

MINUTES
TOWN OF PITTSBORO
BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY, JUNE 27, 2011
7:00 PM

Mayor Randy Voller called the meeting to order at 7:04 p.m. and called for a brief moment of silence.

ATTENDANCE

Members Present: Mayor Randy Voller, Commissioners Pamela Baldwin, Gene T. Brooks, Clinton E. Bryan, III, Michael Fiocco, and Hugh Harrington (arrived at 8:30 p.m. after attending the ABC Board meeting).

Staff: Town Manager Bill Terry, Town Clerk Alice F. Lloyd, Town Attorney Paul S. Messick, Planner Stuart Bass, Public Utilities Director John Poteat, Water Plant Superintendent Scott Jewell, and Finance Officer Mandy Cartrette.

AGENDA

Town Manager Bill Terry stated that the report on the Pittsboro Police Department's Traffic Enforcement Program, which was Item 2 under New Business, may have to be delayed until a later meeting. He said that the officer who was to present that report had to respond to a call and would likely not be back before the end of the meeting.

Mayor Voller suggested moving that item to the end of the agenda and if the Officer did not return then the item would be delayed until the next meeting.

Motion made by Commissioner Brooks seconded by Commissioner Bryan to approve the Agenda as amended.

Vote Aye-4 Nay-0

CONSENT AGENDA

The Consent Agenda contains the following items:

1. Approve minutes of the June 13, 2011 regular meeting.

Motion made by Commissioner Baldwin seconded by Commissioner Bryan to approve the Consent Agenda as submitted.

Vote Aye-4 Nay-0

REGULAR MEETING AGENDA

Citizens Matters

Karen Hall, speaking on behalf of NC State University, stated that they were moving forward with the Town Lake project. She said the contractor would soon be beginning the restoration, noting the contractor had many years of experience with this type of restoration. Ms. Hall said the plan was to begin the work on the lake in late July which would require drawing down the lake beginning July 5, 2011. She said that would allow several weeks of dry time and they would then begin to remove the sediment.

Ms. Hall said she would be working with the Town on public access issues to the park as construction was going on. She said a newsletter would be sent out to every landowner and resident in the watershed to explain the project and why it was being done, and the article would include maps and photos and provide some explanation of the renovation work. Ms. Hall said that signage would be erected at the park and some educational events would also be held while construction was taking place.

Commissioner Brooks said that Town Lake had a good fish population, and if they drew down the lake what would that do to the fish. Ms. Hall said she had the same concerns, but had found that the pipe that went under the earthen dam over to the lower lake was large enough that the fish actually traveled through that pipe. She said they were talking about Robeson Creek which was a very large watershed, so there would still be a good stream of water through there.

Commissioner Brooks said the beavers had built a dam and the water level had risen, causing the fish to eat the mosquitoes and the water was the best it had smelled and looked in years. Ms. Hall said that beavers were either friend or foe. She said part of their educational campaign would be on mosquitoes and the perceptions and misperceptions about the mosquito population. Ms. Hall said as well, they would be posting permanent educational signs all the way around the lake that would include education about beavers and exotic plants and other aspects of the lake. Commissioner Brooks suggested that they also identify species of plants and trees along the trails, noting it would be an ideal activity for science and biology classes. Ms. Hall said she believed they could accommodate that.

Commissioner Fiocco asked what the duration of construction was. Ms. Hall said they were estimating six to eight weeks depending on the weather. Commissioner Fiocco asked was the sediment being hauled off site. Ms. Hall responded no, they were redistributing it so there would be no trucks coming or going.

Mayor Voller asked what the potential downsides were if they drew the lake down and they had a wet weather event. Ms. Hall responded that because they were working in the lake bed and had controlled structures they really did not have to worry about any kind of down-cutting. She said the biggest issue she could possibly see was that the sediment did not dry out enough which caused problems with the equipment.

Mayor Voller said this project had been planned for years and they looked forward to getting it finished. He asked that Ms. Hall come back mid-way through the project and provide the Board with a progress report. Ms. Hall agreed to do so.

OLD BUSINESS

1. Update on the Clark-Piper Zoning Compliance Permit Application: Proposed Bed and Breakfast.

Planner Stuart Bass stated that he had provided in the packet a slightly revised plan that included the proposed landscaping material. He said other than that it was basically the same plan the Board had seen previously. Mr. Bass said with respect to the tree inventory provided, 21 of the 28 trees on the site would remain. He said as well, a revised parking plan had been included which addressed the two primary concerns expressed by the Board.

Commissioner Fiocco stated that it was a much improved site plan, and he could clearly see what was being proposed. He asked Mr. Bass if the proposed project adhered to all regulations. Mr. Bass replied yes, especially with respect to landscaping and what was being preserved on site.

Mayor Voller expressed his thanks for the improved materials and noted he believed it would be a wonderful project.

Motion made by Commissioner Baldwin seconded by Commissioner Brooks to approve the Clark-Piper Zoning Compliance Permit application.

Vote Aye-4 Nay-0

CLARK-PIPER SITE APPROVED IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGES 66-70

2. Proposed Changes in the Distribution of Duties Within the Finance Department. (Mandy Cartrette, Finance Officer).

Finance Officer Mandy Cartrette stated that at the Board's April 11, 2011 meeting they had heard a presentation to reclassify the Town's vacant Customer Service Specialist position to an Administrative Support Specialist. She said as a part of that reclassification, some duties now being performed by senior level staff would be added to the duties of the Administrative Support Specialist as described in the agenda item. Ms. Cartrette said that a majority of the Board had approved this reclassification and authorized the Town Manager and the Finance Officer to proceed with the hiring of the position as reclassified. She said that advertising would continue until July 15, 2011 and after interviews they hoped to have the position filled by mid-August. Ms. Cartrette added it was her recommendation to begin the new employee at the high end of the salary range.

Commissioner Brooks asked what the annual salary was. Ms. Cartrette said the salary range was \$35,000 to \$40,000. Commissioner Brooks asked would any weight be placed on the amount of

experience. Ms. Cartrette replied yes. Commissioner Brooks asked what she believed a person with perhaps 18 years experience should receive. Ms. Cartrette said a beginner would likely start at the minimum range of \$35,000, and a person with more experience and with more education would start at the higher end of the range, at perhaps \$38,000 to \$40,000. Commissioner Brooks stated he could not support that, because a teacher in this State with a degree and five years' experience made between \$31,000 and \$32,000. He said there were people whose job put their life on the line that paid less than what she was suggesting.

Mayor Voller said then essentially they were reclassifying an existing position and adding new duties. Ms. Cartrette said that was correct.

Mr. Terry said to clarify the Board had already approved the reclassification at its April 11, 2011 meeting.

Commissioner Brooks said he understood that but he was unaware of what the salary would be. Mr. Terry said the salary depended on who got hired, and that salary would still be somewhat less than what their current Accounts Payable/Receivable Clerk was being paid based on her years of experience and years with the Town. He said they were expanding the duties of the reclassified position to include more levels of responsibility similar to what Cathy Stinson was doing.

Mayor Voller said he agreed with Commissioner Brooks that the pay for people who put their life on the line as well as teachers was not where they should be in this society. He asked if the figure he had quoted was an annualized figure.

Commissioner Brooks responded yes.

Mayor Voller asked Mr. Terry if the Board needed to take any action. Mr. Terry said there was no action needed, and they were providing the information so that they could respond to the Board's questions.

Mayor Voller asked if the temporary employee presently working for the Town would be eligible to apply for this position. Ms. Cartrette responded yes.

NEW BUSINESS

1. Report on the Town's Capability to Supply Finished Water for Sale to Chatham County (Scott Jewell, Water Plant Superintendent).

Mr. Terry stated that when the Town had lost Townsend as a water customer staff had begun thinking about how that lost revenue could be recouped. He said one suggestion was to approach Chatham County about the possibility of purchasing water from the Town. Mr. Terry said Mr. Jewell had done some work to determine the cost to the Town to ramp up the production of water and what the most likely price would be if that water was sold.

Commissioner Brooks stated that the report was excellent and very succinct, but before they began he wanted to ask a question. He said the Board had asked that the individual County Commissioners be written to and not just the County Manager, and asked had that been done. He said the only way to get this done was to work with the Commissioners. Mr. Terry said he had not yet drafted a letter to the County Board but he could certainly do that.

Mayor Voller said he believed that request was contained in the motion passed by this Board. Commissioner Bryan agreed.

Commissioner Brooks stated that needed to be done post haste before the Town invested any money in producing more water.

Water Plant Superintendent Scott Jewell highlighted an error in the agenda item. He said on the last page of the memo, first paragraph, last sentence, it should read “This potential increase would leave a daily balance of 640,000 gallons (900,000 minus 260,000) without major operational changes to the Water Plant.”

Mr. Jewell provided a PowerPoint presentation, as follows:

Background

- Plant built in 1964 at 1 MGD
- Expanded to 2 MGD in 1988
- Chatham County agreed to fund 50% of the expansion in return for access to 25% of the net functional capacity of the expanded facility, equivalent to 500K/daily
- Non-compliance/compliance over the years; in compliance for the last year and a half so the new formulation is working well with high quality water being produced

Present Time

- Current production – 600K/day, which equated to 219.7 million gallons per year. Townsend stopped production on July 1, so they had not yet been able to determine what the resulting decrease in water usage would be.
- Current breakdown – 140K Chapel Ridge; 440K Pittsboro and its ETJ
- Numbers from FY 09-10 were used because those were the latest audited figures
- Cost of producing 219.7 million gallons = \$813,650; .00371 cents/gallon or \$3.71/1,000 gallons
- Chatham County currently purchasing water from Sanford and Siler City at a cost of \$2.51/1,000 and \$3.86/1,000 respectively

Potential

- Current operational flow of 1.5 MGD; only producing 600K (10 hours/day)
- If 24-hour operation – additional 900K/day for a total of 1.5 million/day; 24-hour operation would not require additional personnel – only a change in operator schedules
- Obligation to Chapel Ridge – 140K/day; contract potential of up to 400K (260K daily balance open)

- Non-committed balance – 640K (900K minus 260K = 640K)
- Potential cost per 1,000 if they increased production to
- 400K/day = \$2.62/1,000 gallons, reduced from \$3.71/1,000 gallons

Proposal

- Amount per day of a minimum of 400K/day
- Maximum of 600K/day
- Rate - \$2.65/1,000 gallons

Mayor Voller commented that the improvement in water quality should be announced so that citizens would know about the high quality of water being produced. Mr. Jewell said their water quality compared to the region was extremely high, and they were very proud of that. Mayor Voller stated that was important news to get out to the public, because there was still a perception that the water quality was poor when in fact Pittsboro was making better water than anyone in the Triangle J region.

Commissioner Fiocco suggested perhaps they needed to have a section on the Website that advertised the results when the water was tested. Mr. Terry stated that would be easy to do since they had already completed the Utilities Division Website. He said they could add a chart that showed the improvement in water quality over time.

Mayor Voller asked the Town Attorney what would happen if Chapel Ridge never took the option for the additional water committed to it and would that commitment be in perpetuity. Mr. Messick said he would have to go back and look at the contract in order to answer that.

Commissioner Fiocco asked if they had a fixed cost for water to Chapel Ridge.

Mayor Voller stated they were an out-of-Town user so they should be paying the higher rate. Mr. Terry stated that was correct, noting water was pumped to the beginning of Chapel Ridge's system which had a meter to determine the amount of water. He said they were paying about \$11.00/1,000 gallons.

Mayor Voller asked what the revenue projections were if they were to increase operation to the full 600K. Mr. Jewell stated they could increase production by 400K with a projected revenue increase of \$125,000.

Mr. Terry stated the conclusion was that selling water to the County would be a very good thing, but it would never replace what had been lost with Townsend because of the rate differential. He stated that Townsend was an out-of-Town customer paying \$11.00/1,000 gallons, and they would have to negotiate a rate with the County. Mr. Terry said the County was presently buying water wholesale from both Sanford and Siler City at rates that were around the \$2.65 that Mr. Jewell was proposing. He said one way to think about it was that for every 100,000 gallons per day that they sold the County, the Town would realize about \$30,000 a year.

Commissioner Fiocco said that was based on the rate of \$2.65. Mr. Jewell said that was correct. Commissioner Fiocco said that \$2.62 was the Town's cost. Mr. Jewell agreed, but noted there were other items in the budget that would increase and that additional revenue would cover the cost of producing the additional water and leave them with a net profit of \$125,000 a year.

Commissioner Brooks said he believed Siler City was charging a considerably higher rate, which he believed was in the \$3.80 range. Mr. Jewell said Siler City was at \$3.86 and Sanford was at \$2.51.

Commissioner Fiocco suggested they consider graduating the rate so the more the County used the lower the cost. He said of course that would be with an eye towards it being profitable for the Town.

Mr. Terry said he would want to talk to the Town Attorney about that, noting the State had passed a law during the last drought that made those declining rate schedules illegal for individual residential customers, but did not know if it was illegal for bulk customers.

Mayor Voller stated they should pursue selling that additional water to the County with all due haste.

Commissioner Fiocco asked could they work within the existing contract or did they need to negotiate a new contract. Mr. Terry said he believed the existing contract was fine and they could work within that framework. He said they would have to sit down with County staff and convince them to place an order for the water. Mr. Terry said if they could become a regular supplier of water to the County that would be a very good thing for the Town. He said in their informal discussions with the County Manager and David Hughes they were interested but were waiting for the Town to make them an offer.

Commissioner Brooks asked had the County Manager or Mr. Hughes talked to their Commissioners. Mr. Terry said he did not know.

Commissioner Baldwin said she had talked with one of the County Commissioners last week.

Commissioner Brooks stated that as an update, the Assistant Superintendent of Schools had called him today. He said the Assistant Superintendent had asked if they had any kind of a contract back then, but he had said that in his opinion it had just evolved. Commissioner Brooks said his thought was that if they were looking for some selling points one would be that they could not shut the water down by federal law in that they had to let water out of the lake to flow downstream at a certain rate. He said they could have a real drought problem with the amount of water going to Wake County out of that lake. Commissioner Brooks said the County was using Cary's intake and most of the water in northern Chatham was coming from the lake. He said that seemed to him that the river during a drought might hold up better than the lake even though the river was the main source of water for the lake. Commissioner Brooks said another issue, although he was not suggesting that they do it, was that he had wondered if the Town was willing to negotiate on the \$98,000 if they would be willing to purchase some water from the Town.

Mayor Voller said they were two separate entities.

Commissioner Brooks said that was true, but with the shutting down of Townsend on July 1, 2011 the Town desperately needed to sell some water somewhere and he feared they had waited too long to talk with the County for the new budget year.

Mayor Voller said it was an Enterprise Fund and the County would need water, and especially during droughts they were always looking for water.

Commissioner Brooks said he was disappointed that selling more water would not help more than what had been estimated, but at the same time they needed to pursue it. He said they had to find some way to get the County's attention.

Commissioner Baldwin said when she had spoken to one of the Commissioners they were aware that the Town wanted to propose that the County purchase water from Pittsboro. She said she would not say that they were already considering it, but would say that if they were to move forward and send each of the Commissioners a letter it might prompt them to put it on their agenda and move forward with considering it.

Mayor Voller said the County's next meeting was July 18, 2011 so that letter needed to be sent quickly so they could move forward.

Commissioner Brooks stated that anything that benefited Pittsboro benefited the County and vice versa.

Mayor Voller said it would definitely benefit the County because they would be getting high quality water at a good price which was quite a bit cheaper than what they were paying Siler City and almost the same rate as they were paying Sanford. He said the County needed the water and everyone would win, and if the plant began operating 24/7 then they could make even better quality water.

Commissioner Brooks said that was a very good point because the more water they produced the less the likelihood they would experience some of the problems they had had in the past.

Mayor Voller said they would get a better quality product overall, so they should pursue that. Mr. Jewell said selling water to the County put the Town in a good position and moved them to a new level, and they needed to continue to move in that direction.

Commissioner Fiocco said if they were to go ahead and produce the additional 400,000 gallons, what kind of impact would that have on their hydrant flushing. He asked would it increase or decrease. Mr. Jewell said he believed it would decrease because they would be moving a lot more water through the system so the need for flushing would be less and therefore they would be wasting less water. He said he would include that in his calculations.

Mayor Voller said if they were to sell the water to the County, where was the connect point. Mr. Jewell said at the old bridge just below Bynum Road.

Commissioner Brooks reminded the Board that the Town had already agreed to repair the pump at a cost of \$10,000. He said he believed he had had a valid point in that the lake could get really short this summer just as it had two years ago. Mr. Jewell said that was a really good selling point.

Commissioner Fiocco asked if Mr. Messick had an opinion at this time on the graduated scale Mr. Terry had mentioned. Mr. Messick stated that they could not use a graduated scale; they would have to charge cost.

Commissioner Fiocco said it was an economy of scale, and he would think that if they produced more then it would cost less to produce each gallon. Mr. Messick said under this proposal it was a 400,000 gallon minimum, so they would have to pay for it whether they used it or not. Commissioner Fiocco said if they used 600,000 gallons, then you could place a lesser cost on that additional water as an incentive to use more. Mr. Messick said you would have to make the proposal attractive, asking why the County would want to pay more than they were paying now. Commissioner Fiocco said if they had a base at 400,000 gallons and each gallon they purchased over that amount cost them less then it increased the Town's profit margin. Mr. Messick stated the Town could not profit, in that they had to base the cost of the water on cost. Commissioner Fiocco said then they would not net \$125,000. Mr. Messick stated they may net \$125,000 but that was simply a recouping of their cost to produce the water.

Mr. Terry stated that Mr. Messick's comments were based on the contract the Town had with the County. He said he had been referring earlier to the law passed preventing the use of graduated rate scales for residential, but did not know if that applied to bulk customers or just to residential individual customers.

Mayor Voller said the complicating factor was that Mr. Jewell had calculated what the cost was now which was \$3.71, so theoretically they could say that was the cost but the cost would reduce if they were producing more volume. He said that was where they had generated the new figure of \$2.65, and believed that Commissioner Fiocco was asking could they have a figure that was between the two and if so could they incentivize the rate for the County. Mayor Voller asked where Chatham County was getting their water.

Commissioner Brooks stated he believed they were getting it from their own water plant, but they were involved with Wake County in the sense that they used Cary's intake.

Mayor Voller stated that it was an Enterprise Fund that was suppose to operate like a business, but they were also suppose to take care of the people who purchased water from the Town which they had done by not raising rates. He said he saw no reason to wait and believed they needed to move forward with negotiating water purchase by the County as soon as possible. Mayor Voller said if there was a question about what the rate should be then they needed to decide that right now.

Commissioner Brooks and Commissioner Baldwin stated that seemed reasonable, with Commissioner Baldwin stating that if the County was considering purchasing the water from the Town it would be because they knew what effect the closing of Townsend had had on the Town. She said if the Town tried to set a rate that was too high then the County would be less likely to purchase the water.

Mr. Terry agreed, noting it would be a business decision on the County's part as well, in that they had to have a need for the water and the Town had to provide it at a competitive price. He said he did not believe the Town would be replacing what the County was purchasing from Sanford or even Siler City, but it would help them in supplying water to the Briar Chapel-Governors Club area.

Mayor Voller said they were basically proposing to charge the County 1.5% more than what they were paying Sanford, except when they bought from Pittsboro it was enhancing the Town's tax base which enhanced the County's tax base. He said he saw no reason why the County would not want to do it because it made perfect sense to do so for such a negligible difference in price.

Commissioner Brooks said if the federal government began to ration water from the lake then Pittsboro would be ahead of the game. Mr. Jewell agreed, noting it would be in everyone's best interest for the County to buy water from the Town, adding that water was a scare commodity and the County should seize this opportunity and partner with the Town.

Mayor Voller said the Town was offering the County an equivalent product that was equally good or better that was only 1.5% higher than a producer in another county that might have other problems. Mr. Jewell said the Town was producing vastly better water.

Mayor Voller said he believed the Board concurred with the rate that had been arrived at and that the Manager should move forward and contact the County Commissioners. Mr. Terry stated he would prepare a letter from the entire Board making that offer to all of the County Commissioners. Mayor Voller stated that letter should go out this week as quickly as possible. The Board agreed by consensus.

2. Report on the Pittsboro Police Department's Traffic Enforcement Program (Sergeant Kevin Dodson, Traffic Enforcement Officer).

This item was delayed until the Board's next meeting.

3. Year-end Adjusting Amendments to the Fiscal Year 2010/2011 Budget (Mandy Cartrette, Finance Officer).

Ms. Cartrette stated that the adjustments were basically housekeeping items, noting that the budget amendment would support cost overruns in the Water and Sewer Administration Department. She said as well, Police, Public Buildings and Grounds, Street Maintenance, and Sanitation Departments were all very close to their budgeted annual expenditures and staff wanted to insure that those departments did not exceed their budgets. Ms. Cartrette provided a

brief overview of the amendments proposed as described in the agenda item and listed in the ordinance proposed for the Board's approval.

Mayor Voller asked if at year end the departments were under budget those funds would be returned. Ms. Cartrette stated that the remaining funds would go back to the Enterprise Fund or the General Fund fund balances as appropriate. She said one thing that had complicated the budgets with the Street Maintenance and Public Buildings and Grounds Departments was the Powell Bill, in that they had three departments that were doing very similar things so the expenses were spread out over those three departments. Ms. Cartrette said next year they would be better able to track those costs by moving them all into the Public Works Department.

Mayor Voller asked what the negative aspects were if one or more of the departments went over budget. He asked would it look bad on the audit and was it better to avoid that by making these budget amendments. Ms. Cartrette replied it was an audit issue.

Mayor Voller asked Mr. Terry what his feeling was about this. Mr. Terry said this was somewhat of a spin-off of the progress made over the last four years. He said at that time he had noted that departments typically were spending 85% to 90% of their budgets, and he had asked them each year to tighten those budgets up. Mr. Terry said now, they were tightened to the point that departments were spending 95% to 97% of their budgets. He said because the State had a balanced budget law you were not allowed to exceed your budget, so these sorts of year-end balancing amendments were necessary to assure that they did not do that and to avoid an audit finding. Mr. Terry said some or all of those departments may not exceed their budgets, but they were close enough that some action was needed in case there was an issue.

Motion made by Commissioner Fiocco seconded by Commissioner Baldwin to approve the Budget Ordinance as presented.

Commissioner Brooks said one of the reasons the Police Department's budget was somewhat "iffy" was because of supplies, and even though gas prices had come down they were still high. He said the Board had never done anything about officers driving their vehicles home and that bothered him. Commissioner Brooks said that might not save much, but here they were voting on money again. He asked was there nothing they could cut.

Mayor Voller said Commissioner Brooks was referring to the program where officers were allowed to drive their Police vehicles back and forth from home.

Commissioner Brooks said any way they could save money they should consider doing.

Mayor Voller asked the Manager if they had a breakout of what that program cost. Mr. Terry said no, that they would have to do the math for that.

Ms. Cartrette said she believed the fuel costs for the year was around \$30,000.

Mayor Voller asked if they had the capacity to monitor either through the computers or some other method where the cars traveled. He said he believed that most fleet services did that so that they would know where the vehicles were at any given time.

Commissioner Brooks said he knew he was going to get accused of picking on them but that was not his goal. He said he was only trying to save the citizens of Pittsboro a little money.

Mayor Voller said in addition he believed Commissioner Brooks wanted to save wear and tear on the vehicles and ensure that the vehicles were not being used in a way that was not intended.

Commissioner Brooks stated that a few weeks ago he had paid \$3.76 for regular gas in Pittsboro and that same weekend he had spoken to a man who had paid \$3.42 in Sanford. He said if the Police Department was purchasing gas in Pittsboro they were paying premium price. Commissioner Brooks said it seemed to him that they never talked about cutting costs, only about spending money. Mr. Terry said he had received a memo from the Police Chief last week, noting they were sensitive to this issue and the Chief had told his officers that with rising gas prices that going forward they would have to find ways to cut down the usage. He said they had instituted a policy of officers riding together, less idling time, and more parking of vehicles and walking the downtown area. Mr. Terry said his point was they were trying to save fuel as best they could.

Ms. Cartrette said the Police had begun purchasing fuel from Fleet Services so they had the freedom to purchase from gas stations that may be cheaper.

Mayor Voller stated he believed foot patrols were a good idea from a community policing perspective and not just for fuel savings. He said that Commissioner Brooks had brought up the issue of where the vehicles were traveling, how much fuel was being used, depreciation on the vehicles, and maintenance costs.

Commissioner Brooks reiterated he was just suggesting saving money and was not trying to pick on the Police Department.

Mayor Voller said he did not believe anyone would disagree that saving money was always a good idea wherever possible. He said the program the Police Department had in allowing the officers to take their vehicles homes was an incentive to retain good officers, but agreed it should not be abused. Mr. Terry said he would agree with Commissioner Brooks that in the long term this was probably not a sustainable policy. He said you rarely saw a take-home vehicle policy in larger Police Departments, so a day would come when that policy would likely have to change. Mr. Terry said when that day came he thought they needed to be sensitive to the fact that in many ways this had become historically a part of the compensation of the Police officers. He said he did not know the thoughts of the individual officers but was willing to bet that there was at least one of the officers who if the Town took the privilege away they would have to go out and purchase a second family car, make a car payment, purchase gas and insurance, and budget for maintenance. Mr. Terry said his point was it would be a significant burden on that particular person whoever that might be. He said he understood that most families were two-car families but there may be a case where because of the Town's policy an officer had given up that second

family car. Mr. Terry said when the time came to move away from the take-home vehicle policy he would ask that they were sensitive to the cost impact on the officers and that some other compensation be considered. He said as he had mentioned before, the Police officers were some of the lowest paid employees in the Town.

Commissioner Brooks said he believed he would vote in favor of the budget amendment but it bothered him quite a bit. He said if they had a department that worked hard that was understaffed and underpaid and did not have enough equipment and was forever improvising, it was the Street Department. Commissioner Brooks said his hat was off to them, noting he frequently saw them doing some really tough work under terrible circumstances. He said he did not ever want them to be without what they needed to do their jobs.

Ms. Cartrette stated the budget amendment was to correct budgets that would possibly be overspent this year, but she and Mr. Terry would work diligently with department heads over this next year to control costs.

Mayor Voller stated they had come out of the current fiscal year with a surplus. Ms. Cartrette said that was correct, although there were some adjustments that were needed that might decrease that surplus.

Mr. Terry stated the surplus estimate they had provided to the Board had been done some months ago and would need to be updated, but both funds were still returning a surplus.

Mayor Voller said he would hope that since they had done such a good job pushing the audit through last year, he hoped that this year they could move even quicker with Ms. Cartrette on board. Mr. Terry stated he and Ms. Cartrette had already discussed that and would get the audit contract in place as quickly as possible.

Commissioner Brooks said he had been very impressed with Ms. Cartrette's work and believed she was doing a fine job.

Mayor Voller called for the vote.

Vote Aye-4 Nay-0

Progress Energy Update on Light Fixtures

Mayor Voller recognized that Marty Clayton with Progress Energy was in the audience and asked if he had some pressing matter to bring before the Board. Mr. Clayton replied no, that he was only an observer but would be happy to discuss anything the Board might want to ask him about. Mayor Voller said Mr. Clayton had sent out an email about some update on emergency service. Mr. Clayton stated they had gone through a storm drill exercise last week which they did twice a year, and it was an opportunity for them to make sure they were doing the things they needed to be doing. He said that drill was also the time that he wanted to make sure he had all the necessary contact information to reach the Board, if they wanted to be contacted, on the occasion of any event. Mr. Clayton thanked the Board for being such a good community partner with Progress Energy.

Mayor Voller asked were they replacing more of the older street lights in Town or were the ones already replaced all that had been planned. Mr. Clayton said as far as he knew they had already replaced those targeted for this year. Mayor Voller said he believed Mr. Poteat had said that there were over 250 poles and many of the lights were over 20 years old. He said he had thought that Progress Energy would be replacing more of those lights because of their age. Mr. Clayton said he would be happy to follow up with the account manager on that and let the Board know.

Mr. Terry said that Mr. Poteat had said that there were a lot of older fixtures that were up for replacement, but the new fixtures carried a higher monthly cost than the older ones so there was a decision that would need to be made. He said the replacement was free, but the monthly charge would increase.

Mayor Voller said he understood the monthly charge would be higher but the newer lights used less electricity so it should balance out. Mr. Terry said Progress Energy would save energy but the Town's cost would increase.

Mr. Clayton said the actual unit cost of the LED fixture was considerably higher.

Mayor Voller said then the Town did not benefit when Progress Energy saved on electricity. Mr. Clayton stated that the way that rate was designed was that it took into consideration the capital component plus the operations and maintenance component plus the electricity component. But, he said, the price of the LED fixture was at a much higher cost and it did not offset the reduced cost of the electricity.

Commissioner Brooks asked didn't they discuss trying to do something about the area around the library on Old Graham Road as far as getting some light there. Mr. Terry said that two field representatives from Progress Energy had met him and Mr. Poteat there and they were doing the math around positioning and sizing the lights. Commissioner Brooks asked would DOT help with that cost. Mr. Terry stated that NCDOT had declined even though it was a State highway. He said he had been told that the Town would have to pay for it. He added that the cost was not astronomical so they were proceeding with it, although it may take several months to do the calculations and engineering and for a proposal to be made.

Commissioner Fiocco asked did he know what type of light they were proposing. Mr. Terry said they had asked specifically for LED lights, and believed it would only take about four or five to illuminate the traffic circle.

*Commissioner Harrington arrived at the meeting at 8:30 p.m.

CAPITAL PROJECTS REPORT

1. Manager's Update on Capital Projects.

Mr. Terry said in regards to the Southern Community Park, the trails were scheduled to be paved on June 30, 2011 which will bring the project near completion. He said in regards to the Credle

Street Basin Rehabilitation Project, the project was going well and was about 45% complete. Mr. Terry said that some dilemma had occurred on Midway Street where they had water lines and sewer lines in close proximity.

Mayor Voller asked what resolution had been identified for the gas lines that had been found to be on top of the sewer lines. Mr. Terry said on Midway Street they had a water line, a sewer line, and a gas line in close proximity and they could not burst the sewer line because it was just too close to the other two lines. He said they were now trying to figure out how to resolve that issue, and believed that what they would end up doing was rather than burst the pipe they would leave it as a six inch pipe instead of increasing it to an eight inch pipe as had been planned.

Mayor Voller asked what their recourse was if other utilities had lines in close proximity to the Town's. He said there was suppose to be separation, and this was a really strange situation in that he did not see how it could be safe. Mr. Messick said it may be difficult to know who was there first or even second. Mayor Voller said in their case they knew the Town had been first because the sewer line was the deeper line and gas had come much later but it had been laid right on top of the sewer line. Mr. Messick said he was not sure there was much of anything that could be done, noting it had likely been many years since the lines had been laid and presumably the Town had been inspecting when the lines were laid or were at least responsible for inspecting.

Mr. Terry said the next project was the 3.22 MGD Wastewater Treatment Plant, noting there was some discussion about this being an appropriate topic for the Board's next work session on a Saturday morning. He asked if the Board wanted to select a date for that work session now so that staff could begin work on that. Mr. Terry said he had provided some possible dates, with the first being July 23, 2011 and then July 30, 2011, August 6, 2011, August 13, 2011, and August 20, 2011.

Commissioner Harrington stated his preference would be July 23, 2011.

Commissioner Fiocco stated that July 30, 2011 and August 6, 2011 were not good for him.

Mr. Terry said the Board could check their personal calendars and communicate with him in the next few days and he would then relay that information to the rest of the Board. He said for now they could tentatively plan on July 23, 2011. Mr. Terry said that if the Board chose July 23, 2011 to remember that they had a Board meeting that next Monday night the July 25, 2011, if that was a concern.

Mr. Terry said that in regards to the Hillsboro Street Transmission Line Replacement Project, they were now under contract with The Wooten Company for the grant administration portion of the work. He said due to delays in the selection of a grant administrator it was necessary to request a second extension of the deadline for release of all conditions of the grant. Mr. Terry said the NC Department of Commerce had granted the extension and their new deadline was August 10, 2011, and The Wooten Company was confident that they could meet that deadline.

Mr. Terry said that NCDOT had completed their review of the project plans and specifications and expected to receive formal notification of approval very soon. He said unfortunately, NCDOT was asking that the Town undertake to pave about 3,000 feet of 15-501/Hillsboro Street as part of the project. Mr. Terry said they did not have a detailed cost estimate on the proposed paving work; however, if the Town agreed they would estimate that there would be additional engineering costs and additional construction costs of as much as \$250,000. He said the CDBG grant did not include funding for that work and the current project budget did not include any funding for that work. Mr. Terry suggested that they consider asking NCDOT to reallocate the \$360,000 previously budgeted for a traffic signal at 15-501/Hillsboro Street and Park Drive to this paving project. He said otherwise, the Town would have to consider funding the paving work from the General Fund balance.

Mr. Terry said as well, NCDOT wanted the old line once it was abandoned to be grouted and filled, which would carry an expense for the Town. He said NCDOT also wanted the Town to prepare a detailed traffic management plan that would have to be prepared and sealed by a Traffic Engineer which would have to be subcontracted out since Hydrostructures did not have such a person on staff. Mr. Terry said that was another expense that they had not anticipated. He said the most expensive issue was the request that the Town repave the 3,000 feet of 15-501/Hillsboro Street once the project was completed. He said it was NCDOT's belief that the excavation scars would be so significant that the road would need to be overlaid.

Mayor Voller said it seemed like a money grab. Mr. Terry said it was certainly going to be expensive, and as they had learned in the Pedestrian Conveyance System project if NCDOT had involvement in the project they were not just going to be able to contact an asphalt contractor and get a unit cost on overlaying 3,000 feet of State highway. He said there would have to be a bid process with plans and specifications for the paving prepared to NCDOT standards. Mr. Terry said none of that was great news and he hoped they could get NCDOT to rethink some of that. He said he hoped they would be able to get some of the funds earmarked for the Park Drive traffic signal diverted to this project, and if that happened they would at least be able to cover the cost of the additional work.

Mayor Voller asked what the impetus was for the additional work, and was this just someone at NCDOT saying that they needed to do the paving. Mr. Terry said it was NCDOT's stance that the project would damage the street to the point that repaving would be necessary. Mayor Voller said his response to that would be that he would rather not even get into the road and just run a parallel line behind it and get it out of Hillsboro Street completely. He said this just seemed to him that NCDOT was looking for the Town to do something they were supposed to do anyway. Mayor Voller said there was a schedule for repaving of State roads, and if NCDOT required the Town to repave Hillsboro Street then NCDOT would not have to do it. Mayor Voller said one of the ironies of this was that Hillsboro Street was very rough and would soon come due for repaving in any case.

Mayor Voller said he had pressed the issue with them at the RPO level about the \$360,000, and even though it showed that it was still a project they had internally taken the money away last year but had not told them. He said they were claiming it was a mistake and it did not exist. Mayor Voller said he had found it interesting that they had shared the project with the Board but

had then removed it without telling them. Mayor Voller said he was not sure what was going on but he would be contacting the Town's representative to request some help on this matter. He said he had just gotten that information prior to the meeting tonight.

Mr. Terry said he had talked with Jay Johnston about that, and at this juncture he was regarding it as an informal report on NCDOT's review. He said he had asked Mr. Johnston to request that NCDOT put the information in the form of a letter so that it was something the Town could respond to and to ask them to reconsider. Mr. Terry said this just did not feel right to him, and could tell by the faces of the Board members that for NCDOT to tack on a \$250,000 paving job onto this project just did not feel right.

Mayor Voller said it also had not felt right when NCDOT had sent the Town a bill for work that had been done eight years after the fact.

Commissioner Fiocco said he thought they had talked about that very issue of an overlay, and at the time it was an informal conversation and that NCDOT was not going in that direction. He asked if this information was coming out of the district office in Asheboro. Mr. Terry responded yes, which was where Mr. Johnston had sent the plans and specifications for approval.

Commissioner Harrington said there was several discussions, and asked wasn't NCDOT pressing the Town not to go down 15-501 at all. Mr. Terry said that was correct, but Mr. Johnston had shown them that there were limited options and putting the lines in the street was the only sound engineering option they had and NCDOT had eventually agreed to that. Commissioner Harrington said NCDOT had tried to force the Town to put lines in the sidewalk and they had talked them out of that, and now they were saying that the Town would have to pave the road from the traffic circle to Park Drive.

Mr. Terry said the project was getting more and more complicated and he had asked Mr. Johnson to get NCDOT to put the request in writing if that was indeed their position. He said once that was received they would respond and hopefully get them to reconsider.

Commissioner Fiocco asked had Mr. Johnston looked at the possibility of once they were out of the downtown going into the shoulder of the road. He said he believed that would reduce the necessary paving substantially. Mr. Terry said they had not gotten to that point as yet.

Commissioner Harrington asked shouldn't they be able to see what NCDOT's paving schedule for 15-501 was. Mr. Terry said yes, and he would ask them for that. Commissioner Harrington agreed that it was likely very close to the time that NCDOT would have repaved Hillsboro Street, and it would be interesting to see where it was on their paving schedule. He said if they were to find that it was coming up in the next year or two on their schedule, then it would seem to give the Town a little leverage not to do it now.

Mayor Voller said they were going to have to get into a friendly negotiation, but did not feel that the Town should commit to something like this. He said it had appeared more reasonable before he had found out today that the traffic signal project had disappeared. Mayor Voller said they

could not just tack on that kind of increase to the project, and if that was NCDOT's insistence then they would need to find a better way to do the project.

Mayor Voller said that there was going to be other construction going on in that area, noting the County would be working on the Courthouse and using large equipment which would beat up the road. He asked why you would repave a road when heavy equipment would be using the road for the next year or more.

Commissioner Fiocco said he would assume that NCDOT was going to follow through with the paving of the circle. Mr. Terry said that was his understanding; and he had asked them to delay it and they had refused, but then they had come to Town and then left again without doing it. Commissioner Fiocco said he knew it had been delayed for some reason but he did not know why.

Mayor Voller asked Mr. Terry to continue moving forward and see what could be done.

Mr. Terry said on a more positive note on this project, they had met with the Attorney for the electric co-op that was tied to the \$200,000 loan that was originally a part of the 3M budget but had now been included in this budget. He said they had visited the site and he had provided the attorney with a copy of the plans and specifications, and she would be revising the structure of the loan and rephrase the wording. Mr. Terry said one thing the attorney had asked was how the Town would collateralize the loan, and his response had been that typically when banks worked with municipalities on utilities that it was understood that the LGC would require the Town to pay the debt. He said they could take the pipe as collateral if they wanted to or perhaps a pump station or a water tank, but he did not think the Board of Commissioners would approve using some Town structure or real property as collateral.

Mr. Terry said he had asked the attorney why cash could not be used as collateral, in that the Town had a \$4 million Fund Balance. He said he would talk with the Town Attorney about this, but he was trying to dissuade her from trying to take a Town building as collateral for the loan. Mr. Terry said one thing he was not clear on was that the attorney had said the loan amount was \$240,000 rather than \$200,000, which was good news since they would get additional funds.

Mayor Voller said those funds had been sitting for nine years and it was time to put them to use. Mr. Terry agreed, noting they were still anxious for the Town to use it and it turned out that because of the scope creep on the project they would need those additional funds. He said but, he certainly did not want to use those funds for paving.

Mayor Voller asked had all the issues been handled at the park that had come up at the last meeting. Mr. Terry said the trails were graded and gravel was down, and would be asphalted on the June 30, 2011. Mayor Voller asked about the issues Commissioner Brooks had brought up about Powell Place Park and who was handling maintenance. Mr. Terry said a landscape contractor was cutting the grass.

Commissioner Brooks said he had been concerned about any involvement their Streets Department had in regards to picking up trash.

Mayor Updates

Mayor Voller stated that the EDC would be holding a joint meeting in Pittsboro with all the boards in July, noting the Board should be receiving notice about that. He said the RPO had passed everything that the Town had sent in to them and had been added to the list. Mayor Voller said obviously NCDOT was having budget problems; otherwise they would not be doing what they were doing. He said tomorrow at 1 p.m. Commissioner Fiocco and he and anyone else who wanted to join them would be meeting the visitors from the Main Street Program. He said the Town was one of five finalists so this was their opportunity to put their best foot forward, and he hoped they would have a full complement of Town staff available as well.

Commissioner Fiocco said there were five finalists and three would be chosen, so it was his hope they would have a good showing.

Mayor Voller stated he hoped that Town staff would be available, noting that Mr. Bass had been involved in the project and anyone else who wanted to come and speak about why the Town should be selected was welcomed to stop by.

Commissioner Fiocco stated that several merchants and property owners would be attending to speak on behalf of the Town.

Commissioner Brooks said they may want to invite someone from the Historical Society that was familiar with the historic district. He said that Ms. Pyle was the most knowledgeable but was having some health problems so he did not know if she would be able to attend, and Barbara Pugh was the current president and might be willing to attend even though it was short notice.

Mayor Voller said that Megan Bolejack had called about the work they were doing on the greenways, and coincidentally people from the State were coming to visit with her tomorrow. He said they had experienced good progress and would have about \$12,000 left over from the grant, so they would need to decide with the County where to go from there. Mayor Voller said they would finish the first point up to behind Small Street, so there would be one bridge crossing.

Commissioner Harrington said he had walked the trail yesterday and it was very nice.

Mayor Voller asked where they were with the Land Use Plan. Mr. Terry said he believed that would be coming back to the Board at its July meeting. He said that Mr. Bass, Mr. Messick and he would be reviewing it and they would put their review notes together under one cover memorandum for that meeting.

Commissioner Fiocco asked would that review include Mr. Horne as well. Mr. Terry replied yes.

Commissioner Brooks said he did not understand why the Manager, the Attorney and the Planner were not enough. He said there was too much bureaucracy and it was killing the country, and

Pittsboro was a part of that. Commissioner Brooks asked just how many people it took to review a Land Use Plan, noting no one had suggested inviting Mr. Hoyle to review it.

Planning Board Chair Ken Hoyle said he would prefer that each individual who reviewed the Plan submit their own review comments rather than incorporating all the comments together.

Mayor Voller said he would fully expect Mr. Hoyle would attend the July meeting to offer comments on the Plan.

Mayor Voller said that if they had an annexation request was it considered a spot annexation if they were not contiguous to the Town. He said he was referring to the one south of Town that Mr. Bass had been working on, and if they asked to come into Town what were the rules. Mr. Messick said it was hard to say what the rules were now because the General Assembly had acted but the Governor had not yet acted. But, he said, before that legislation there were several kinds of annexations, including voluntary and involuntary and contiguous and satellite. He said the contiguous annexations were everything they had in Pittsboro except for the Christian home that he was aware of, so that meant that the property had to adjoin an existing Town boundary. Mr. Messick said for a satellite annexation there was a limit of what you could do, and it had to be 10% of the area of the Town and no more. He said he was not sure if there was any area that was available for that.

Mr. Messick said the AEC property north of the bypass was scheduled for annexation and it was still on track depending on what the State did. He said that would be a satellite annexation and would likely count against that total.

Mayor Voller asked what the status was of that application, noting they had come to the Town nine months ago because they were concerned that their well water would run out. Mr. Bass said he had been doing the due diligence and his next step was to schedule a meeting with Mr. Messick to go over the materials. He said there were some discrepancies between a couple of the maps, in that one showed it being contiguous and one showed that it was not contiguous, and he had needed to make sure of that first and in fact it was not contiguous. Mr. Bass said then they had to determine the most efficient way to provide service to the property, and that had been accomplished last week. So, he said, he was now ready to sit down with Mr. Messick and discuss the legalities.

Mayor Voller said that some people had asked again about the “mess” on Mr. White’s property, and asked what they could do. Mr. Messick asked was Mr. White’s property in the Town. Mayor Voller said it was in the ETJ. Mr. Messick said he did not believe the Town could do much of anything unless there was a violation of the Zoning Ordinance. He said the Town had no rights in the ETJ except for zoning, subdivisions, and building inspections which they had chosen not to do. He said the property was not in the Town so the Town had no power. Mayor Voller said he had thought there was some process where the Town could enforce certain issues with private property, such as if someone had a junk yard on their property. Mr. Messick said the County had a junk yard ordinance that would apply in the ETJ. He said the Town because of zoning had some limited authority over junk yards in the ETJ, but if it was just something that

they found objectionable from an aesthetic standpoint that was not something the Town could do something about.

Mayor Voller said that many people had brought that up to him over a long period of time, so it was not just him. He said as well, people complained that there were signs posted all over Town that violated the Sign Ordinance and asked why the Town was not enforcing the Ordinance. Mr. Messick said it depended on the nature of the issue. He said if it was aesthetics the Town had no authority, and if it was a health issue then the Board of Health had the authority.

Mayor Voller said that Mr. Hoyle had worked with the Town for many years, and asked how he would define the problem. Mr. Hoyle responded that it was absolutely deplorable, adding it was the first thing you saw when entering the Town and it had been there the whole 12 years he had served on the Planning Board. He said there had to be a way or some method that they could address the problem, but based on what Mr. Messick had said he believed the proper way would be to go through the Health Department.

Mr. Terry said he believed the property Mr. Bass had dealt with on the west side of Town was in the ETJ, and the County had helped him with that. Mr. Bass responded that was correct. Mr. Terry said that was a severe problem, in that it appeared the person was a construction contractor and he was illegally dumping toilets, doors, batteries and other debris on his property. He said with the help of the County they had gotten that cleaned up, but that situation was much more egregious than what they were talking about now.

Mayor Voller said it seemed that they should have a better answer than just ignoring it.

Commissioner Harrington said the answer was they had no legal authority to do anything unless they could define it as a health issue and ask the County Health Department to intervene.

Commissioner Brooks asked had anyone approached the County about that situation.

Mayor Voller said he did not believe so, and the issue was that it appeared to the public that the property was in the Town so the Town should do something about it.

Commissioner Baldwin suggested they ask Mr. Bass to contact the County to see what could be done to address the situation and then report back to the Town Board.

Commissioner Brooks said he would also like Mr. Bass to ask the County what could be done about the abandon trailer park across from Northwood High School.

Mayor Voller agreed, stating that trailer park had an even worse appearance.

Commissioner Brooks said it was worse as far as potential danger to citizens.

Mayor Voller asked if the Town would have good cause there because they had their own public water supply there and people could be messing with it. He asked if they even knew if there

were any backflow preventers on that, noting that would have a direct connection to public safety.

Mr. Hoyle said there was also a stream that ran to the Haw River and the Town's water supply.

Commissioner Brooks suggested asking Mr. Bass to contact his equivalent in County government and see what could be done to address those two situations.

Commissioner Fiocco said it seemed to him there was a potential for zoning violations so it would make a lot of sense to make a determination whether or not they believed there was a zoning violation or whether it would qualify as a nonconforming use. He said that would seem like a reasonable analysis to perform. Mr. Messick agreed. Commissioner Fiocco asked that Mr. Bass consult with Mr. Messick as they moved forward.

Mayor Voller said the bottom line was he did not believe the Land Use Plan took into account that they wanted an abandoned trailer park across from the high school and a mess that was sitting at the entrance to the Town when they were trying to sell their Town. He said they needed to treat the landowners properly but they needed to get on top of these problems.

Commissioner Concerns

Commissioner Bryan asked were they now straight with the policies and procedures for use of the Town Hall building. Mr. Terry replied yes.

Commissioner Harrington said he assumed the policy was the building would be used only for official government use. Mr. Terry stated that he and the Town Clerk would administer that policy. He said as he had said in his email, periodically he approved requests from an agency like NCDOT who wanted to hold a public hearing, noting that was a daytime meeting. Mr. Terry said the County held classes to teach new residents about the County and municipal government, and they had used the Town Hall for that purpose in the past. He said those sorts of uses he understood were permitted, but nighttime use by private entities would not be permitted.

Commissioner Bryan said he understood that Mr. Horne was not here tonight, but he had received a complaint from Mr. Blackwell about four wheelers on the trail at night at Southern Park. Mr. Terry said he believed the contractors would have concerns as well since that would be disturbing their finished grading. He said he would check into that, but noted it was a tough enforcement issue.

Commissioner Fiocco said they needed to brace for the transition to Waste Industries. He said his personal story was he was on a corner lot and he had received two trash bins and two recycling containers but a half hour later two had been removed. So, he said, he was sure they were trying to figure out which street he would be serviced on and he believed there would be confusion for others as well.

Commissioner Fiocco asked if they had posted anywhere what the trash pickup schedule was. Mr. Terry said this week it would still be on Friday, but next week would begin the new schedule

which was on Tuesday and Wednesday. He said every resident was supposed to have received a letter, and that letter and the map were posted on the Town's Website. Mr. Terry said also posted on the Website was a calendar of the recycling pickup days.

Mayor Voller suggested they could print a reminder on the water bills and direct them to the Website. Mr. Terry said there would be some confusion as they got started but believed all the issues would quickly work themselves out.

Commissioner Fiocco thanked Mr. Terry for following up with Mr. Horne on the courthouse signs. He said he had an interesting anecdote to add to the urgency, in that he was having dinner on Saturday night with a person from out of Town who had wanted to know what was that old rundown building doing in the middle of Town because otherwise the Town was quite cute. Commissioner Fiocco said the person was considering locating his business in Pittsboro.

Commissioner Fiocco said he had a colleague whose parents lived in Pittsboro, and tragically last weekend her mother had passed away. He said they were comforted by the service the Police Department and the emergency team had provided, and had been especially touched by the fact that Officer Mark Houston had come back several hours later just to check up on them. Commissioner Fiocco said that the McCoy family was very appreciative of that, and it was a job well done.

Commissioner Harrington said he had attended the ABC Board meeting tonight and they had had a very productive meeting. He said there had been a lot of open ended questions but everyone was working well together.

Commissioner Harrington said he was out at Southern Park and some of the neighbors were concerned about people entering the park at night. He said they were less concerned about four-wheelers and were more concerned about people parking at the park at night and doing whatever they were doing. Mr. Terry said he was sure there was a gate in the contract and would check with the contractor about that. Commissioner Harrington said he had agreed that there needed to be a gate there, so he was glad to hear one was forthcoming.

Mayor Voller asked if he knew when the contractor would be finished and when there could be an official opening. Mr. Terry said he had seen a timeline and it did not run very far into August. Mayor Voller said he believed it would be very important that when Mr. Horne scheduled the opening that as many members of the Recreation Board and the Town Board as possible should attend.

Mr. Terry said on a related note early in the park's history it had been referred to as the 3M park and 3M had asked them not to do that even though 3M had donated the land. He said since then they had generically been referring to it as the Southern Park, but other than that it had not been given a formal name. Mr. Terry said for the interim they would continue to refer to it as Southern Park and if the Board decided to name it something else then they could do so. Mayor Voller said if they decided to name it then the community should be involved, but agreed that Southern Park was appropriate for now.

FYI:

1. Summary Notes from the June 10, 2011 Jordan Lake Partnership Working Team Meeting.
2. NC Department of Commerce Letter of June 17, 2011; RE: Project Time Extension for the Hillsboro Street Transmission Line Project.
3. NCLM Bulletin of June 20, 2011.
4. NCDENR letter of June 10, 2011; RE: Results of Round One of PARTF Grants

ADJOURN

Motion made by Commissioner Harrington seconded by Commissioner Baldwin to adjourn the meeting at 9:15 p.m.

Vote Aye-5 Nay-0

Randolph Voller, Mayor

ATTEST:

Alice F. Lloyd, CMC, Town Clerk