.

**Action Required:** Please take time to review the Additional Elements and provide comment and direction on the review of the Additional Elements.