



MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: 2016 Board of Commissioners Planning Retreat Report and Materials

DATE: February 22, 2016

Background: Attached please find the summary report and data regarding the discussion that took place at our retreat held on February 11, 2016. Please review and provide any feedback.

If you are comfortable that this information provides an accurate representation of our anticipated activities in the near and long future, I would recommend expressing a formal acceptance of the Report.

Action Requested: Review, provide feedback where necessary and provide formal acceptance of the report, when appropriate.