

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: WWTP Professional Engineering Report (PER) - Agreement for Professional Services with The Wooten Company

DATE: April 13, 2015

Background: In February you authorized the Town Manager to begin discussions with The Wooten Company for the purpose of developing a Scope of Work, Schedule and Fee for the development of a Preliminary Engineering Report (PER) for the Town's Waste Water Treatment Plant (WWTP).

Attached please find a services agreement with The Wooten Company to perform a PER to examine wastewater treatment expansion alternatives at our existing plant on Small Street. The PER would include a "Phase 2 Evaluation" which would examine alternatives to the existing plant – 1) pumping up to 2.0 MGD to the City of Sanford WWTP; and, 2) constructing a new WWTP at a location different from the current site.

The Wooten Company has quoted a Lump-Sum amount for these services not to exceed \$85,675. This amount would be paid for by funds currently in place in the Capital Reserve Fund and the monies received from the Chatham Park payments. If you authorize the approval of this Agreement, Staff would present a Budget amendment to reflect these amounts.

Action Requested: Authorize the Mayor to execute the attached Agreement for Professional Services with The Wooten Company to complete a PER to expand the Town's WWTP and present additional alternatives and cost estimates for future waste water treatment capacity, as presented.