

## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

**SUBJECT: Traffic Calming Policy**

DATE: October 13, 2014

**Background:** Attached please find a draft policy addressing requests for traffic calming devices (e.g., speed tables) in the Town of Pittsboro. The policy was derived from reviews of traffic calming policies in other communities.

The purpose of the policy is to provide a process for citizens to request that Town Staff review traffic concerns in their immediate neighborhood. The Town Planner is given the ability to facilitate the process with the input of other Town departments – Police, Utilities, Engineer and the Fire Department.

The draft policy may also be flexible enough to allow the Town Planner to recommend a relatively simple solution or to possibly engage a more thorough determination of traffic issues with an outside consultant.

If your review of this draft policy is acceptable, we could formally adopt it with a resolution at a subsequent meeting.

**Action Requested:** Review and provide direction, as appropriate.