

# Memo

To: Mayor and Board of Commissioners  
From: Paul Horne, Parks Planner  
Date: January 9, 2017  
Re: FYI Item  
Parks Master Plan Interviews & Orientation Meeting



The consultants from AECOM will be in town on Wednesday January 18, 2017 through Friday January 20, 2017. They would like to interview each commissioner individually within this timeframe if possible. I will reach out this week to hopefully schedule everyone for an interview.

On the 19<sup>th</sup> of January the Initial meeting for the plan will commence. This meeting will be held in the at the Carolina Brewery and Grill and will last from 6:30 PM to 8:30 PM. Hors d oeuvres will be provided. The Mayor and Board are invited to attend this meeting which will lay out the structure of the planning process, highlight important milestones, and explain the roles and responsibilities of steering committee members.

There will be two brief presentations and focused exercises designed to interactively gauge the priorities of attendees. The intent is for this to be a productive and rewarding meeting which will provide an opportunity for community members from various spheres of expertise to find common ground in our community parks system.

The Steering Committee is composed of individuals that represent a diverse cross section of public interests in the areas of Parks, Greenways, and Recreation Services. The general tasks of the Steering Committee are to:

- Learn about the Town of Pittsboro's Park and Recreation System
- Communicate clearly with other Steering Committee members about areas of interests and/or concerns
- Consider, discuss and provide possible solutions to a variety of issues

It will be a non-voting body which will operate via consensus to provide their insights the plan.

Staff is awaiting confirmation from some invitees but the following of community leaders have agreed to serve in their community in this capacity:

Jeffrey York, Chapel Hill Administrator of Public Art, Powell Place resident

Jon Spoon, Chatham Arts Council, Small Business Center Director, CCCC

Layton Long, Director of Chatham County Department of Public Health

Phil Bors, Active Living by Design, Bicycle and Pedestrian Advocate

Joe Jacobs, Haw River Canoe and Kayak Owner

Town Elected Officials – One representative to self-select

Parks & Recreation Advisory Board Member – One representative to self-select

Karinda Roebuck, organized the outdoor classroom project at Pittsboro Elementary School, mother

Alexis Wolf, Obesity Subcommittee member, NC Shape & Partnership for Children

Frank Fitzgerald Chatham Soccer League

Mackenzie Saks Withington, Pittsboro Farmers' Market Coordinator, entrepreneur

Dennis Streets, Chatham Council on Aging