

**TOWN OF PITTSBORO  
BOARD OF COMMISSIONERS  
PLANNING RETREAT  
CCCC LIBRARY MEETING ROOM  
January 21, 2012**

<i>Time</i>	<i>Topic</i>	<i>Presenter/Leader</i>
<b>FOCUS – BIG PICTURE/LONG-RANGE PLANNING/VISIONING</b>		
8:30-8:45	<b>Welcome and Introduction to Today’s Session</b>	<b>Mayor Voller Bill Terry, Manager</b>
8:45-9:00	<b>Overview of Retreat &amp; Format</b>	<b>David Long, Facilitator</b>
9:00-9:45	<b><i>State of the Town Report</i> Overview of Facts and Trends Affecting Pittsboro</b>	<b>Bill/Key Staff</b>
9:45-10:15	<b>The Town’s Existing System of Goals and Initiatives</b>	<b>Bill/Key Staff</b>
10:15-10:30	Break	
10:30-12:00	<b>Structured Group Brainstorming for Commission (Long-Range) Focus Question: <i>What are the most important issues, needs and opportunities facing the Town of Pittsboro over the next 5-10 years?</i></b>	<b>David Long</b>
12:00-12:45	<b>Lunch</b> <ul style="list-style-type: none"> <li>• Continuation and closure of previous discussion as lunch is winding down</li> <li>• Comments by mayor and manager as appropriate</li> </ul>	
12:45-1:15	<b>Summary Presentation of ‘King/Queen Exercise’ Responses (Input to be provided by Board Members in advance of the retreat.)</b>	<b>David Long</b>
1:15-1:45	<b>Facilitated Discussion of Town’s General Strengths and Weaknesses</b>	<b>David Long</b>
1:45-2:30	<b>Discussion of Brainstorming Results and Identification of Key Strategic Directions</b>	<b>David Long</b>
2:30-2:45	Break	
2:45-3:15	<b>Determination of Five Very High Priority Strategic Directions</b>	<b>David Long</b>
3:15-4:30	<b>Detailed action planning for high priority strategies</b>	<b>David Long</b>
4:30-4:45	<b>Wrap-Up/Adjournment</b>	<b>Mayor Voller Bill Terry, Manager</b>