



MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Project Updates Briefing

DATE: August 24, 2015

Background: Below please find updates on the more significant projects. Full history can be found at the public Evernote link (<https://www.evernote.com/l/ADsPhZLSmH9J4LCgI01wJleKyIQasdteEcw>).

Page Vernon Memorial Park - Contractors are expected be on site during the week of August 24 to complete the remaining items - a brick “cap” on the top of the retaining wall, furniture, fencing and a storm water pipe. No word yet regarding Duke Energy’s anticipated installation of power. Landscaping is expected to be completed in September on when cooler weather arrives. We are also expecting to hold an opening event on October 10, 2015.

Planning Director Recruitment & Replacement - With assistance from Roger Waldon (Interim Town Planner), Dianne Reid (Chatham County EDC) and Paul Messick (Town Attorney), I interviewed four (4) talented Town Planner candidates on 8/20/15 and 8/21/15. I am expecting to gather one or two of the more qualified candidates for a meeting with department heads within the next week. Depending on availability, I am working toward a start date for the new planner in September.

Asphalt Paving - A Request for Proposals (RFP) to repave 4,217 feet of Town streets is due on August 28, 2015. Based on the Pavement Condition Report (PCR) completed in December 2013, Staff is seeking proposals on the following streets:

1. E. Salisbury (Hillsboro to Masonic)
2. W. Salisbury (Hillsboro to Credle)
3. W. Salisbury (Credle to Rectory)
4. W. Salisbury (McClenahan to Farrell)
5. W. Salisbury (Farrell to Hwy 87)
6. Baron (Evergreen to cul de sac)
7. W. Chatham - Fayetteville to Block Change
8. Log Barn

East Street Sidewalk - Concrete has been poured from the US Post Office to the Industrial Park

Drive. The segment from the Credit Union to Whites MHP Rd is formed and should be poured in the next few days, weather permitting. The segment in front of the Post Office is waiting for the arrival of storm drain structures before balancing work, forming and concrete can be completed. NCDOT is responsible for construction inspection and administration.

Utilities Planning – Staff is preparing a report on Town WWTP and water distribution for discussion at an upcoming Board workshop. If possible, please identify a date and time that can work with our busy schedules.

Action Requested: Receive the information.