

## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

**SUBJECT: Pittsboro Fire and Rescue Department Contract and Agreement**

DATE: April 8, 2013

**Background:** Attached please find the current proposed Contract and Agreement (hereafter, "Contract") with the Pittsboro Fire and Rescue Department. The term is four (4) years beginning on July 1, 2012. The Contract is similar in form and content to the most previous Contract which expired on June 30, 2012. The document essentially establishes the insurance limits, the budget and cost process as well as the services to be provided to the Town of Pittsboro.

**Action Requested:** Approve the Contract and Agreement with the Pittsboro Fire and Rescue Department and authorize signature.