

MEMORANDUM

TO: Board of Commissioners

FROM: William G. Terry, Mayor

SUBJECT: Mayor's Recommendations for Appointments to the Planning Board

DATE: May 12, 2014

The purpose of this memorandum is to present the Mayor's recommendations for appointments to the Planning Board as required by Chapter 27, Article XII of the Town Code. (See the attached text from Chapter 27, Article XII).

The Town published a public notice in the Chatham Record soliciting applications from individuals interested in serving on the Town's Planning Board on April 10th and April 17th. Concurrently, we placed a Planning Board vacancy announcement on the Town's website beginning on about April 1, 2014. (See attached notice.)

To date, the Town Clerk has received valid applications from four candidates to fill one in-town vacancy and no applications from candidates to fill alternate position from within the Town's ETJ. I have reviewed all applications as required by Chapter 27, Article XII and summarized each application on the attached spread sheet. The applicants are listed in the order of my recommendations for appointment to the Planning Board. The full applications are also attached for your review and consideration.

MAYOR'S RECOMMENDATIONS

1. That the Board of Commissioners appoint Dr. Robert McConnaughey to the vacant in-town seat on the Planning Board. I believe that Dr. McConnaughey's prior service as a member of the Town's Land Use Plan Citizen Advisory Committee and his current service as an alternate Planning Board member make him well qualified to fill a seat on the Planning Board. Furthermore, his nearly thirty years as a citizen of the Town of Pittsboro make him an excellent representative of the long-term residents of our Town.
2. That the Board of Commissioners appoint Mr. Philip Bienvenue to the vacant in-town alternated seat created by the elevation of Dr. McConnaughey to a regular seat on the Planning Board. Mr. Bienvenue is a seven-year resident of Pittsboro who holds a Bachelor of Science degree in regional planning and is a current member of the Chatham County Planning Board. His formal education and county planning board experience make him an excellent choice to fill the alternate in-town seat on the Planning Board.
3. That the Board of Commissioners direct the Town Manager to continue to advertise and recruit to fill the one vacancy for an alternate Planning Board member from within the Town's ETJ.

Mayor's Recommendation (Rank Ordered)	Last Name	First Name	Address	Years at current address	Current Boards or Civic Clubs	Why Interested	Relevant Experience
1	McConnaughey	Robert	129 Small Street	29	CORA Food Bank provisioners and currently serves as an alternate on the Planning Board.	Served on the Land Use Plan Citizen Advisory Committee and continues to be interested in Pittsboro Planning matter. Holds a Masters Degree in Health Care Policy Planning and a PhD in geography.	As a nearly 30-year resident of Pittsboro, a former member of the Land Use Plan Citizen Advisory Committee and a current Planning Board alternate, he has considerable corporate memory with respect to land use issues within the Town.
2	Bienvenue	Philip	31 Cobble Ridge	7	VFW, New Salem Church Men's Disaster Relief, Chatham County Planning Board	B.S. Degree in Regional Planning would help the Town.	Serves on Chatham County Planning Board
3	Bennett	Oakley	314 Chatham Forrest Drive	14	Past President, Chatham Forrest HOA	To aid in the development of the community and ETJ by helping to review applications and zoning ordinances.	He has worked with Town government in his capacity as the President of the Chatham Park HOA and was instrumental in the final resolution of the Fox Chapel - Springdale road opening.
4	Ross	Lawrence	548 Chatham Forrest Drive	1	SCORE volunteer in Chatham County (Small business mentoring.)	Wishes to continue a personal history of volunteer public service.	35 year career in banking followed by 6 years as volunteer small business mentor. Eight (8) years (2001-2009) of Planning Board experience in Kirkwood,

Article XII – Appointments to the Planning Board and Board of Adjustments

27 – 1201 Appointments to The Planning Board and Board of Adjustments

The BOC may consider and make appointments to other bodies, including the Planning Board, Board of Adjustments and its own committees, if any, only in open session. The BOC may not consider or fill a vacancy among its own membership except in open session.

27 – 1202 Mayor to Review Applications.

The Mayor shall not have a right to vote on appointments. The Mayor is responsible to the BOC to review applications to fill vacancies on appointed Boards and make recommendations to the Commissioners for their considerations and potential nomination.

27 – 1203 Procedure to make Appointments.

Rather than proceeding by motion, the BOC shall use the following procedure to make appointments to various other boards and offices: The Mayor shall open the floor for nominations, whereupon the names of possible appointees may be put forward by the BOC members. The names submitted shall be debated. When the debate ends, the Mayor shall call the roll of the members, and each member shall cast his or her vote.

The nominee(s) receiving the highest number of votes shall be appointed. If more than one appointee is to be selected, then each member shall have as many votes as there are slots to be filled. A member must cast all of his or her votes and cast them for different nominees.

The voting shall continue until one nominee receives a majority of the votes cast, whereupon he or she shall be appointed. If more than one appointee is to be selected, then each member shall have, as many votes in each balloting as there are slots to be filled, and votes from a majority of the members voting shall be required for appointment. During each balloting, a member may cast all of his or her votes or fewer than all of them, but he or she shall not cast more than one vote for a single candidate.