

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Chatham Park Proposed Planned Development District Master Plan - Applicant Response to Lawrence Group/Board of Commissioners Spreadsheet

DATE: March 24, 2014

Background: During the 3/10/14 Board of Commissioners meeting you reviewed a spreadsheet that listed the Lawrence Group recommendations to improve the proposed Chatham Park Planned Development District Master Plan. The Spreadsheet also listed Staff recommendations, responsibilities and timeline for completion. You discussed each item and altered or rejected them as appropriate. Following your approval of the revised Spreadsheet, you asked the Applicant to respond to the recommendations and present them for review on 3/24/14.

Attached please find binders containing the revised proposed Master Plan. Inside the cover of the binder is a document that lists the Applicant's responses to the Spreadsheet recommendations, as revised by the Board of Commissioners on 3/10/14. The revised proposed Master Plan contains the most recent changes in red.

The Applicant will be attending the meeting on 3/24/14 to present their response and answer questions from the Board of Commissioners. Staff has had limited time to review document, but we will do our best to answer questions if necessary.

Your desired outcome should be to understand the Applicant's response to the revised Spreadsheet. If you need additional time to review and discuss the responses and the revised proposed Master Plan, you should schedule time during the next meeting or schedule a separate workshop. If you successfully navigate and understand this information, productively discuss the responses with the Applicant and feel comfortable that we are arriving at a satisfactory Master Plan, you should consider whether you wish to hold an additional public hearing before voting.

Action Requested: Review the Applicant's response, receive the presentation from the Applicant, ask questions of the Applicant as appropriate and provide direction regarding next course of action.