

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Ordinance Establishing a Capital Project Budget for the 319 Grant Stormwater BMP Retrofit Project (2 BMP's downtown and 2 BMP's at Town Hall)

DATE: April 28, 2014

Background: On January 1, 2014, The Town of Pittsboro entered into a contract with the State of North Carolina, Department of Environment and Natural Resources (NCDENR) in the amount of \$161,726.00. The contract is for the design, survey and construction of four best management practices (BMP's) in Town. This full amount is reimbursable to the Town.

The project budget is comprised of a 60/40 cost-share, where the Town staff and NC State University staff will contribute 40 percent (\$107,864) of the total project budget as in-kind match. The Town will contribute labor and materials for the construction of three BMP's and one BMP (parking lot at the courthouse circle) will be constructed by a private contractor.

The Town will enter into a professional services contract with NC State University for professional engineering and design services in the amount of \$63,000 as a part of this budget.

The Board had previously approved the 319 grant application and grant award of this project. This project will serve as a part of the water quality improvements plan of the Robeson Creek Watershed Restoration Plan and serve as an educational component of the on-going Stage One Adaptive Management Program for Existing Development. (a part of the Jordan Lake Nutrient Reduction Strategy and Rules).

Attached please find an Ordinance that appropriates \$161,726 of General Revenue funds to the USEPA 319 Grant Capital Project. This appropriation includes \$63,000 in survey and design services, \$94,226 in construction costs and \$4,500 in project supplies and signage. The material costs to the Town is \$16,000 and will be budgeted in phases in the FY 2015 (\$8,000) and FY 2016 (\$8,000) Public Utility budget. The construction projects will be phased over a 3-year period. The contract with NCDENR expires on December 31, 2016. Construction of the courthouse circle BMP should begin in the fall of 2014.

Please see Attachment A, detailed budget.

Action Requested: Approve the Ordinance establishing the Capital Project Budget for the USEPA 319 Grant Project.

TOWN OF PITTSBORO
ORDINANCE ESTABLISHING CAPITAL PROJECT BUDGET
FOR USEPA 319 GRANT PROJECT

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 28th day of April, 2014.

To Create a Capital Project Budget Ordinance for the USEPA 319 Grant Project

Section 1. That the following **GENERAL FUND REVENUE ITEMS** be increased by the amounts indicated:

| | | |
|--------------|---------------------------|---------------------|
| 103990010 | FUND BALANCE APPROPRIATED | \$161,726.00 |
| TOTAL | | \$161,726.00 |

Section 2. That the following **GENERAL FUND EXPENDITURE ITEM** be increased by the amount indicated:

| | | |
|--------------|-------------------------------------|---------------------|
| 103790088 | TRANSFER TO USEPA 319 GRANT PROJECT | \$161,726.00 |
| TOTAL | | \$161,726.00 |

Section 3. That the following **USEPA 319 PROJECT REVENUE ITEMS** be increased by the amount indicated:

| | | |
|--------------|-----------------|---------------------|
| 883850100 | USEPA 319 GRANT | \$161,726.00 |
| TOTAL | | \$161,726.00 |

Section 4. That the following **USEPA 319 PROJECT EXPENDITURE ITEMS** be increased by the amounts indicated:

| | | |
|--------------|-------------------------------|---------------------|
| 883001000 | CONSTRUCTION | \$94,226.00 |
| 883001100 | SURVEYING/DESIGN & PERMITTING | \$63,000.00 |
| 883001200 | SUPPLIES | \$4,500.00 |
| TOTAL | | \$161,726.00 |

Adopted this 28^h day of April, 2014.

William G. Terry, Mayor

ATTEST:

Alice F. Lloyd, CMC, NCCMC, Town Clerk