ADOPTED BUDGET

Fiscal Year 2013 / 2014

06/24/2013

A Community with a Proud Past and an Exciting Future

Table of Contents

Budget Calendar **4**

Budget Ordinance **5**

Operating Budget – General Fund **13**

Governing Body 18

Administration 19

Legal 21

Engineering 22

Planning 24

Police 26

Fire Suppression 28

Public Works 29

Public Buildings & Grounds 31

Sanitation 32

Recreation 33

Operating Budget – Enterprise Fund **34**

Administration 37

Debt service 39

Water Treatment 40

Wastewater Treatment 42

Public Utility Maintenance 44

Capital Reserve Budget – General Fund **46**

Capital Reserve Budget – Enterprise Fund **47**

Capital Improvement Program **50**

Budget Calendar

Board of Commissioners Actions	Dates	Administrative Actions
	Nov. 30, 2012	Publish FY 2013-14 Budget Schedule to the Town Staff and Budget Kick-Off Meeting for Town Staff
Strategic Planning Retreat and Preliminary Budget Work Session for BOC, Department Heads, Town Attorney (Location TBD)	January 19, 2013	Strategic Planning Retreat and Preliminary Budget Work Session for BOC, Department Heads, Town Attorney (Location TBD)
	January 31, 2013	Convene CIP Budget Working Group (Meeting # 1) for Manager's Budget Guidance (Subsequent Meetings TBD)
	February 4, 2013	Finance Officer Submit Revenue Projection to the Manager for Review
Receive Mid-Year Financial Summary Report from the Finance Officer	February 11, 2013	Advisory Boards Submit Statements of Budget Priorities and Budget Recommendations to the BOC with Copy to Manager and Finance Officer Presents Mid-Year Financial Summary to BOC
	February 15, 2013	Departmental Capital Improvement Budget Requests due to the Manager, the Planner and the Finance Officer (3 copies).
	February 15, 2013	Departmental Operating Budget Requests Due to the Manager and the Finance Officer (2 copies).
	March 11, 2013	Manager's Recommended Budget (Operating and CIP) submitted to the BOC.
Budget Work Session – Capital Improvement Program Budget (if needed)	May 6, 2013	
Public Hearing on Manager's Recommended Budget	May 13, 2013	
Budget Work Session – General Fund and Enterprise Fund Operating Budgets (if needed)	Sat, 5/11/2013 or Mon 5/13/2013	(Note: Date and time to be determined).
	May 27, 2013	Final Budget Submission Incorporating Changes from Budget Work Sessions and Public Hearing
Adoption of Fiscal Year 2013-2014 Budget	June 10, 2013	

BUDGET ORDINANCE

Budget Ordinance - Fiscal Year 2013-2014

Be it ordained by the Board of Commissioners of the Town of Pittsboro, North Carolina, this 10th day of June, 2013, that the following fund revenues and departmental expenditures together with certain restrictions and authorizations are adopted:

Section I. General Fund

A. Revenues Anticipated Source

Revenues Anticipated Source	Amount
Ad valorem Taxes for 2013	$1,704,946
Ad valorem Taxes (prior years)	26,000
Tax Penalties and Interest	5,000
Local Option Sales Taxes	528,000
Hold Harmless Tax	180,000
Powell Bill	110,000
License and Permits	20,000
Utilities Franchise Taxes	111,000
Video Sales Tax	28,000
Interest Earned on Fund Balance	4,000
Solid Waste Revenues	325,000
ABC Revenues	46,000
Recreation/Community Bldg. Rent	18,000
Fund Balance Appropriation	22,434
Transfer from Enterprise Fund (Admin. Support)	192,466
Telecommunications Tax	34,000
Domestic Violence Policing Grant	15,000
Other Revenues	110,900
Total General Fund Revenues	$3,480,746

B. Expenditures authorized by Department

Department	Amount
Governing Board	$ 72,179
Administration	525,067
Legal	31,300
Engineering	126,914
Planning	327,767
Police	1,113,858
Fire	405,313
Public Works	388,228
Public Buildings & Grounds	71,500
Sanitation	326,500
Recreation	92,120
Total General Fund Expenditures	$3,480,746

Section II. Enterprise Fund

A. Revenues Anticipated

Source	Amount
Water Charges	$ 1,258,000
Reuse Water Charges	55,000
Wastewater Charges	1,072,000
Interest Earned on Fund Balance	4,000
Penalties and Reconnect Fees	40,000
Other Revenues	24,000
Fund Balance Appropriation	502,440
Total Enterprise Fund Revenues	$ 2,955,440

B. Expenditures Budgeted

Department	Amount
Administration	$ 160,435
Water Treatment Plant	1,134,142
Wastewater Treatment Plant	653,694
Public Utility Maintenance	528,699
Debt Service	478,470
Total Enterprise Fund Expenditures	$ 2,955,440

Section III. Capital Reserve Funds

A. General Fund Capital Reserve Revenues

Interest Earned	$100

B. General Fund Capital Reserve Expenditures

Reserved for Future Improvements	$ 100

C. Enterprise Fund Capital Reserve Revenues

Interest Earned	$ 500
Water Access Charges	$50,000
Water Capital Recovery Charge	$27,000
Sewer Access Fees	$90,000
Sewer Capital Recovery Charge	$40,000
Total Enterprise Fund Capital Reserve Revenues	$207,500

D. Enterprise Fund Capital Reserve Expenditures

Reserved for Future Improvements	$207,500

Total of All Funds	$6,636,352

Section IV. Capital Improvement Program.

Additional details on the entire five-year Capital Improvement Plan will be presented to the Board of Commissioners for adoption by a separate resolution. A separate project ordinance will be submitted to the Board of Commissioners for each capital project that requires an appropriation of funds in fiscal year 2013-14.

Section V. Tax Rate Established

An Ad valorem tax rate of $0.4033 per $100.00 assessed value is set for the official tax rate for the Town of Pittsboro for Fiscal Year 2013-14. This rate is based on the most recent valuation and uses an anticipated collection rate of 97.0% which is consistent with prior years. One cent will generate approximately $43,582 in real and personal property taxes.

Section VI. General Fund Fees and Charges for Service

A. Residential solid waste and recycling collection and disposal

1. Base Rate. $165.00 per year on the tax bill.

2. Solid Waste Customers in New Residential Dwellings. Customers requesting solid waste collection for residential pickup in new homes will pay at the time of request for service an amount pro-rated relative to the number of months remaining in the calendar year.

B. Commercial solid waste service

Type of Service	Service Per Week	Monthly Fee
95-gallon Residential Roll Cart	1	$ 16.50
4 yard	1	$ 49.00
4 yard	2	$ 98.00
6 yard	1	$ 73.50
6 yard	2	$146.00
8 yard	1	$ 98.00
8 yard	2	$196.00

C. Zoning, Site Plan Review, Petition for Annexation and Subdivision Application Fees

1. Zoning Application Fees

a. Zoning Compliance Certificate	$ 52.00
b. Zoning Conformity/Compliance Letter	$ 26.00
c. Rezoning	$360.00
d. MUPD Rezoning (cost of technical review plus)	$825.00
e. Special Use Permit	$360.00
f. Conditional Use District Rezoning	$360.00
g. Land Use Plan Amendment	$360.00
h. Zone Text Amendment	$390.00
i. Home Occupation Fee	$ 26.00
j. Subdivision Regulation Amendment	$390.00
k. Commercial Site Plan:	
➢ ½ acre or less	$310.00
➢ ½ acre less than 1 acre	$440.00
➢ over 1 acre or portion thereof	$440.00/acre
l. Variance/Appeal	$360.00

m. Petition for Annexation	$390.00
n. Signs:	
➢ Temporary	$ 52.00
➢ Free standing	$105.00
➢ Wall sign	$105.00
➢ Minor Modification (change of 25% or less to existing sign)	$ 52.00
o. Flood plain Determination	
➢ With building permit	$ 16.00
➢ Without building permit	$ 26.00
➢ Non Residential – Free Standing	$155.00
p. Petition to abandon street r-o-w	$310.00
q. Planning Administration/Public Hearing Fee	$360.00

2. Zoning Inspection Fees

a. Engineering plan review	$125.00/hr
b. Field inspection	$105.00/hr

Note #1 – Site Plan Review must include Storm Water Control Plans in conformity with North Carolina Phase II Storm Water Regulations.

3. Subdivision Application Fees

a. Minor Subdivision (1 – 5 lots)	$105.00/Lot
b. Major Subdivision –	
1. 6 to 10 lots	$ 1,800.00
2. 11 to 20 lots	$ 2,600.00
3. 21 to 30 lots	$ 3,100.00
4. 31 to 40 lots	$ 3,600.00
5. 41 or more lots	$ 100.00/lot

c. In addition, subdivisions involving municipal utilities will pay a fee of $1.80/foot for inspection for each linear foot of water, wastewater and roadway construction. Fees associated with review and inspection must be paid to the Town at the time of submittal of construction plans. Plans will not be accepted until these fees are paid.

d. Recreation fees in lieu of dedication $1,030.00/lot

D. Storm Water Control Plan Review. $150.00/acre of site or subdivision to be reviewed with a minimum of $300.00 per application and a maximum limited to the Town's cost for engineering review plus 10%. This fee shall be paid at preliminary site plan review or subdivision construction plan submittal.

E. Community Building and Picnic Shelter Rent – Rental is based on 1-3 hours of use per day with each additional hour being a pro-rated amount and subject to availability. Persons desiring to use the Community Building for periods exceeding ten days must make formal request to Town Manager.

1. Community Building. Base rate is $65.00 per day for up to three hours of usage and then $20.00/hour thereafter. Rental for ten or more days per year is $45.00/per day for up to three hours of usage and then $15.00/hour thereafter. Deposit is $75.00. Renting Party is responsible for leaving building and grounds clean and returning all keys before deposit is refunded.

2. Picnic Shelter. These facilities are unsecured and open to the public. They will be managed as first-come-first-served facilities with no charge.

F. Administrative Service Fees

1. Copying Fee. $0.15 per page.

2. Returned Check Fee. $40.00 per occurrence.

Section VII. Enterprise Fees and Rates

A. Water and Wastewater Rate Schedule

Water Deposit Schedule for New Water Accounts

	Inside	Outside
Property Owner	$50.00	$100.00
Non-Property Owner	$75.00	$125.00
Commercial	$75.00	$125.00

	Water		Wastewater	
	Inside	Outside	Inside	Outside
Basic Service Charge (Flat monthly fee for meter reading, billing and accounts management)				
Meters ≤ 1 inch	$ 13.00	$26.00	$ 14.00	$ 28.00
Meters > 1 inch	$ 24.00	$48.00	$ 26.00	$ 52.00
Plus a monthly usage fee per 1,000 gallons				
0 to 2,000 gallons	$ 4.50	$ 9.00	$ 6.75	$13.50
2,001 to 6,000 gallons	$ 5.15	$ 10.30	$ 7.98	$15.96
> 6,000 gallons	$ 6.00	$ 12.00	$ 9.34	$18.68

B. Irrigation Meters. In accordance with North Carolina General Statutes, new irrigation systems installed after July 1, 2009 must be on a separate irrigation meter. The standard meter installation and tap fee will apply to irrigation meters. Water usage on irrigation meters will be billed at the rates above; however, there will be no sewer charge on these meters.

C. Meter Tampering, Reconnection and Unauthorized use of Water System

1. Tampering and Reconnection Fees. Fee for unauthorized tampering with the Town of Pittsboro Water System or its meters will be $500.00. Reconnection fees will be $25.00 during normal working hours and $100 after normal working hours.

3. Meter Testing and Meter Repair Fees. Required Meter and Backflow Prevention Testing Fees will be actual costs associated with the testing and/or repair of the Meter plus an additional 50% to enable the Town to recoup its cost.

D. Bulk Water Sales. Sale of potable water can be purchased at a rate of $105 per 10,000 gallons with prior approval by the Town Manager or his/her designee.

E. Provision of Service for Internal Fire Suppression. In lieu of a meter to be placed on water service line provided for internal sprinkler systems which are installed for fire suppression services a flat monthly rate will be charged. The charges will be as follows:

1. 2" fire suppression service	$45.00/month
2. 4" fire suppression service	$60.00/month
3. 6" fire suppression service	$75.00/month
4. 8" fire suppression service	$90.00/month

F. Access Fees. This fee is designed to compensate the Citizens of Pittsboro for their investment in the Water and Wastewater treatment facilities. The access fees will be collected at the time a zoning compliance certificate is applied for from the Town of Pittsboro. The fee will be based on the volume of capacity needed according to the North Carolina Administrative Code T15A:02H.0200 and will be charged at the following rates:

Water	Wastewater
$6.10/gallon/day	$11.00/gallon/day

G. Capital Recovery Fee. This fee is established as a financial mechanism to recoup the funds needed to construct and maintain major artery/outfall lines, which serve the Town's water and wastewater systems, and will be paid by the property developer making the improvement before approval of the final plat or site plan.

No extension of time associated with Preliminary Plats will be approved by the Town Board of Commissioners without payment-in-full of all Capital Recovery fees associated with the development.

Should off-site improvements be necessary to develop a parcel of real estate or a tract of real estate, these improvements will be at the developer's expense, consistent with the Street and Utility Specification of the Town and with the approval of the Town Board. The Capital Recovery Fee Schedule (per net acre to be developed) for FY 2012-2013 is as provided below:

Zoning District	Water	Reuse Water	Wastewater
R-10	$2,470	$2,470	$3,700
R-12	$2,040	$2,040	$3,060
R-15	$1,610	$1,610	$2,470
RA & RA 2	$1,400	$1,400	$2,140
O & I	$2,470	$2,470	$3,700
Multifamily/PUD/MHP	$3,600	$3,600	$5,400
C-1	$4,340	$4,340	$6,530
C-2	$3,000	$3,000	$4,500
M-1	$3,000	$3,000	$4,500
M-2	$3,850	$3,850	$5,790

H. Connection Fees. These fees are charged to the individual lot that has water and wastewater available to the respective lots and will be the **actual cost** for the connection and any associated extension of the Town's Utility System.

Individual lots requesting connection will pay an Access Charge and a pro-rated Capital Recovery Fee based on the zoning district in which it is located.
Estimates for the work to be performed will be obtained by the Town and provided to the entity requesting connection. Fifty-percent of the total amount of the costs associated with the connection, including applicable fees, will be paid to the Town before the work is performed with the remainder to be paid in full before the service, water or wastewater, is provided.

I. Meter Fee. Requests for the installation of ¾-inch water meters will be $285.00. All other size meters will be charged to the requesting entity at the cost of the meter to the Town.

SECTION VIII. Special Authorization – Town Manager (Budget Officer)

A. The Town Manager shall serve as Budget Officer and shall be authorized to reallocate departmental appropriations among the various objects of expenditure as he believes necessary.

B. The Town Manager shall be authorized to effect interdepartmental transfers, in the same fund, not to exceed 10% of the appropriated monies for the department whose allocations are reduced. Notation of all such transfers shall be made to the Board of Commissioners at the next succeeding financial report.

C. The Town Manager may make interfund loans for a period of not more than 60 days.

D. Interfund transfers, established in the budget document may be accomplished without recourse to the Board.

SECTION IX. Restriction – Town Manager (Budget Officer)

A. The interfund transfer of monies, except as noted in Section VIII paragraph C and D shall be accomplished by Board authorization only.

B. No unbudgeted capital equipment outlays greater than $5,000 will be made or obligated without obtaining approval from the Town Board. Capital equipment purchases in the approved budget and under $90,000 may be completed by the Town Manager without further consultation with the Board. Capital equipment purchases over $90,000, budgeted or unbudgeted, require a formal bid process and must be approved by the Board of Commissioners.

C. No unbudgeted capital improvement project outlays greater than $10,000 will be made or obligated without obtaining approval from the Town Board except in an emergency when such projects are required to restore the water treatment plant, wastewater treatment plant or other critical Town facilities to normal operations after a service interruption. In the event of such a maintenance emergency, the Town Manager may take the necessary steps to make emergency repairs and will notify all members of the Town Board by telephone of the nature of the emergency and the estimated cost of the repairs.

D. Contracts for budgeted capital improvement projects that meet the State requirements for informal bids (less than $500,000) may be executed by the Town Manager without referral to the Town Board; however the Town Board may elect to conduct a formal bid process, including a review of the Town Manager's recommendation for bid award, on any specific project regardless of cost. Contracts for budgeted capital improvement projects that meet the State requirements for formal bids (over $500,000) will be executed by the Town Manager only after a competitive bid process and only after the Town Board has approved the award of the contract to the lowest responsive bidder.

This Ordinance, budget document, the adopted Capital Improvement Plan and supporting capital project ordinances shall be the basis of the financial plan for the Town of Pittsboro Government during the 2013-2014 fiscal year. The Budget Officer shall administer the budget and he shall insure that operating officials are provided guidance and sufficient details to implement their appropriated portion of the budget. The Finance Officer shall establish records which are in consonance with the budget, this Ordinance and the appropriate statutes of the State of North Carolina.

Adopted this the 24th day of June 2013.

_____

ATTEST: Randolph Voller, Mayor

_____

Alice F. Lloyd, CMC, Town Clerk

OPERATING BUDGET - GENERAL FUND

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 10 - General Fund Revenues

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
3010-000	TAXES - PRIOR YEARS	$19,931	$20,000	$20,000	$20,000		0.0%
3010-941	PRIOR YEAR MOTOR VEHICLE TAX	$5,659	$6,000	$6,000	$6,000		0.0%
3012-007	AD VALOREM TAXES	$1,175,927	$1,443,900	$1,443,900	$1,599,976		10.8%
3012-071	MOTOR VEHICLE TAXES	$71,501	$84,400	$84,400	$104,970		24.4%
3170-000	TAX INTEREST AND PENALTIES	$6,081	$5,000	$5,000	$5,000		0.0%
3190-000	RENTAL VEHICLE TAX	$5,575	$5,000	$5,000	$6,000		20.0%
3250-100	PRIVILEGE LICENSES	$9,821	$10,000	$10,000	$10,000		0.0%
3250-200	BEER AND WINE LICENSES	$690	$1,000	$1,000	$1,000		0.0%
3290-000	INTEREST EARNED ON INVESTMENT	$3,768	$4,000	$4,000	$4,000		0.0%
3350-000	MISCELLANEOUS REVENUES	$3,093	$10,000	$10,000	$10,000		0.0%
3350-050	SITE PLAN REVIEW	$300	$6,000	$6,000	$2,000		-66.7%
3350-100	ZONING PERMIT FEES	$8,755	$5,000	$5,000	$9,000		80.0%
3350-150	PLANNING ADMIN/PUBLIC HEARING FEE	$0	$0	$0	$2,000		#DIV/0!
3350-200	PARKING TICKET REVENUES	$10	$200	$200	$100		-50.0%
3350-500	DONATIONS	$0	$0	$0	$100		
3370-000	UTILITY FRANCHISE TAX	$85,306	$110,000	$110,000	$111,000		0.9%
3370-100	NATURAL GAS TAX	$17,876	$8,000	$8,000	$10,000		25.0%
3370-200	TELECOMMUNICATIONS SERVICE TAX	$37,378	$36,000	$36,000	$34,000		-5.6%
3370-300	SOLID WASTE DISPOSAL TAX	$2,571	$1,500	$1,500	$3,200		113.3%
3370-400	VIDEO PROGRAMMING TAX	$28,695	$20,000	$20,000	$28,000		40.0%
3400-000	LOCAL GOVT SALES TAX (Article 39)	$213,573	$148,000	$148,000	$228,000		54.1%
3400-100	HALF CENT SALES TAX (Article 40)	$173,770	$115,000	$115,000	$180,000		56.5%

3400-200	HALF CENT SALES TAX (Article 42)	$114,461	$75,000	$75,000	$120,000		60.0%
3400-400	HOLD HARMLESS TAX	$180,687	$120,000	$120,000	$180,000		50.0%
3410-000	BEER AND WINE TAX	$16,317	$10,000	$10,000	$15,000		50.0%
3420-210	FEDERAL CHRP GRANT (Community Police)	$66,038	$60,000	$60,000	$0		N/A
3430-000	POWELL BILL	$114,970	$90,000	$90,000	$110,000		22.2%
3470-000	ABC REVENUES	$28,684	$40,000	$40,000	$40,000		0.0%
3470-100	ABC REVENUES (LAW ENFORCEMENT)	$5,307	$6,000	$6,000	$6,000		0.0%
3510-000	OFFICERS FEES/CLERK OF COURT	$3,634	$4,000	$4,000	$4,000		0.0%
3510-100	OFF-DUTY POLICE OFFICER FEE	$0	$0	$10,000	$1,000		#DIV/0!
3650-000	RECREATION REVENUES	$4,060	$6,000	$6,000	$5,000		-16.7%
3650-001	REC. FEE - PAY IN LIEU OF	$0	$0	$0	$40,000		#DIV/0!
3650-300	ADOPT A TRAIL GRANT	$0	$0	$5,000	$0		N/A
3650-500	CONTROLLED SUBSTANCE TAX	$494	$1,000	$1,000	$500		-50.0%
3650-600	SPRINGDALE DR/FOX CHAPEL LN REIMB	$0	$0	$0	$2,000		#DIV/0!
3660-000	COMMUNITY HOUSE RENTS	$12,256	$10,000	$10,000	$13,000		30.0%
3670-000	CERT. RETIREMENT COMMUNITY PROG	$0	$10,000	$10,000	$0		N/A
3690-000	TIPPING/LANDFILL REVENUE	$323,085	$359,700	$359,700	$325,000		-9.6%
3720-000	CONTR FROM ENTERPRISE FUND	$154,805	$187,998	$187,998	$192,466		2.4%
3830-000	SALE OF FIXED ASSETS	$2,001	$2,000	$2,000	$15,000		650.0%
3830-100	FVRC GRANT	$9,358	$15,000	$15,000	$15,000		0.0%
3900-300	POLICE EQUIPMENT GRANT (NC Gov Hwy)	$26,609	$10,000	$10,000	$0		N/A
3990-000	TRANSFER FROM GEN. FUND BALANCE	$0	$300,750	$300,750	$22,434		-92.5%
3990-010	FUND BAL/POWELL BILL APPROPRIATED	$0	$0	$61,600	$0		N/A
	TOTAL OPERATING	$2,937,726	$3,346,448	$3,423,048	$3,480,746		4.0%

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 10 - GENERAL FUND EXPENSE ROLLUP

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$1,094,680	$1,185,700	$1,192,700	$1,170,819	$0	-1.3%
21	TEMPORARY SALARIES	$49,712	$57,500	$57,500	$61,395	$0	6.8%
24	OVERTIME SALARIES	$30,891	$38,000	$38,000	$38,000	$0	0.0%
26	ADVISORY BOARD SALARIES	$1,900	$2,800	$2,800	$2,800	$0	0.0%
50	FICA	$93,707	$98,113	$98,653	$99,667	$0	1.6%
60	GROUP HEALTH INSURANCE	$224,792	$211,944	$211,944	$204,047	$0	-3.7%
70	RETIREMENT	$81,708	$82,995	$83,470	$85,011	$0	2.4%
71	SPECIAL RETIREMENT - 401K	$57,577	$58,996	$59,346	$59,309	$0	0.5%
72	SEPARATION BENEFIT	$21,591	$0	$0	$27,550	$0	#DIV/0!
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0	$0	N/A
542	WORKMEN'S COMP INSURANCE	$32,335	$34,300	$34,300	$34,966	$0	1.9%
	TOTAL PERSONNEL	$1,688,893	$1,770,348	$1,778,713	$1,783,563	$0	0.7%
40	PROFESSIONAL SERVICES	$453,330	$457,858	$467,180	$574,313	$0	25.4%
41	LEGAL SERVICES	$721	$4,000	$4,000	$4,000	$0	0.0%
74	COMMUNITY POLICING SUPPORT	$3,479	$4,000	$4,000	$4,000	$0	0.0%
100	TRAVEL/TRAINING	$26,812	$29,800	$29,800	$28,500	$0	-4.4%
110	TELEPHONE	$19,088	$19,600	$19,600	$24,300	$0	24.0%
111	POSTAGE	$3,526	$3,500	$3,500	$3,900	$0	11.4%
120	SAFETY SUPPLIES	$0	$0	$0	$6,100	$0	#DIV/0!
130	UTILITIES	$67,813	$70,600	$70,600	$90,000	$0	27.5%
150	BUILDINGS & GROUNDS MAINTENANCE	$47,976	$52,000	$57,000	$56,000	$0	7.7%
160	EQUIPMENT MAINTENANCE	$7,397	$12,200	$12,200	$18,200	$0	49.2%

170	AUTOMOTIVE M & R	$37,926	$39,500	$39,500	$45,500	$0	15.2%
260	ADVERTISING	$1,313	$5,500	$5,500	$2,250	$0	-59.1%
310	AUTOMOTIVE & EQUIPMENT FUEL	$61,413	$78,000	$79,635	$73,000	$0	-6.4%
320	OFFICE SUPPLIES	$11,567	$17,500	$17,500	$12,500	$0	-28.6%
321	MAIN STREET PROGRAM SUPPLIES	$0	$15,000	$15,000	$15,000	$0	0.0%
330	DEPARTMENTAL SUPPLIES	$61,650	$82,900	$82,900	$54,300	$0	-34.5%
331	TAX BILLING & COLLECTION	$2,996	$3,200	$3,200	$4,000	$0	25.0%
332	LAB SUPPLIES	$0	$2,000	$2,000	$0	$0	N/A
335	M & R ROADS	$8,058	$8,000	$8,000	$0	$0	N/A
336	CLEANING SERVICE	$5,940	$6,000	$6,000	$8,000	$0	33.3%
337	M & R SIDEWALKS	$7,063	$5,000	$32,600	$0	$0	N/A
338	TRAFFIC CONTROL	$294	$3,000	$3,000	$0	$0	N/A
339	CONTRACT TOWING	$275	$500	$500	$0	$0	N/A
340	PRINTING	$0	$2,500	$2,500	$2,500	$0	0.0%
360	UNIFORMS	$8,603	$11,000	$11,000	$16,000	$0	45.5%
400	POWELL BILL	$10,967	$10,500	$10,500	$99,000	$0	842.9%
450	CONTRACTED SERVICES	$342,054	$410,000	$416,400	$386,000	$0	-5.9%
451	YARD WASTE TIPPING	$400	$3,000	$3,000	$1,500	$0	-50.0%
452	MAIN STREET FAÇADE IMPROVEMENTS	$0	$20,000	$20,000	$15,000	$0	-25.0%
530	DUES AND SUBSCRIPTIONS	$13,586	$19,020	$19,020	$20,520	$0	7.9%
531	CERT. RETIREMENT COMMUNITY PROG	$0	$10,000	$15,000	$5,000	$0	-50.0%
540	GENERAL LIABILITY INSURANCE	$12,900	$17,100	$17,100	$16,800	$0	-1.8%
541	AUTO INSURANCE	$9,203	$10,200	$10,200	$10,000	$0	-2.0%
543	INSURANCE DEDUCTIBLE	$0	$0	$0	$0	$0	N/A
600	DRAINAGE AND STORM WATER	$307	$6,000	$6,000	$0	$0	N/A
741	COPIER LEASE	$7,586	$7,800	$7,800	$8,000	$0	2.6%
742	OFFICE SPACE LEASE	$0	$9,000	$9,000	$18,000	$0	100.0%
800	CONTINGENCY- INVESTIGATION	$460	$6,000	$6,000	$6,000	$0	0.0%
910	FALL STREET FAIR	$9,068	$10,000	$10,000	$0	$0	N/A
940	CHRISTMAS PARADE	$628	$1,000	$1,000	$0	$0	N/A
941	CHRISTMAS DECORATIONS	$3,354	$5,000	$5,000	$5,000	$0	0.0%
950	EVENTS & PROGRAMMING	$0	$0	$0	$11,000	$0	

	TOTAL OPERATING	$1,247,753	$1,477,778	$1,532,735	$1,644,183	$0	11.3%
720	CAPITAL OUTLAY - BUILDINGS	$2,700	$6,000	$6,000	$0	$0	N/A
740	CAPITAL OUTLAY - EQUIPMENT	$34,280	$15,000	$38,000	$53,000	$0	253.3%
	TOTAL CAPITAL	$36,980	$21,000	$44,000	$53,000	$0	152.4%
	DIVISION TOTAL	$2,973,626	$3,269,126	$3,355,448	$3,480,746	$0	6.5%

GOVERNING BODY

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 4100 GOVERNING BODY

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$11,100	$22,200	$22,200	$22,644		2.0%
50	FICA	$850	$1,800	$1,800	$1,835		2.0%
							N/A
	TOTAL PERSONNEL	$11,950	$24,000	$24,000	$24,679		2.8%
							N/A
40	PROFESSIONAL SERVICES	$2,475	$3,000	$3,000	$28,000		833.3%
100	TRAVEL/TRAINING	$3,522	$4,000	$4,000	$4,000		0.0%
111	POSTAGE	$43	$0	$0	$0		N/A
260	ADVERTISING	$0	$0	$0	$0		N/A
330	DEPARTMENTAL SUPPLIES	$1,721	$1,500	$1,500	$1,500		0.0%
450	CONTRACTED SERVICES	$2,027	$0	$0	$3,000		#DIV/0!
530	DUES AND SUBSCRIPTIONS	$5,971	$7,500	$7,500	$7,500		0.0%
540	GENERAL LIABILITY INSURANCE	$2,500	$2,500	$2,500	$2,500		0.0%
							N/A
	TOTAL OPERATING	$18,259	$19,500	$19,500	$47,500		143.6%
							N/A
	DIVISION TOTAL	$30,209	$43,500	$43,500	$72,179		65.9%

ADMINISTRATION

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 4200 ADMINISTRATION

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$311,456	$329,550	$329,550	$332,616		0.9%
21	TEMPORARY SALARIES	$8,914	$17,500	$17,500	$0		N/A
24	OVERTIME SALARIES	$486	$1,000	$1,000	$1,000		0.0%
50	FICA	$24,963	$26,626	$26,626	$25,522		-4.1%
60	GROUP HEALTH INSURANCE	$38,914	$50,507	$50,507	$47,862		-5.2%
70	RETIREMENT	$22,612	$23,271	$23,271	$23,587		1.4%
71	SPECIAL RETIREMENT - 401K	$15,812	$16,528	$16,528	$16,681		0.9%
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0		
542	WORKMEN'S COMP INSURANCE	$8,102	$8,400	$8,400	$1,201		-85.7%
							N/A
	TOTAL PERSONNEL	$431,259	$473,382	$473,382	$448,467		-5.3%
							N/A
40	PROFESSIONAL SERVICES	$25,512	$15,000	$15,000	$7,000		-53.3%
100	TRAVEL/TRAINING	$6,604	$5,000	$5,000	$5,000		0.0%
110	TELEPHONE	$5,953	$6,000	$6,000	$6,000		0.0%
111	POSTAGE	$606	$2,000	$2,000	$2,000		0.0%
160	EQUIPMENT MAINTENANCE	$425	$1,000	$1,000	$1,000		0.0%
170	AUTOMOTIVE M & R						N/A
260	ADVERTISING	$419	$1,500	$1,500	$1,000		-33.3%
310	AUTOMOTIVE & EQUIPMENT FUEL						N/A
320	OFFICE SUPPLIES	$6,481	$6,000	$6,000	$6,000		0.0%
330	DEPARTMENTAL SUPPLIES	$6,747	$12,000	$12,000	$12,000		0.0%

331	TAX BILLING & COLLECTION	$2,996	$3,200	$3,200	$4,000		25.0%
340	PRINTING	$0	$500	$500	$500		0.0%
450	CONTRACTED SERVICES	$23,344	$14,500	$20,900	$20,000		37.9%
530	DUES AND SUBSCRIPTIONS	$6,105	$6,000	$6,000	$6,000		0.0%
540	GENERAL LIABILITY INSURANCE	$3,300	$3,300	$3,300	$3,600		9.1%
541	AUTO INSURANCE						N/A
741	COPIER LEASE	$2,528	$2,600	$2,600	$2,500		-3.8%
							N/A
	TOTAL OPERATING	$91,020	$78,600	$85,000	$76,600		-2.5%
							N/A
	DIVISION TOTAL	$522,279	$551,982	$558,382	$525,067		-4.9%

LEGAL

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 4700 LEGAL

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
40	PROFESSIONAL SERVICES	$21,600	$22,200	$22,200	$26,000		17.1%
41	LEGAL SERVICES	$721	$4,000	$4,000	$4,000		0.0%
100	TRAVEL/TRAINING	$0	$1,000	$1,000	$1,000		0.0%
530	DUES AND SUBSCRIPTIONS	$240	$300	$300	$300		0.0%
543	INSURANCE DEDUCTIBLE	$0	$0	$0	$0	$0	
							N/A
	TOTAL OPERATING	$22,561	$27,500	$27,500	$31,300		13.8%
							N/A
	DIVISION TOTAL	$22,561	$27,500	$27,500	$31,300		13.8%

ENGINEERING

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 4800 ENGINEERING

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$0	$35,000	$35,000	$73,440		109.8%
21	TEMPORARY SALARIES	$0	$0	$0	$1,500		#DIV/0!
50	FICA	$0	$2,677	$2,677	$5,733		114.2%
60	GROUP HEALTH INSURANCE	$0	$4,383	$4,383	$8,235		87.9%
70	RETIREMENT	$0	$2,464	$2,464	$5,192		110.7%
71	SPECIAL RETIREMENT - 401K	$0	$1,750	$1,750	$3,672		109.8%
542	WORKMEN'S COMP INSURANCE	$0	$700	$700	$1,542		120.3%
							N/A
	TOTAL PERSONNEL	$0	$46,974	$46,974	$99,314		111.4%
							N/A
40	PROFESSIONAL SERVICES	$0	$5,000	$5,000	$5,000		0.0%
100	TRAVEL/TRAINING	$0	$1,500	$1,500	$1,000		-33.3%
110	TELEPHONE	$0	$600	$600	$2,000		233.3%
111	POSTAGE	$0	$300	$300	$200		-33.3%
170	AUTOMOTIVE M & R	$0	$500	$500	$500		0.0%
260	ADVERTISING	$0	$3,000	$3,000	$250		-91.7%
310	AUTOMOTIVE & EQUIPMENT FUEL	$0	$0	$0	$2,000		#DIV/0!
320	OFFICE SUPPLIES	$0	$7,500	$7,500	$1,500		-80.0%
330	DEPARTMENTAL SUPPLIES	$0	$3,500	$3,500	$1,000		-71.4%
450	CONTRACTED SERVICES	$0	$0	$0	$5,000		#DIV/0!
530	DUES AND SUBSCRIPTIONS	$0	$1,000	$1,000	$1,000		0.0%
540	GENERAL LIABILITY INSURANCE	$0	$500	$500	$400		-20.0%

541	AUTO INSURANCE	$0	$500	$500	$250		-50.0%
741	COPIER LEASE	$0	$0	$0	$1,500		#DIV/0!
742	OFFICE SPACE LEASE	$0	$3,000	$3,000	$6,000		100.0%
							N/A
	TOTAL OPERATING	$0	$26,900	$26,900	$27,600		2.6%
							N/A
740	CAPITAL OUTLAY - EQUIPMENT	$0	$15,000	$15,000	$0		N/A
							N/A
	TOTAL CAPITAL	$0	$15,000	$15,000	$0		N/A
							N/A
	DIVISION TOTAL	$0	$88,874	$88,874	$126,914		42.8%

PLANNING

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 4900 PLANNING

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$119,008	$121,000	$121,000	$126,727		4.7%
21	TEMPORARY SALARIES	$0	$0	$0	$5,800		#DIV/0!
26	ADVISORY BOARD SALARIES	$1,900	$2,800	$2,800	$2,800		0.0%
50	FICA	$8,910	$9,256	$9,256	$10,353		11.8%
60	GROUP HEALTH INSURANCE	$13,629	$16,928	$16,928	$16,081		-5.0%
70	RETIREMENT	$8,683	$8,518	$8,518	$8,960		5.2%
71	SPECIAL RETIREMENT - 401K	$6,063	$6,050	$6,050	$6,336		4.7%
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0		
542	WORKMEN'S COMP INSURANCE	$2,701	$2,800	$2,800	$2,661		-5.0%
							N/A
	TOTAL PERSONNEL	$160,894	$167,352	$167,352	$179,717		7.4%
							N/A
40	PROFESSIONAL SERVICES	$59,483	$40,000	$49,322	$75,000		87.5%
100	TRAVEL/TRAINING	$4,471	$5,000	$5,000	$5,000		0.0%
110	TELEPHONE	$164	$1,200	$1,200	$4,000		233.3%
111	POSTAGE	$2,345	$500	$500	$1,000		100.0%
260	ADVERTISING	$882	$1,000	$1,000	$1,000		0.0%
310	AUTOMOTIVE & EQUIPMENT FUEL	$0	$0	$0			N/A
320	OFFICE SUPPLIES	$0	$0	$0	$1,000		#DIV/0!
321	MAIN STREET PROGRAM SUPPLIES	$0	$15,000	$15,000	$15,000		0.0%
330	DEPARTMENTAL SUPPLIES	$5,123	$11,900	$11,900	$2,000		-83.2%
340	PRINTING	$0	$2,000	$2,000	$2,000		0.0%

450	CONTRACTED SERVICES	$3,075	$6,000	$6,000	$6,000		0.0%
452	MAIN STREET FAÇADE IMPROVEMENTS	$0	$20,000	$20,000	$15,000		-25.0%
530	DUES AND SUBSCRIPTIONS	$600	$1,000	$1,000	$1,500		50.0%
531	CERT. RETIREMENT COMMUNITY PROG	$0	$10,000	$15,000	$5,000		-50.0%
540	GENERAL LIABILITY INSURANCE	$500	$500	$500	$800		60.0%
541	AUTO INSURANCE				$250		#DIV/0!
741	COPIER LEASE	$2,529	$2,600	$2,600	$1,500		-42.3%
742	OFFICE SPACE LEASE	$0	$6,000	$6,000	$12,000		100.0%
							N/A
	TOTAL OPERATING	$79,172	$122,700	$137,022	$148,050		20.7%
							N/A
	DIVISION TOTAL	$240,066	$290,052	$304,374	$327,767		13.0%

POLICE

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 5100 POLICE

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$540,641	$564,650	$571,650	$513,668		-9.0%
21	TEMPORARY SALARIES	$40,798	$40,000	$40,000	$54,095		35.2%
24	OVERTIME SALARIES	$25,873	$33,000	$33,000	$33,000		0.0%
50	FICA	$50,275	$48,780	$49,320	$48,136		-1.3%
60	GROUP HEALTH INSURANCE	$92,801	$115,287	$115,287	$108,452		-5.9%
70	RETIREMENT	$41,992	$40,496	$40,971	$39,797		-1.7%
71	SPECIAL RETIREMENT - 401K	$29,792	$28,803	$29,153	$27,333		-5.1%
72	SEPARATION BENEFIT	$21,591	$0	$0	$27,550		#DIV/0!
542	WORKMEN'S COMP INSURANCE	$18,510	$18,200	$18,200	$22,225		22.1%
							N/A
	TOTAL PERSONNEL	$862,273	$889,216	$897,581	$874,258		-1.7%
							N/A
40	PROFESSIONAL SERVICES	$6,569	$8,000	$8,000	$8,000		0.0%
74	COMMUNITY POLICING SUPPORT	$3,479	$4,000	$4,000	$4,000		0.0%
100	TRAVEL/TRAINING	$12,160	$12,000	$12,000	$12,000		0.0%
110	TELEPHONE	$10,918	$10,000	$10,000	$10,000		0.0%
111	POSTAGE	$520	$500	$500	$500		0.0%
120	SAFETY SUPPLIES	$0	$0	$0	$5,000		#DIV/0!
160	EQUIPMENT MAINTENANCE	$364	$2,000	$2,000	$2,000		0.0%
170	AUTOMOTIVE M & R	$34,657	$36,000	$36,000	$36,000		0.0%
260	ADVERTISING	$12	$0	$0	$0		N/A

310	AUTOMOTIVE & EQUIPMENT FUEL	$44,887	$56,000	$57,635	$51,000		-8.9%
320	OFFICE SUPPLIES	$5,086	$4,000	$4,000	$4,000		0.0%
330	DEPARTMENTAL SUPPLIES	$27,741	$28,000	$28,000	$22,800		-18.6%
360	UNIFORMS	$8,603	$11,000	$11,000	$16,000		45.5%
450	CONTRACTED SERVICES	$10,967	$10,500	$10,500	$11,000		4.8%
530	DUES AND SUBSCRIPTIONS	$670	$2,800	$2,800	$2,800		0.0%
540	GENERAL LIABILITY INSURANCE	$2,800	$6,500	$6,500	$6,500		0.0%
541	AUTO INSURANCE	$8,201	$8,500	$8,500	$7,500		-11.8%
543	INSURANCE DEDUCTIBLE	$0	$0	$0	$0		N/A
741	COPIER LEASE	$2,529	$2,600	$2,600	$2,500		-3.8%
800	CONTINGENCY- INVESTIGATION	$460	$5,000	$5,000	$5,000		0.0%
							N/A
	TOTAL OPERATING	$180,898	$207,900	$209,535	$206,600		-0.6%
							N/A
720	CAPITAL OUTLAY - BUILDINGS	$0	$0	$0	$0		N/A
740	CAPITAL OUTLAY - EQUIPMENT	$19,502	$0	$23,000	$33,000		#DIV/0!
							N/A
	TOTAL CAPITAL	$19,502	$0	$23,000	$33,000		#DIV/0!
							N/A
	DIVISION TOTAL	$1,062,673	$1,097,116	$1,130,116	$1,113,858		1.5%

FIRE SUPPRESSION

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 5300 FIRE SUPPRESSION CONTRACT

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
40	PROFESSIONAL SERVICES (Fire)	$324,951	$359,658	$359,658	$405,313		12.7%
							N/A
	TOTAL OPERATING		$359,658	$359,658	$405,313		12.7%
							N/A
	DIVISION TOTAL		$359,658	$359,658	$405,313		12.7%

PUBLIC WORKS

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 5400 PUBLIC WORKS

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$112,475.00	$113,300	$113,300	$101,725		-10.2%
24	OVERTIME SALARIES	$4,532.00	$4,000	$4,000	$4,000		0.0%
50	FICA	$8,708.63	$8,974	$8,974	$8,088		-9.9%
60	GROUP HEALTH INSURANCE	$79,448.00	$24,839	$24,839	$23,418		-5.7%
70	RETIREMENT	$8,421.00	$8,246	$8,246	$7,475		-9.4%
71	SPECIAL RETIREMENT - 401K	$5,910.00	$5,865	$5,865	$5,286		-9.9%
542	WORKMEN'S COMP INSURANCE	$3,022.00	$4,200	$4,200	$7,136		69.9%
							N/A
	TOTAL PERSONNEL	$222,516.63	$169,424.00	$169,424.00	$157,128		-7.3%
							N/A
40	PROFESSIONAL SERVICES	$0	$0	$0	$0		N/A
100	TRAVEL/TRAINING	$55	$1,300	$1,300	$500		-61.5%
110	TELEPHONE	$1,586	$1,200	$1,200	$2,000		66.7%
120	SAFETY SUPPLIES	$0	$0	$0	$600		#DIV/0!
130	UTILITIES	$52,267	$66,000	$66,000	$50,000		-24.2%
150	BUILDINGS & GROUNDS MAINTENANCE	$180	$12,000	$12,000	$1,000		-91.7%
160	EQUIPMENT MAINTENANCE	$5,627	$9,200	$9,200	$14,000		52.2%
170	AUTOMOTIVE M & R	$3,269	$3,000	$3,000	$9,000		200.0%
310	AUTOMOTIVE & EQUIPMENT FUEL	$16,526	$22,000	$22,000	$20,000		-9.1%
330	DEPARTMENTAL SUPPLIES	$15,163	$23,000	$23,000	$10,000		-56.5%
332	CLEANING & MISC SUPPLIES	$0	$2,000	$2,000	$0		N/A

335	M & R ROADS	$8,058	$8,000	$8,000	$0		N/A
336	CLEANING SERVICE	$0	$6,000	$6,000	$0		N/A
337	M & R SIDEWALKS	$7,063	$5,000	$32,600	$0		N/A
338	TRAFFIC CONTROL	$294	$3,000	$3,000	$0		N/A
400	POWELL BILL	$0	$0	$0	$88,000		
450	CONTRACTED SERVICES	$10,612	$52,500	$52,500	$10,000		-81.0%
530	DUES AND SUBSCRIPTIONS	$0	$0	$0	$1,000		#DIV/0!
540	GENERAL LIABILITY INSURANCE	$3,800	$3,800	$3,800	$3,000		-21.1%
541	AUTO INSURANCE	$1,002	$1,200	$1,200	$2,000		66.7%
600	DRAINAGE AND STORM WATER	$307	$6,000	$6,000	$0		N/A
							N/A
	TOTAL OPERATING	$125,809	$225,200	$252,800	$211,100		-6.3%
							N/A
720	CAPITAL OUTLAY - BUILDINGS	$2,700	$6,000	$6,000	$0		N/A
740	CAPITAL OUTLAY - EQUIPMENT	$14,778	$0	$0	$20,000		#DIV/0!
							N/A
	TOTAL CAPITAL		$6,000	$6,000	$20,000		233.3%
							N/A
	DIVISION TOTAL	$348,326	$400,624	$428,224	$388,228		-3.1%

PUBLIC BUILDINGS & GROUNDS

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 5500 PUBLIC BLDG & GROUNDS

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
120	SAFETY SUPPLIES	$0	$0	$0	$500		#DIV/0!
130	UTILITIES	$10,808	$0	$0	$40,000		#DIV/0!
150	BUILDINGS & GROUNDS MAINTENANCE	$18,884	$0	$0	$15,000		#DIV/0!
160	EQUIPMENT MAINTENANCE	$981	$0	$0	$1,000		#DIV/0!
330	DEPARTMENTAL SUPPLIES	$2,550	$0	$0	$2,000		#DIV/0!
336	CLEANING SERVICE	$5,940	$0	$0	$8,000		#DIV/0!
450	CONTRACTED SERVICES	$3,710	$0	$0	$5,000		#DIV/0!
							N/A
	TOTAL OPERATING	$42,873	$0	$0	$71,500		#DIV/0!
							N/A
	DIVISION TOTAL		$0	$0	$71,500		#DIV/0!

SANITATION

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 5800 SANITATION

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
450	CONTRACTED SERVICES	$277,222	$325,000	$325,000	$325,000		0.0%
451	YARD WASTE TIPPING	$400	$3,000	$3,000	$1,500		-50.0%
							N/A
	TOTAL OPERATING	$277,622	$328,000	$328,000	$326,500		-0.5%
							N/A
	DIVISION TOTAL	$277,622	$328,000	$328,000	$326,500		-0.5%

RECREATION

GENERAL FUND

BUDGET REQUEST FY 2013-2014
DEPT: 6200 RECREATION

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
40	PROFESSIONAL SERVICES	$12,740	$5,000	$5,000	$20,000		300.0%
110	TELEPHONE	$467	$600	$600	$300		-50.0%
111	POSTAGE	$12	$200	$200	$200		0.0%
130	UTILITIES	$4,738	$4,600	$4,600	$0		N/A
150	BUILDINGS & GROUNDS MAINTENANCE	$28,912	$40,000	$45,000	$40,000		0.0%
160	EQUIPMENT MAINTENANCE	$0	$0	$0	$200		#DIV/0!
330	DEPARTMENTAL SUPPLIES	$2,605	$3,000	$3,000	$3,000		0.0%
450	CONTRACTED SERVICES	$22,064	$12,000	$12,000	$12,000		0.0%
530	DUES AND SUBSCRIPTIONS	$0	$420	$420	$420		0.0%
910	FALL STREET FAIR	$9,068	$10,000	$10,000	$0		N/A
940	CHRISTMAS PARADE	$628	$1,000	$1,000	$0		N/A
941	SEASONAL DECORATIONS	$3,354	$5,000	$5,000	$5,000		0.0%
950	EVENTS & PROGRAMMING	$0	$0	$0	$11,000		#DIV/0!
							N/A
	TOTAL OPERATING	$84,588	$81,820	$86,820	$92,120		12.6%
							N/A
	DIVISION TOTAL	$84,588	$81,820	$86,820	$92,120		12.6%

OPERATING BUDGET - WATER & SEWER FUND

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014
DEPT: 30 - Enterprise Fund Revenues

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013-14 Approved	% Increase From Original Budget
3290-000	INTEREST EARNED ON INVESTMENT	$3,397	$4,000	$4,000	$4,000		0.0%
3350-000	MISCELLANEOUS REVENUES	$20,435	$24,000	$24,000	$24,000		0.0%
3480-100	INSURANCE PROCEEDS	$3,725	$0	$0	$0		
3710-010	WATER CHARGES	$1,142,188	$1,155,200	$1,221,200	$1,258,000		8.9%
3710-015	REUSE WATER CHARGES (3M)	$55,077	$55,000	$55,000	$55,000		0.0%
3710-020	SEWER CHARGES	$1,008,534	$989,000	$1,043,000	$1,072,000		8.4%
3830-000	SALE OF FIXED ASSETS	$2,562	$0	$0	$0		N/A
3970-000	PENALTIES ON BILLS	$39,259	$40,000	$40,000	$40,000		0.0%
3990-010	FUND BALANCE APPROPRIATED	$0	$323,661	$323,661	$502,440		55.2%
	TOTAL OPERATING	$2,278,902	$2,590,861	$2,710,861	$2,955,440		14.1%

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

30 - ENTERPRISE FUND EXPENSE

DEPT: ROLLUP

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
10	PRINCIPAL	$345,558	$412,100	$412,100	$412,100	$0	0.0%
11	INTEREST	$70,768	$65,160	$65,160	$65,170	$0	0.0%
12	BOND ADMINISTRATION FEES	$2,913	$1,200	$1,200	$1,200	$0	0.0%
	TOTAL DEBT SERVICE	$419,239	$478,460	$478,460	$478,470	$0	0.0%
20	SALARIES	$683,107	$710,750	$710,750	$739,429	$0	4.0%
21	TEMPORARY SALARIES	$15,930	$0	$0	$0	$0	N/A
24	OVER TIME SALARIES	$38,946	$39,000	$39,000	$45,700	$0	17.2%
25	TRANS TO GEN FUND - ADMIN SUPPORT	$154,805	$187,998	$187,998	$192,466	$0	2.4%
50	FICA	$57,856	$57,324	$57,324	$60,062	$0	4.8%
60	GROUP HEALTH INSURANCE	$116,013	$149,338	$149,338	$145,038	$0	-2.9%
70	RETIREMENT	$52,825	$52,679	$52,679	$55,509	$0	5.4%
71	SPECIAL RETIREMENT - 401K	$36,866	$37,468	$37,468	$39,256	$0	4.8%
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$217	$0	#DIV/0!
542	WORKMEN'S COMP INSURANCE	$25,239	$26,521	$26,521	$36,019	$0	35.8%
	TOTAL PERSONNEL	$1,181,587	$1,261,078	$1,261,078	$1,313,696	$0	4.2%
40	PROFESSIONAL SERVICES	$41,097	$36,500	$36,500	$33,000	$0	-9.6%
100	TRAVEL/TRAINING	$9,607	$11,600	$11,600	$11,900	$0	2.6%
110	TELEPHONE	$23,753	$22,800	$22,800	$22,800	$0	0.0%
111	POSTAGE	$8,676	$8,800	$8,800	$8,800	$0	0.0%
120	SAFETY SUPPLIES	$2,287	$3,950	$3,950	$8,450	$0	113.9%
130	UTILITIES	$125,192	$125,000	$125,000	$125,000	$0	0.0%

131	LIFT STATION UTILITIES	$294	$1,000	$1,000	$1,000	$0	0.0%
150	B & G MAINTENANCE	$106,046	$70,000	$70,000	$120,000	$0	71.4%
160	EQUIPMENT MAINTENANCE	$38,050	$34,000	$34,000	$59,000	$0	73.5%
170	AUTOMOTIVE M & R	$12,156	$6,200	$6,200	$7,100	$0	14.5%
260	ADVERTISING	$52	$1,300	$1,300	$600	$0	-53.8%
310	AUTOMOTIVE & EQUIPMENT FUEL	$16,437	$17,800	$17,800	$17,800	$0	0.0%
320	OFFICE SUPPLIES	$8,018	$5,000	$5,000	$5,000	$0	0.0%
325	W/W/C SUPPLIES	$0	$2,000	$2,000	$2,000	$0	0.0%
326	W/W/C EQUIPMENT MAINTENANCE	$1,781	$5,000	$5,000	$5,000	$0	0.0%
327	WATER SYSTEM SUPPLIES	$54,538	$30,000	$30,000	$36,000	$0	20.0%
328	W/W/C PROFESSIONAL SERVICES	$4,326	$6,000	$6,000	$6,000	$0	0.0%
330	DEPARTMENTAL SUPPLIES	$56,871	$67,000	$67,000	$67,000	$0	0.0%
331	LIFT STATION M&R	$336	$6,000	$6,000	$6,000	$0	0.0%
332	LAB SUPPLIES	$26,197	$30,000	$30,000	$43,000	$0	43.3%
340	CHEMICAL SUPPLIES	$165,918	$193,000	$193,000	$206,000	$0	6.7%
360	UNIFORMS	$16,707	$15,500	$15,500	$17,500	$0	12.9%
450	CONTRACTED SERVICES	$30,270	$34,000	$34,000	$61,200	$0	80.0%
451	SLUDGE HAULING	$118,857	$101,000	$101,000	$120,000	$0	18.8%
455	LAB TESTING	$43,773	$32,000	$32,000	$32,000	$0	0.0%
530	DUES AND SUBSCRIPTIONS	$11,283	$8,200	$8,200	$5,400	$0	-34.1%
540	GENERAL LIABILITY INSURANCE	$14,583	$13,500	$13,500	$14,333	$0	6.2%
541	AUTO INSURANCE	$5,555	$5,300	$5,300	$4,200	$0	-20.8%
651	TANK MAINTENANCE	$18,537	$27,000	$27,000	$27,000	$0	0.0%
741	COPIER LEASE	$2,529	$2,600	$2,600	$2,600	$0	0.0%
801	PERMITS & FEES	$395	$6,000	$6,000	$5,300		-11.7%
802	FINES	$395	$6,000	$6,000	$6,000	$0	0.0%
							N/A
	TOTAL OPERATING	$964,517	$934,050	$934,050	$1,086,983	$0	16.4%
720	CAPITAL OUTLAY - BUILDINGS	$0	$38,000	$43,273	$58,290	$0	53.4%
740	CAPITAL OUTLAY - EQUIPMENT	$0	$0	$0	$18,000	$0	#DIV/0!
	TOTAL CAPITAL	$0	$38,000	$43,273	$76,290	$0	100.8%
	DIVISION TOTAL	$2,565,343	$2,711,588	$2,716,861	$2,955,440	$0	9.0%

ADMINISTRATION

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 7200 ADMIN-WATER & SEWER

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$112,925	$117,300	$117,300	$82,202		-29.9%
24	OVER TIME SALARIES	$0	$400	$400	$0		N/A
50	FICA	$8,643	$8,974	$8,974	$6,288		-29.9%
60	GROUP HEALTH INSURANCE	$13,566	$16,891	$16,891	$8,187		-51.5%
70	RETIREMENT	$8,194	$8,246	$8,246	$5,812		-29.5%
71	SPECIAL RETIREMENT - 401K	$5,755	$5,865	$5,865	$4,110		-29.9%
72	SEPARATION BENEFIT						N/A
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$0		N/A
542	WORKMEN'S COMP INSURANCE	$2,701	$2,980	$2,980	$1,853		-37.8%
							N/A
	TOTAL PERSONNEL	$151,784	$160,656	$160,656	$108,452		-32.5%
							N/A
40	PROFESSIONAL SERVICES	$34,968	$25,000	$25,000	$25,000		0.0%
100	TRAVEL/TRAINING	$556	$600	$600	$600		0.0%
110	TELEPHONE	$0	$1,000	$1,000	$1,000		0.0%
111	POSTAGE	$7,409	$7,500	$7,500	$7,500		0.0%
120	SAFETY SUPPLIES	$0	$450	$450	$450		0.0%
160	EQUIPMENT MAINTENANCE	$0	$2,000	$2,000	$2,000		0.0%
170	AUTOMOTIVE M & R	$0	$500	$500	$500		0.0%
260	ADVERTISING	$0	$300	$300	$300		0.0%
310	AUTOMOTIVE & EQUIPMENT FUEL	$0	$1,000	$1,000	$1,000		0.0%
320	OFFICE SUPPLIES	$2,882	$1,500	$1,500	$2,500		66.7%

330	DEPARTMENTAL SUPPLIES	$90	$1,000	$1,000	$1,000		0.0%
450	CONTRACTED SERVICES	$2,621	$6,000	$6,000	$6,000		0.0%
540	GENERAL LIABILITY INSURANCE	$7,000	$7,000	$7,000	$1,233		-82.4%
541	AUTO INSURANCE	$266	$0	$0	$300		#DIV/0!
741	COPIER LEASE	$2,529	$2,600	$2,600	$2,600		0.0%
							N/A
	TOTAL OPERATING	$58,321	$56,450	$56,450	$51,983		-7.9%
							N/A
	DIVISION TOTAL	$210,105	$217,106	$217,106	$160,435		-26.1%

DEBT SERVICE

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 7300 - DEBT SERVICE

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
10	PRINCIPAL	$345,558	$412,100	$412,100	$412,100		0.0%
11	INTEREST	$70,768	$65,160	$65,160	$65,170		0.0%
12	BOND ADMINISTRATION FEES	$2,913	$1,200	$1,200	$1,200		0.0%
							N/A
	TOTAL DEBT SERVICE	$419,239	$478,460	$478,460	$478,470		0.0%
							N/A
	DIVISION TOTAL	$419,239	$478,460	$478,460	$478,470		0.0%

WATER TREATMENT

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 8100 WATER TREATMENT

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$229,614	$240,000	$240,000	$260,779		8.7%
21	TEMPORARY SALARIES				$0		N/A
24	OVER TIME SALARIES	$10,559	$14,000	$14,000	$14,000		0.0%
25	TRANS TO GEN FUND - ADMIN SUPPORT	$96,789	$107,159	$107,159	$109,706		2.4%
50	FICA	$18,984	$19,431	$19,431	$21,021		8.2%
60	GROUP HEALTH INSURANCE	$36,116	$49,810	$49,810	$51,071		2.5%
70	RETIREMENT	$17,626	$17,856	$17,856	$19,427		8.8%
71	SPECIAL RETIREMENT - 401K	$12,282	$12,700	$12,700	$13,739		8.2%
80	UNEMPLOYMENT COMPENSATION	$0	$0	$0	$217		#DIV/0!
542	WORKMEN'S COMP INSURANCE	$8,113	$8,827	$8,827	$10,682		21.0%
	TOTAL PERSONNEL	$430,083	$469,783	$469,783	$500,641		6.6%
40	PROFESSIONAL SERVICES	$1,267	$5,000	$5,000	$5,000		0.0%
100	TRAVEL/TRAINING	$4,555	$6,000	$6,000	$6,300		5.0%
110	TELEPHONE	$11,812	$11,000	$11,000	$11,000		0.0%
111	POSTAGE	$1,097	$1,000	$1,000	$1,000		0.0%
120	SAFETY SUPPLIES	$579	$1,500	$1,500	$6,000		300.0%
130	UTILITIES	$57,762	$60,000	$60,000	$60,000		0.0%
150	B & G MAINTENANCE	$53,239	$50,000	$50,000	$100,000		100.0%
160	EQUIPMENT MAINTENANCE	$31,039	$25,000	$25,000	$50,000		100.0%
170	AUTOMOTIVE M & R	$1,097	$600	$600	$1,500		150.0%
260	ADVERTISING	$52	$1,000	$1,000	$300		-70.0%

310	AUTOMOTIVE & EQUIPMENT FUEL	$1,798	$2,500	$2,500	$2,500		0.0%
320	OFFICE SUPPLIES	$1,172	$2,000	$2,000	$1,500		-25.0%
330	DEPARTMENTAL SUPPLIES	$7,666	$16,000	$16,000	$16,000		0.0%
332	LAB SUPPLIES	$19,217	$20,000	$20,000	$33,000		65.0%
340	CHEMICAL SUPPLIES	$126,422	$157,000	$157,000	$170,000		8.3%
360	UNIFORMS	$6,366	$5,500	$5,500	$5,500		0.0%
450	CONTRACTED SERVICES	$11,359	$18,000	$18,000	$40,000		122.2%
451	SLUDGE HAULING	$48,693	$36,000	$36,000	$55,000		52.8%
455	LAB TESTING	$28,941	$18,000	$18,000	$18,000		0.0%
530	DUES AND SUBSCRIPTIONS	$3,580	$3,400	$3,400	$1,100		-67.6%
540	GENERAL LIABILITY INSURANCE	$2,000	$2,000	$2,000	$6,000		200.0%
541	AUTO INSURANCE	$489	$500	$500	$500		0.0%
543	INSURANCE DEDUCTIBLE	$0	$0	$0	$0		
801	PERMITS & FEES	$0	$0	$0	$2,300		
802	FINES	$0	$3,000	$3,000	$3,000		0.0%
	TOTAL OPERATING	$420,202	$445,000	$445,000	$595,500		33.8%
720	CAPITAL OUTLAY - BUILDINGS	$0	$30,000	$35,273	$20,000		-33.3%
740	CAPITAL OUTLAY - EQUIPMENT	$0	$0	$0	$18,000		#DIV/0!
	TOTAL CAPITAL	$0	$30,000	$35,273	$38,000		26.7%
	DIVISION TOTAL	$850,285	$944,783	$950,056	$1,134,141		20.0%

WASTEWATER TREATMENT

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 8200 WASTEWATER TREATMENT

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$158,314	$165,650	$165,650	$194,916		17.7%
21	TEMPORARY SALARIES	$15,930	$0	$0	$0		N/A
24	OVER TIME SALARIES	$13,895	$12,600	$12,600	$19,700		56.3%
25	TRANS TO GEN FUND - ADMIN SUPPORT	$58,016	$80,839	$80,839	$82,760		2.4%
50	FICA	$15,094	$13,635	$13,635	$16,418		20.4%
60	GROUP HEALTH INSURANCE	$27,428	$33,246	$33,246	$38,951		17.2%
70	RETIREMENT	$12,774	$12,531	$12,531	$15,173		21.1%
71	SPECIAL RETIREMENT - 401K	$8,873	$8,913	$8,913	$10,731		20.4%
542	WORKMEN'S COMP INSURANCE	$5,702	$5,887	$5,887	$8,344		41.7%
							N/A
	TOTAL PERSONNEL	$316,026	$333,301	$333,301	$386,994		16.1%
							N/A
40	PROFESSIONAL SERVICES	$4,018	$4,000	$4,000	$3,000		-25.0%
100	TRAVEL/TRAINING	$1,119	$2,000	$2,000	$2,000		0.0%
110	TELEPHONE	$3,770	$3,300	$3,300	$3,300		0.0%
111	POSTAGE	$170	$300	$300	$300		0.0%
120	SAFETY SUPPLIES	$749	$1,000	$1,000	$1,000		0.0%
130	UTLITIES	$67,430	$65,000	$65,000	$65,000		0.0%
150	B & G MAINTENANCE	$52,807	$20,000	$20,000	$20,000		0.0%
160	EQUIPMENT MAINTENANCE	$6,399	$5,000	$5,000	$5,000		0.0%
170	AUTOMOTIVE M & R	$110	$600	$600	$600		0.0%
260	ADVERTISING	$0	$0	$0	$0		N/A
310	AUTOMOTIVE & EQUIPMENT FUEL	$1,008	$1,300	$1,300	$1,300		0.0%

320	OFFICE SUPPLIES	$1,301	$0	$0	$500		#DIV/0!
330	DEPARTMENTAL SUPPLIES	$9,025	$10,000	$10,000	$10,000		0.0%
332	LAB SUPPLIES	$6,980	$10,000	$10,000	$10,000		0.0%
340	CHEMICAL SUPPLIES	$39,496	$36,000	$36,000	$36,000		0.0%
360	UNIFORMS	$3,953	$4,000	$4,000	$4,000		0.0%
450	CONTRACTED SERVICES	$13,406	$10,000	$10,000	$11,200		12.0%
451	SLUDGE HAULING	$70,164	$65,000	$65,000	$65,000		0.0%
455	LAB TESTING	$14,832	$14,000	$14,000	$14,000		0.0%
530	DUES AND SUBSCRIPTIONS	$6,752	$4,000	$4,000	$3,500		-12.5%
540	GENERAL LIABILITY INSURANCE	$2,000	$2,000	$2,000	$4,600		130.0%
541	AUTO INSURANCE	$800	$800	$800	$400		-50.0%
801	PERMITS & FEES	$0	$0	$0	$3,000		
802	FINES	$395	$3,000	$3,000	$3,000		0.0%
							N/A
	TOTAL OPERATING	$306,684	$261,300	$261,300	$266,700		2.1%
							N/A
	DIVISION TOTAL	$622,710	$594,601	$594,601	$653,694		9.9%

PUBLIC UTILITIES MAINTENANCE

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 8300 PUBLIC UTILITY MAINTENANCE

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
20	SALARIES	$182,254	$187,800	$187,800	$201,532		7.3%
25	TRANS TO GEN FUND - ADMIN SUPPORT						N/A
50	FICA	$15,135	$15,284	$15,284	$16,335		6.9%
60	GROUP HEALTH INSURANCE	$38,903	$49,391	$49,391	$46,828		-5.2%
70	RETIREMENT	$14,231	$14,046	$14,046	$15,097		7.5%
71	SPECIAL RETIREMENT - 401K	$9,956	$9,990	$9,990	$10,677		6.9%
542	WORKMEN'S COMP INSURANCE	$8,723	$8,827	$8,827	$15,141		71.5%
							N/A
	TOTAL PERSONNEL	$283,694	$297,338	$297,338	$317,609		6.8%
							N/A
40	PROFESSIONAL SERVICES	$844	$2,500	$2,500	$0		N/A
100	TRAVEL/TRAINING	$3,377	$3,000	$3,000	$3,000		0.0%
110	TELEPHONE	$8,171	$7,500	$7,500	$7,500		0.0%
120	SAFETY SUPPLIES	$959	$1,000	$1,000	$1,000		0.0%
131	LIFT STATION UTILITIES	$294	$1,000	$1,000	$1,000		0.0%
160	EQUIPMENT MAINTENANCE	$612	$2,000	$2,000	$2,000		0.0%
170	AUTOMOTIVE M & R	$10,949	$4,500	$4,500	$4,500		0.0%
260	ADVERTISING	$0	$0	$0	$0		N/A
310	AUTOMOTIVE & EQUIPMENT FUEL	$13,631	$13,000	$13,000	$13,000		0.0%
320	OFFICE SUPPLIES	$2,663	$1,500	$1,500	$500		-66.7%
325	W/W/C SUPPLIES	$0	$2,000	$2,000	$2,000		0.0%
326	W/W/C EQUIPMENT MAINTENANCE	$1,781	$5,000	$5,000	$5,000		0.0%

327	WATER SYSTEM SUPPLIES - METERS	$54,538	$30,000	$30,000	$36,000		20.0%
328	W/W/C M & R	$4,326	$6,000	$6,000	$6,000		0.0%
330	DEPARTMENTAL SUPPLIES	$40,090	$40,000	$40,000	$40,000		0.0%
331	LIFT STATION M & R	$336	$6,000	$6,000	$6,000		0.0%
360	UNIFORMS	$6,388	$6,000	$6,000	$8,000		33.3%
450	CONTRACTED SERVICES	$2,884	$0	$0	$4,000		#DIV/0!
530	DUES AND SUBSCRIPTIONS	$951	$800	$800	$800		0.0%
540	GENERAL LIABILITY INSURANCE	$3,583	$2,500	$2,500	$2,500		0.0%
541	AUTO INSURANCE	$4,000	$4,000	$4,000	$3,000		-25.0%
651	TANK MAINTENANCE	$18,537	$27,000	$27,000	$27,000		0.0%
							N/A
	TOTAL OPERATING	$178,915	$165,300	$165,300	$172,800		4.5%
							N/A
720	CAPITAL OUTLAY - BUILDINGS	$0	$8,000	$8,000	$38,290		378.6%
							N/A
	TOTAL CAPITAL	$0	$8,000	$8,000	$38,290		378.6%
							N/A
	DIVISION TOTAL	$462,609	$470,638	$470,638	$528,699		12.3%

CAPITAL RESERVE BUDGET - GENERAL FUND

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 72 - CAPITAL RESERVE GENERAL FUND REVENUES

Account Object Code	Account Description	2011-2012 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
3290-000	INTEREST EARNED ON INVESTMENT	$86	$100	$100	$100		0.0%
3790-000	TRANSFER FROM GENERAL FUND	$0	$0	$0	$0		N/A
3990-000	FUND BALANCE APPROPRIATED	$0	$0	$0	$0		N/A
							N/A
	TOTAL OPERATING	$86	$100	$100	$100		0.0%

GENERAL FUND

BUDGET REQUEST FY 2013-2014

DEPT: 72 - CAPITAL RESERVE GENERAL FUND EXPENSES

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
1100-610	TRANSFER TO GENERAL FUND	$0	$0	$0	$0		N/A
1100-740	RESERVE FOR FUTURE IMPROVEMENTS	$0	$100	$100	$100		0.0%
							N/A
	TOTAL OPERATING	$0	$100	$100	$100		0.0%

CAPITAL RESERVE BUDGET - ENTERPRISE FUND

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 71 - CAPITAL RESERVE ENTERPRISE FUND REVENUES

Account Object Code	Account Description	2011-12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
3290-000	INTEREST EARNED ON INVESTMENT	$1,211	$500	$500	$500		0.0%
3730-011	WATER ACCESS CHARGE	$49,695	$50,000	$50,000	$50,000		0.0%
3730-012	WATER CAPITAL RECOVERY CHARGE	$200,000	$40,000	$40,000	$27,000		-32.5%
3730-013	WATER CAPITAL RESERVE CONTRIB	$0	$0	$0	$0		N/A
3970-000	TRANSFER FROM ENTERPRISE	-$152,580	$0	$0	$0		N/A
3970-011	SEWER ACCESS FEES	$370,861	$90,000	$90,000	$90,000		0.0%
3970-012	SEWER CAPITAL RECOVERY CHARGE	$122,603.00	$60,000	$60,000	$40,000		-33.3%
3970-013	SEWER CAPITAL RESERVE CONTRIB	$0.00	$0	$0	$0		N/A
			.				N/A
	TOTAL OPERATING	$591,790	$240,500	$240,500	$207,500	$0	-13.7%

ENTERPRISE FUND

BUDGET REQUEST FY 2013-2014

DEPT: 71 - CAPITAL RESERVE ENTERPRISE FUND EXPENSES

Account Object Code	Account Description	2011 - 12 Actual	Original 2012 - 13 Budget	Revised 2012 - 13 Budget	2013 - 14 Requested	2013 - 14 Approved	% Increase From Original Budget
3990-010	TRANSFER TO WTP	$0	$0	$0	$0		N/A
3990-011	TRANSFER TO WWTP	$0	$0	$0	$0		N/A
3990-012	TRANSFER TO PUBLIC WORKS UTILITIES	$0	$0	$0	$0		N/A
3990-082	TRANSFER TO HILLSBORO ST PROJECT	$351,723	$0	$0	$0		
3990-100	TRANSFER TO ENTERPRISE CAPITAL PROJECTS	$0	$0	$0	$0		N/A
3990-740	RESERVE FOR WATER AND SEWER IMPROVEMENTS	$0	$240,500	$240,500	$207,500		-13.7%
							N/A
	TOTAL OPERATING	$351,723	$240,500	$240,500	$207,500	$0	-13.7%

TOWN OF PITTSBORO
NORTH CAROLINA

MANAGER'S RECOMMENDED CAPITAL IMPROVEMENTS PLAN

Fiscal Year 2013-2014 through
Fiscal Year 2017-2018

May 13, 2013

Capital Project Definition

Strategic planning and financial planning are interrelated when formulating a capital improvement plan. The Capital Improvement Program (CIP) is a multi-year plan for major capital expenditures related to the operations for the Town of Pittsboro. The CIP allows for the orderly replacement and rehabilitation of existing capital assets, in addition to the acquisition of new capital assets. The CIP also identifies proposed funding sources for each project. Items that may be included within the CIP are typically related to, but not limited to infrastructure, land purchases, construction of facilities, or other major improvements to the Town's assets. By providing a planned and prioritized schedule of public enhancements, the program outlines the present and future needs of Pittsboro as identified by the Town staff and approved by the Board of Commissioners. To qualify as a capital improvement, the project should typically have a cost greater than $50,000 and a useful life of at least 10 years.

The CIP is a fluid document by nature, and as such should serve only as a reference document throughout the fiscal year. Funding plans for projects may change, as may the priorities of the Board of Commissioners.

Capital Improvement Funding

Funding for the CIP varies from one project to the next. Historically, the Town has relied heavily on the use of grant funds for capital expenditures. Additional options available to the Board of Commissioners include cash spending from budget or fund balance appropriations, installment financing, and bonding. In the case of the latter two, approval from the Local Government Commission (LGC) would be required. In the use of financing through either bonding or loans, future revenues would be examined in order to ensure the repayment.

CIP Contents

The CIP includes three schedules. The "5-Year Capital Improvements Summary" displays the projects by fund and total project cost by fiscal year. The "Existing Debt Schedule" displays the debt repayment schedule of the current debt. Finally, the "Financial Summary" is a summarized cash-flow analysis, displaying the five year estimates for all CIP projects and their source of funding. For projects that are financed, the summary displays the projected repayment schedule for anticipated projects or the actual repayment schedule for prior year projects.

Relationship to the Operating Budget

Items that appear within the CIP will have a corresponding fund within the Town of Pittsboro's chart of accounts after a project ordinance is passed by the Board of Commissioners. All corresponding grant activity and payments are accounted for within the project fund. Within schedule 3, transfers from the General Fund and Water & Sewer Fund appear. Current debt exists only within the Water & Sewer fund. As a result, the debt payments are accounted for within that fund's operating budget.

CAPITAL IMPROVEMENTS SUMMARY

5-YEAR CAPITAL IMPROVEMENTS SUMMARY

CIP #	Project Name	Column4	Anticipated Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Project Total	Department	Category
# 01	Downtown Water Improvements		G/L	0	1,450,000	$48,350	$48,350	$48,350	$ 1,595,050	Water Distribution	0
# 02	Hillsboro Street Transmission Line		G/L	0	$100,000	$100,000	$100,000	$100,000	$ 400,000	Water Distribution	0
# 09	New 3.22 MGD Plant		B	2,000,000	39,000,000	3,417,000	3,348,400	3,280,000	$ 51,045,400	WWTP	0
# 10	WTP Backup Generators		L	40,000	325,000	0	0	0	$ 365,000	Water Treatment	0
# 11	Bldg Lease & Renovation		C	0	285,000	60,000	60,000	60,000	$ 465,000	Police Department	0
# 12	Old Graham Water Main Loop		G	0	1,250,000	0	0	0	$ 1,250,000	Water Distribution	0
# 18	Community House Improvements		C	15,000	65,000	0	0	0	$ 80,000	Parks	0
# 19	Park/Oakwood Dr. Culvert		C	0	158,000	0	0	0	$ 158,000	Streets	0
# 23	Elevated Water Tank		L	0	0	1,465,000	0	0	$ 1,465,000	Water Distribution	0
# 24	Fire Tower Trunk Line		K	0	1,325,000	0	0	0	$ 1,325,000	Sewer Collection	0
# 26	Annual Street Resurfacing		C	60,000	65,000	70,000	80,000	85,000	$ 360,000	Streets	0
# 28	Haw River Intake Improvement		C	0	20,000	345,000	0	0	$ 365,000	Water Treatment	0
# 29	Greenway System		C	0	45,000	45,000	45,000	45,000	$ 180,000	Parks	0
# 30	Sidewalk Improvements		C	50,000	50,000	50,000	50,000	50,000	$ 250,000	Public Works	0
# 31	Backwash Pump Replacement		C	55,000	0	0	0	0	$ 55,000	Water Treatment	0
# 32	Paving Martin Luther King Drive		C	20,000	0	0	0	0	$ 20,000	Streets	0
# 35	New Police Building		C	0	120,000	935,000	0	0	$ 1,055,000	0	0
# 36	Mechanical Control Center		C	0	50,000	0	0	0	$ 50,000	Water Treatment	
# 37	WWTP Nutrient Load Improvements		L	30,000	240,000	0		0	$ 270,000	WWTP	
# 38	Downtown Pocket Park		C	10,000	50,000	0	0	0	$ 60,000	Parks	
TOTALS				**$ 2,280,000**	**$ 44,598,000**	**$ 6,535,350**	**$ 3,731,750**	**$ 3,668,350**	**$ 60,813,450**		

Funding Key:
- C - Cash / Fund Balance
- G - Grants
- B - Bond Financing
- L - Loan
- K - Combination

LONG-TERM DEBT SCHEDULE

	1994 Water / Sewer Bonds			2004 Water / Sewer Refunding			2009 Stimulus Award - WWTP		Credle Street Phase 3 & 4			USDA REDLG Loan from CEMC		Hillsboro Street Transmission Line Replacement - BB&T			Total Annual
	Principal Balance	Principal Payment	Interest Payment	Principal Balance	Principal Payment	Interest Payment	Principal Balance	Principal Payment	Principal Balance	Principal Payment	Interest Payment	Principal Balance	Principal Payment	Principal Balance	Principal Payment	Interest Payment	
FY 2013	$401,500	$11,000	$21,079	$765,000	$195,000	$36,125	$1,094,490	$60,805	$176,808	$48,951	$4,100	$216,000	$48,000	$249,000	$48,325	$3,863	$477,248
FY 2014	$390,500	$12,000	$20,501	$570,000	$205,000	$27,155	$1,033,685	$60,805	$127,857	$50,177	$2,874	$168,000	$48,000	$200,675	$48,851	$3,337	$426,512
FY 2015	$378,500	$12,500	$19,871	$365,000	$210,000	$17,520	$972,880	$60,805	$77,680	$51,435	$1,617	$120,000	$48,000	$151,824	$49,719	$2,469	$421,748
FY 2016	$366,000	$13,000	$19,215	$155,000	$155,000	$7,440	$912,075	$60,805	$26,248	$26,248	$278	$72,000	$48,000	$102,105	$50,603	$1,585	$329,986
FY 2017	$353,000	$14,000	$18,533	-			$851,270	$60,805	-			$24,000	$24,000	$51,503	$51,503	$685	$117,338
FY 2018	$339,000	$15,000	$17,798				$790,465	$60,805						-			$93,603
FY 2019	$324,000	$15,000	$17,010				$729,660	$60,805									$92,815
FY 2020	$309,000	$16,000	$16,223				$668,855	$60,805									$93,028
FY 2021	$293,000	$17,000	$15,383				$608,050	$60,805									$93,188
FY 2022	$276,000	$18,000	$14,490				$547,245	$60,805									$93,295
FY 2023	$258,000	$19,000	$13,545				$486,440	$60,805									$93,350
FY 2024	$239,000	$20,000	$12,548				$425,635	$60,805									$93,353
FY 2025	$219,000	$21,000	$11,498				$364,830	$60,805									$93,303
FY 2026	$198,000	$22,000	$10,395				$304,025	$60,805									$93,200
FY 2027	$176,000	$22,000	$9,240				$243,220	$60,805									$92,045
FY 2028	$154,000	$22,000	$8,085				$182,415	$60,805									$90,890
FY 2029	$132,000	$22,000	$6,930				$121,610	$60,805									$89,735
FY 2030	$110,000	$22,000	$5,775				$60,805	$60,805									$88,580
FY 2031	$88,000	$22,000	$4,620				-										$26,620
FY 2032	$66,000	$22,000	$3,465														$25,465
FY 2033	$44,000	$22,000	$2,310														$24,310
FY 2034	$22,000	$22,000	$1,155														$23,155
FY 2035	-																-