



# Town of Pittsboro, North Carolina

Department of Planning

(919) 542-1655

## MEMORANDUM

TO: Bryan Gruesbeck, Town Manager

FROM: Jeff Jones, Planning Director

SUBJECT: Chatham Park Additional Elements Public Hearing

DATE: December 7, 2016

**Background:** The Chatham Park Additional Elements committee has completed its review of the first set of Elements and has presented its recommendations during the November 28<sup>th</sup> Town Board meeting. As part of the review and approval process the Town is required to hold Public Hearings before considering any or all elements for approval.

As such the Town Board of Commissioners set a Public Hearing for December 12<sup>th</sup> on the following elements: Phasing, Signage, Parking & Loading, and Lighting.

Attached to this memo are all the comments that have been received to date regarding Chatham Park Additional Elements.

**Action Required: Hold the Public Hearing**

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