



## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for CCAP Grant

DATE: September 12, 2016

**Background:** The attached budget amendment would appropriate additional funds to the Town's Parks & Recreation Department to reflect grant funds received from the Community Conservation Assistance Program (CCAP). The grant is providing \$2,846 towards the planting of grasses, trees or shrubs along the edge of Mary Holmes Park in the Powell Place Community. The BOC approved the application and pre-approved acceptance of the grant at the February 9, 2015 meeting.

**Action Requested:** That the Board of Commissioners adopt the attached budget ordinance amending the FY 16/17 operating budget for the Parks & Recreation Department.

ORDINANCE AMENDING THE  
TOWN OF PITTSBORO  
2016-2017 OPERATING BUDGET

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 12<sup>th</sup> day of September, 2016.

Section 1. That the following **GENERAL FUND REVENUE ITEM** be increased by the amounts indicated:

10-3650-350	CCAP GRANT	\$2,846.00
<b>TOTAL</b>		<b>\$2,846.00</b>

Section 2. That the following **GENERAL FUND EXPENDITURE ITEM** be increased by the amount indicated:

10-6200-150	BUILDINGS & GROUNDS MAINTENANCE	\$2,846.00
<b>TOTAL</b>		<b>\$2,846.00</b>

Adopted this 12<sup>th</sup> day of September, 2016.

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Cindy S. Perry, Mayor

ATTEST:

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Alice F. Lloyd, CMC, NCCMC, Town Clerk