

TOWN OF



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MEMORANDUM

TO: Mayor and Board of Commissioners

From: Alice F. Lloyd, Town Clerk

Date: August 16, 2016

Subject: Chatham Community Food Council

The Chatham County Community Food Council (CCFC) has requested that the Town consider appointing someone within the Town to serve on the CCFC.

Action Recommended: Discuss and decide whether to appoint a town representative or not.

From: Chatham Community Food Council North Carolina [mailto:chathamfoodcouncilnc@gmail.com]
Sent: Thursday, August 11, 2016 12:29 PM
To: Alice F. Lloyd <afllloyd@pittsboronc.gov>
Subject: Chatham Food Council seeks an appointee from the Town of Pittsboro

Hello Alice,

I am hoping you are the correct person to receive this email. If not, can you please let me know whom we should contact or forward this along to the correct town official? Thanks!

The Chatham Community Food Council (CCFC) is in the midst of its annual recruitment process. Per our bylaws, five of the fifteen seats on the council are reserved for appointees. Each municipality has the opportunity to appoint one person to join the council and the Chatham County Commissioners may appoint two individuals.

We ask that you review the information below and consider who you would like to appoint. We request a response by **Friday, August 26th**. If you do not wish to appoint someone, please notify the council as soon as possible so we may fill the open seat from the current applicant pool.

The Basics

Members meet on a monthly basis and commit to serving a two-year term. The meeting schedule is determined by the council on a yearly basis.

A member expectation document can be found at the end of this message which includes more details.

We ask that appointees complete the online application at <http://tinyurl.com/FoodCouncil2016> to help us get to know them and in determining the best candidates* for the remaining seats.

About the Council

The CCFC, founded in 2014, acts as a bridge to connect sectors. Members currently representing organic farming, Chatham county Government, Cooperative Extension, small businesses, and nonprofits all work to make the food system more fair, efficient, sustainable, and local. However, the council desires to represent all who are impacted by the food system, including consumers, restaurant owners, distributors, waste management, conventional farmers, and more. The council also recognizes that not all areas of the county are currently represented by its current members and wants to fill these gaps.

Chatham Community Food Council's work centers around improving health and food access, strengthening the economy, supporting farmers, and creating a thriving and

environmentally sustainable community. In a series of strategic planning meetings that began in April of this year, the food council identified three priorities that the current members would like to focus on in the next two years.

These priorities include:

1. Increasing the percentage of farms moving towards financial viability by recommending policies, programs, and resources based on farmers' identified needs.
2. Increasing the percentage of municipalities with supportive food and farm policies by being involved in the planning process.
3. Engaging with diverse communities in Chatham County, focusing on creating a council that accurately and equitably represents the demographics of the community.

More information about the council can be found at <https://chathamfoodcouncil.wordpress.com>.

** The council seeks to have a diversity of voices at the table and encourages participation from community members of all genders, racial backgrounds, economic statuses, religious backgrounds, sexual orientations, and ages.*

Chatham County Community Food Council Member Expectations

General Expectations

- Support the council's mission, purposes, goals, policies and programs
- Serve actively on committees and or sub-committees
- Provide input and feedback to the council
- Attend activities and events sponsored by the council and be a representative of the council

Meetings

- Prepare for and participate in council and committee meetings, including organizational activities.
- Ask timely and relevant questions at council and committee meetings. Express personal conscience and convictions, while supporting the majority decision on issues decided upon by the council.
- Participate in voting procedures within the council

Attendance and Participation

- Make every effort to attend General Council Meetings missing no more than two meetings in a 12 month period.

- Suggest agenda items for the council and committee meetings to ensure that mission and goals are met.
- Share information with the council in regards to policy, events, and opportunities for council participation in the community
- Provide up to date contact information for council use

Thank you and feel free to contact us if you have any questions.

Membership Committee
Chatham Community Food Council

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Chatham Community Food Council
<https://chathamfoodcouncil.wordpress.com/>

