



## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for Pittsboro Elementary School Road Sidewalk Project

DATE: April 21, 2016

**Background:** During the August 25, 2014 regular meeting of the Board of Commissioners, authorization was given to execute the Sidewalk Agreement with NCDOT for sidewalk construction along Pittsboro Elementary School Road. This agreement was executed on October 6, 2014 for \$26,400 with a completion date of one year. A Supplemental Agreement was approved by the Board of Commissioners at the regular meeting on November 9, 2015 to extend the completion date to June 30, 2016. We are anticipating receiving an additional extension until October 2016. This project will be completed in conjunction with the planned and budgeted sidewalk project on NC 87 from West Street to Pittsboro Elementary School Road.

The attached budget amendment would appropriate the funds received from donations and appropriate the associated expenditures.

**Action Requested:** Approve the Ordinance establishing the Capital Project Budget for the Pittsboro Elementary School Road Project.

TOWN OF PITTSBORO  
ORDINANCE ESTABLISHING CAPITAL PROJECT BUDGET  
FOR PITTSBORO ELEMENTARY SCHOOL ROAD PROJECT

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 25<sup>th</sup> day of April, 2016.

**To Create a Capital Project Budget Ordinance for the Pittsboro Elementary School Road Project**

Section 1. That the following **GENERAL FUND REVENUE ITEMS** be increased by the amounts indicated:

10-3990-010	POWELL BILL FUND BALANCE APPROPRIATED	\$9,900.00
<b>TOTAL</b>		<b>\$9,900.00</b>

Section 2. That the following **GENERAL FUND EXPENDITURE ITEM** be increased by the amount indicated:

10-3790-090	TRANSFER TO PITTSBORO ELEMENTARY SCHOOL ROAD PROJECT	\$9,900.00
<b>TOTAL</b>		<b>\$9,900.00</b>

Section 3. That the following **PITTSBORO ELEMENTARY SCHOOL ROAD PROJECT REVENUE ITEMS** be increased by the amount indicated:

90-3850-000	NCDOT GRANT PROCEEDS	\$26,400.00
90-3850-100	TOWN CONTRIBUTION	9,900.00
<b>TOTAL</b>		<b>\$36,300.00</b>

Section 4. That the following **PITTSBORO ELEMENTARY SCHOOL ROAD PROJECT EXPENDITURE ITEMS** be increased by the amounts indicated:

90-3001-000	CONSTRUCTION	\$23,000.00
90-3001-100	SURVEYING/DESIGN & PERMITTING	5,000.00
90-3001-200	CONTINGENCY	3,300.00
90-3001-300	SIGNAGE	2,500.00
90-3001-400	GRADING	2,500.00
<b>TOTAL</b>		<b>\$36,300.00</b>

Adopted this 25<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Cindy S. Perry, Mayor

ATTEST:

\_\_\_\_\_  
Alice F. Lloyd, CMC, NCCMC, Town Clerk