

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Reschedule Annual Christmas Parade

DATE: August 26, 2013

Background: This year the annual Christmas Parade is scheduled for December 1, 2013. This date is problematic because it falls during Thanksgiving weekend, when many people are out of town or traveling back to their homes. For this year only, Staff recommends moving the Christmas Parade from December 1 to December 8 in order to avoid potential problems posed by Thanksgiving weekend. If you approve, Staff will make appropriate arrangements.

Action Requested: Authorize change of date of Christmas Parade from December 1, 2013 to December 8, 2013.