



## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for AIA Project Budget

DATE: November 28, 2016

**Background:** On October 24, 2016 the board approved an ordinance to establish the project budget for the AIA Grant Project. W.K. Dickson has been selected to perform the work so we are amending the project budget to reflect the tasks and amounts.

The attached budget amendment would allocate the funds received from the grant and Town to the specific tasks for the project.

**Action Requested:** Approve the Ordinance amending the Project Budget for the Wastewater Asset Inventory and Assessment (AIA) Grant Project.

TOWN OF PITTSBORO  
ORDINANCE AMENDING PROJECT BUDGET  
FOR WASTEWATER ASSET INVENTORY AND ASSESSMENT (AIA) GRANT PROJECT

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 28<sup>th</sup> day of November, 2016.

Section 1. That the following **ENTERPRISE FUND EXPENDITURE ITEM** be decreased by the amounts indicated:

30-7200-450	CONTRACTED SERVICES	\$250.00
<b>TOTAL</b>		<b>\$250.00</b>

Section 2. That the following **ENTERPRISE FUND EXPENDITURE ITEM** be increased by the amount indicated:

30-3790-093	TRANSFER TO WASTEWATER ASSET INVENTORY AND ASSESSMENT (AIA) GRANT PROJECT	\$250.00
<b>TOTAL</b>		<b>\$250.00</b>

Section 3. That the following **WASTEWATER ASSET INVENTORY AND ASSESSMENT (AIA) GRANT PROJECT REVENUE ITEMS** be increased by the amount indicated:

93-3850-100	TOWN CONTRIBUTION	\$250.00
<b>TOTAL</b>		<b>\$250.00</b>

Section 4. That the following **WASTEWATER ASSET INVENTORY AND ASSESSMENT (AIA) GRANT PROJECT EXPENDITURE ITEMS** be decreased by the amounts indicated:

93-3001-000	SEWER COLLECTION IMPROVEMENTS/ASSESSMENT	\$99,550.00
<b>TOTAL</b>		<b>\$99,550.00</b>

Section 5. That the following **WASTEWATER ASSET INVENTORY AND ASSESSMENT (AIA) GRANT PROJECT EXPENDITURE ITEMS** be increased by the amounts indicated:

93-3001-100	ASSET PRIORITIZATION TOOL IN GIS	\$30,000.00
93-3001-200	COST PLANNING AND CIP TOOL	27,000.00
93-3001-300	ENHANCED CIP DEVELOPMENT & REPORTING	24,000.00
93-3001-500	WORK ORDER PROCESS & IMPROVEMENTS	18,800.00
<b>TOTAL</b>		<b>\$99,800.00</b>

Adopted this 28<sup>th</sup> day of November, 2016.

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Cindy S. Perry, Mayor

ATTEST:

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Alice F. Lloyd, CMC, NCCMC, Town Clerk