



Town of Pittsboro, North Carolina

Engineering Department

To: Mayor Terry and the Town Board of Commissioners

From: Fred Royal, PE, CFM, Town Engineer

Date: May 11, 2015

Re: Contract and Budget Amendment Approval for the East Street Sidewalk Construction

Background and Summary

- 1) The Town re-advertised for bids and had a bid opening on Monday, April 27, 2015.
- 2) Two bids were received. The lowest bid was in the amount of \$188,608 from Cooper Construction Company, Winston Salem, NC. The other bid was for \$259,900 from Browe Construction Company.
- 3) The approved budget is for \$170,000. This is a grant project where \$136,000 is reimbursable from the CMAQ Grant. The Town has \$34,000 currently budgeted.
- 4) Additional funds are required to meet the total revised budget:
 - a. \$18,608 for construction
 - b. \$20,000 for NCDOT to perform construction inspections and materials testing services
- 5) Total additional funds required: \$38,608

Town Hall ~ PO Box 759 ~ Pittsboro, NC 27312

Email: froyal@pittsboronc.gov

Phone: (919) 542-4621

Fax: (919) 542-7109

Recommendation

Staff recommends BOC approval to execute a contract for construction and approval of an additional \$38,608 to cover the costs of securing a contract with Cooper Construction Company and NCDOT inspection and materials testing services.

A budget amendment ordinance is attached.

The schedule for construction is June 1 – August 28, 2015.

Thank you and please do not hesitate to contact me with any questions or comments.

**TOWN OF PITTSBORO
RESOLUTION SUPPORTING C-5551,
EAST STREET SIDEWALK EXTENSION**

WHEREAS, the Federal Highway Administration (FHWA) established CMAQ funding through the Safe, Accountable, Flexible, Efficient Transportation Equity Act - A Legacy of Users (SAFETEA-LU) and allocated these funds to the North Carolina Department of Transportation (NCDOT); and,

WHEREAS, the Town of Pittsboro requested these funds for Transportation Improvement Project, C-5551, East Street Sidewalk Extension in Pittsboro; and,

WHEREAS, the Town of Pittsboro opened bids on C-5551 on Monday, April 27, 2015 receiving two (2) bids; and,

WHEREAS, the responsible, low bidder is Cooper Construction Company, Inc. from Hendersonville, NC.

NOW, THEREFORE, BE IT RESOLVED by the Pittsboro Board of Commissioners, the Town of Pittsboro agrees to support awarding C-5551, East Street Sidewalk Extension upon concurrence from Division 8, NCDOT.

Adopted in regular session on this 11th day of May, 2015.

William G. Terry, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk

TOWN OF PITTSBORO

ENGINEERING DEPARTMENT

CONTRACT PROPOSAL

DATE AND TIME OF BID OPENING: MONDAY, APRIL 27, 2015 AT 2:00 P.M.

WBS ELEMENT NO.: 51021.3.F1

FEDERAL AID NO.: CMS-0830(4)

COUNTY: CHATHAM

TIP NO.: C-5551

MILES: 0.5 MILE

ROUTE NO.: HIGHWAY 64 (EAST STREET)

LOCATION: TOWN OF PITTSBORO

TYPE OF WORK: SIDEWALK CONSTRUCTION

NOTICE:

ALL BIDDERS SHALL COMPLY WITH ALL APPLICABLE LAWS REGULATING THE PRACTICE OF GENERAL CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA WHICH REQUIRES THE BIDDER TO BE LICENSED BY THE N.C. LICENSING BOARD FOR CONTRACTORS WHEN BIDDING ON ANY NON-FEDERAL AID PROJECT WHERE THE BID IS \$30,000 OR MORE, EXCEPT FOR CERTAIN SPECIALTY WORK AS DETERMINED BY THE LICENSING BOARD. BIDDERS SHALL ALSO COMPLY WITH ALL OTHER APPLICABLE LAWS REGULATING THE PRACTICES OF ELECTRICAL, PLUMBING, HEATING AND AIR CONDITIONING AND REFRIGERATION CONTRACTING AS CONTAINED IN CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA. NOTWITHSTANDING THESE LIMITATIONS ON BIDDING, THE BIDDER WHO IS AWARDED ANY FEDERAL - AID FUNDED PROJECT SHALL COMPLY WITH CHAPTER 87 OF THE GENERAL STATUTES OF NORTH CAROLINA FOR LICENSING REQUIREMENTS WITHIN 60 CALENDAR DAYS OF BID OPENING.

THIS IS A ROADWAY PROJECT.

BID BONDS ARE NOT REQUIRED.

NL Cooper Co. Inc DBA Cooper Const. Co.
NAME OF BIDDER

12847 Old US Hwy 52 W-S NC 27107
ADDRESS OF BIDDER



INSTRUCTIONS TO BIDDERS

PLEASE READ ALL INSTRUCTIONS CAREFULLY BEFORE PREPARING AND SUBMITTING YOUR BID.

All bids shall be prepared and submitted in accordance with the following requirements. Failure to comply with any requirement shall cause the bid to be considered irregular and shall be grounds for rejection of the bid.

1. The bid sheet furnished by the Town of Pittsboro with the proposal shall be used and shall not be altered in any manner. **DO NOT SEPARATE THE BID SHEET FROM THE PROPOSAL!**
2. All entries on the bid sheet, including signatures, shall be written in ink.
3. The Bidder shall submit a unit price for every item on the bid form. The unit prices for the various contract items shall be written in figures. *****Unit Prices need to be limited to TWO decimal places.*****
4. An amount bid shall be entered on the bid sheet for every item. The amount bid for each item shall be determined by multiplying each unit bid by the quantity for that item, and shall be written in figures in the "Amount Bid" column of the sheet.
5. The total amount bid shall be written in figures in the proper place on the bid sheet. The total amount shall be determined by adding the amounts bid for each item.
6. Changes in any entry shall be made by marking through the entry in ink and making the correct entry adjacent thereto in ink. A representative of the Bidder shall initial the change in ink.
7. The bid shall be properly executed. All bids shall show the following information:
 - a. Name of individual, firm, corporation, partnership, or joint venture submitting bid.
 - b. Name and signature of individual or representative submitting bid and position or title.
 - c. Name, signature, and position or title of witness.
 - d. Federal Identification Number (or Social Security Number of Individual)
 - e. Contractor's License Number (if Applicable)
8. Bids submitted by corporations shall bear the seal of the corporation.
9. The bid shall not contain any unauthorized additions, deletions, or conditional bids.
10. The bidder shall not add any provision reserving the right to accept or reject an award, or to enter into a contract pursuant to an award.
11. **THE PROPOSAL WITH THE BID SHEET STILL ATTACHED SHALL BE PLACED IN A SEALED ENVELOPE AND SHALL HAVE BEEN DELIVERED TO AND RECEIVED IN THE TOWN OF PITTSBORO, 635 EAST STREET, PITTSBORO, NC 27312 BY 2:00 P.M. ON MONDAY, APRIL 27, 2015.**
12. The sealed bid must display the following statement on the front of the sealed envelope:

**QUOTATION FOR WBS ELEMENT 51021.3.F1- EAST STREET SIDEWALK EXTENSION IN
CHATHAM COUNTY TO BE OPENED AT 2:00 P.M. ON MONDAY, APRIL 27, 2015.**

13. If delivered by mail, the sealed envelope shall be placed in another sealed envelope and the outer envelope shall be addressed as follows:

**TOWN OF PITTSBORO
ATTN: FRED ROYAL
PO BOX 759
PITTSBORO, NC 27312**

LISTING OF DBE SUBCONTRACTORS				Sheet _____	of _____
Firm Name and Address	Item No.	Item Description	* Agreed upon Unit Price	** Dollar Volume of Item	
Name Address 					
Name Address					

* The Dollar Volume shown in this column shall be the Actual Price Agreed Upon by the Prime Contractor and the DBE subcontractor, and these prices will be used to determine the percentage of the DBE participation in the contract.

** Dollar Volume of DBE Subcontractor \$ _____

Percentage of Total Contract Bid Price _____%

** Dollar Volume of DBE Subcontractor Percentage of Total Contract Bid Price:
 If firm is a Material Supplier Only, show Dollar Volume as 60% of Agreed Upon Amount from Letter of Intent.
 If firm is a Manufacturer, show Dollar Volume as 100% of Agreed Upon Amount from Letter of Intent.

TOWN OF PITTSBORO

ENGINEERING DEPARTMENT

BID FORM

TIP Number: C-5551

WBS No: 51021.3.F1

Description: US 64 Bus. Sidewalk Extension

Location: Town of Pittsboro, Chatham County

LINE ITEM	ITEM NUMBER	SECT	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT BID
1	0000100000-N	800	MOBILIZATION	1	LS	5,000-	5,000-
2	0000400000-N	801	CONSTRUCTION SURVEYING	1	LS	10,000-	10,000-
3	0000930000-E	SP	GENERAL MISCELLANEOUS ITEM, HANDRAIL	12	LF	200-	2,400-
4	0043000000-N	226	GRADING	1	LS	29,000-	29,000-
5	0366000000-E	310	15" RC PIPE CULVERTS, CLASS III	27	LF	100-	2,700-
6	0372000000-E	310	18" RC PIPE CULVERTS, CLASS III	223	LF	75-	16,725-
7	2286000000-N	840	MASONRY DRAINAGE STRUCTURE	3	EA	4,000-	12,000-
8	2352000000-N	840	FRAME WITH GRATE, STD 840.xx	3	EA	500-	1,500-
9	2570000000-N	SP	MODIFIED CONCRETE FLUME	1	EA	4000-	4000-
10	2591000000-E	848	4" CONCRETE SIDEWALK	1,171	SY	45-	52,695-
11	2600000000-N	SP	RETROFIT EXISTING CURB RAMP	1	EA	2000-	2,000-
12	2605000000-N	848	CONCRETE CURB RAMP	3	EA	2000-	6,000-
13	4457000000-N	1105	TEMPORARY TRAFFIC CONTROL	1	LS	5000-	5,000-
14	4820000000-E	1205	PAINT PAVEMENT MARKING LINES (8")	368	LF	6-	2,208-
15	6000000000-E	1605	TEMPORARY SILT FENCE	2,010	LF	10-	2,010-
16	6006000000-E	1610	EROSION CONTROL STONE, CLASS A	50	TON	50-	2,500-
17	6009000000-E	1610	EROSION CONTROL STONE, CLASS B	24	TON	50-	1,200-
18	6012000000-E	1610	SEDIMENT CONTROL STONE	50	TON	50-	2,500-
19	6029000000-E	SP	SAFETY FENCE	2,020	LF	4-	8,080-

LINE ITEM	ITEM NUMBER	SECT	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT BID
20	6042000000-E	1632	1/4" HARDWARE CLOTH	120	LF	10 -	1,200 -
21	6071010000-E	SP	WATTLE	70	LF	20 -	1,400 -
22	6071020000-E	SP	POLYACRYLAMIDE (PAM)	7	LB	200 -	1,400 -
23	6084000000-E	1660	SEED & MULCHING	0.80	AC	10,000 -	8,000 -

TOTAL BID FOR PROJECT: \$188,608.00

CONTRACTOR NL Cooper Co. Inc DBA Cooper Const. Co
 ADDRESS 12847010 45 Hwy 52 W-S NC 27107
 Federal Identification Number 56 1418362 Contractors License Number 40934

Authorized Agent NL Cooper Jr Title Pres
 Signature NL Cooper Jr Date 4-24-15



****The actual bid form must be filled out digitally, printed and signed and submitted with the bid package. This hardcopy is for your reference only. The digital copy can be e-mailed to you or the Town can save it to your pin drive device if you provide it.**

STATE OF NORTH CAROLINA
E-VERIFY AFFIDAVIT
TOWN OF PITTSBORO

NOW COMES Affiant, first being sworn, deposes and says as follows:

- 1. I have submitted a bid for contract or desire to enter into a contract with the Town of Pittsboro;
- 2. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that I am aware of and in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies):

 After hiring an employee to work in the United States I verify the work authorization of said employee through E-Verify and retain the record of the verification of work authorization while the employee is employed and for one year thereafter; or

 I employ less than twenty-five (25) employees in the State of North Carolina.

- 3. As part of my duties and responsibilities pursuant to said bid and/or contract, I attest that to the best of my knowledge any subcontractors employed as a part of this bid and/or contract are in compliance with the requirements of E-Verify, Article 2 of Chapter 64 of the North Carolina General Statutes, to include (mark which applies):

 After hiring an employee to work in the United States the subcontractor verifies the work authorization of said employee through E-Verify and retain the record of the verification of work authorization while the employee is employed and for one year thereafter; or

 Employ less than twenty-five (25) employees in the State of North Carolina.

Specify subcontractor: M Cooper Const. Co.

This the 24 day of April, 2015.

 M Cooper Const. Co.
Affiant

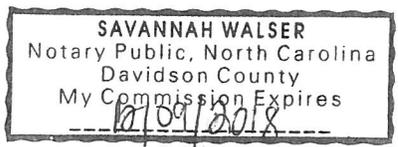
Sworn to and subscribed before me, this the 24 day of April, 2015.



[OFFICIAL SEAL]

 Savannah Walser Notary Public

My Commission Expires: 12/09/2018



C-5551

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TOWN OF PITTSBORO

Execution of Contract

TIP No: C-5551

County: Chatham

ACCEPTED BY TOWN OF PITTSBORO

Bryan Gruesbeck, Town Manager

Date

TOWN OF PITTSBORO
ORDINANCE AMENDING CAPITAL PROJECT BUDGET
FOR THE EAST STREET SIDEWALK EXTENSION PROJECT

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 11th day of May 2015.

To Amend the Capital Project Budget Ordinance for East Street Sidewalk Project

Section 1. That the following **EAST STREET SIDEWALK PROJECT REVENUE ITEMS** be amended to the amount indicated:

86-3850-000	CMAQ GRANT PROCEEDS	\$136,000.00
86-3850-100	TOWN CONTRIBUTION	72,608.00
TOTAL		\$208,608.00

Section 2. That the following **EAST STREET SIDEWALK PROJECT EXPENDITURE ITEMS** be amended to the amount indicated:

86-3000-000	CONSTRUCTION/INSPECTION	\$166,608.00
86-3001-100	ENGINEERING/DESIGN	25,000.00
86-300-1800	CONTINGENCY	17,000.00
TOTAL		\$208,608.00

Section 3. That the following **GENERAL FUND REVENUE ITEM** be amended to the amount indicated:

103990100	POWELL BILL FUND BALANCE APPROPRIATED	\$ 72,608.00
TOTAL		\$ 72,608.00

Section 4. That the following **GENERAL FUND EXPENDITURE ITEM** be amended to the amounts indicated:

103790086	TRANSFER TO EAST STREET SIDEWALK EXT PROJECT	\$ 72,608.00
TOTAL		\$ 72,608.00

Adopted this 11th day of May, 2015.

William G. Terry, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk