



## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

**SUBJECT: Updates**

DATE: August 8, 2016

**Background:** Below please find updates on current projects:

**Chatham Park PDD Master Plan: Sanford Force Main** – Staff met with the City of Sanford on July 27 to discuss the latest terms of an agreement for Sanford to accept wastewater from the Town of Pittsboro via forcemain. Attorney’s for the Town of Pittsboro and the City of Sanford are developing language for your review – likely at one of the September meetings.

Staff will be meeting with Davenport and Chatham Park over the next week to discuss the agreement with Chatham Park regarding Revolving Fund financing for the forcemain design and construction.

Staff has been meeting with engineering firms and will be negotiating with the leading firm with the expectation of submitting a contract for your review on August 22, 2016.

**Robeson Creek Bridge** – The North Carolina Department of Transportation (NCDOT) has informed Staff that they will begin construction on the bridge spanning Robeson Creek on NC 87/902 in early September. They will also be relocating and adjusting the Town’s 12” watermain at NCDOT’s expense. Hydrostructures will be overseeing the project on the Town’s behalf.

As you may recall, NCDOT has been planning this project over the past few years but they have been delaying construction due to budgetary reasons. Recently, Staff had heard that construction could begin in 2018. Staff will be meeting with NCDOT and Chatham County Schools to coordinate construction

**Stormwater Control BMP’s** – The BMP in front of Town Hall is complete, except for some minor improvements (plantings, replacement of split rail fence). It appears to have successfully processed recent heavy rainfall. The Town will be regularly maintaining the BMP by removing blockages in the pipe and raking the mulch.

Design has been completed for the BMP to be located in the back of Town Hall. Survey work will begin soon. Town Staff will begin constructing the device after Labor Day.

Engineering on the downtown BMP is complete and modifications were made based to the design based on input from adjacent business owners and two (2) public meetings, as well as any improvements designed in the traffic circle. Kimley Horne, design firm for the traffic circle, indicates that the BMP will not interfere with the traffic circle improvements. Additional input from other downtown business owners (via Commissioner Fiocco) will be incorporated. Fred Royal, Town Engineer, is recommending that the project go to bid by December 1, 2016 with the goal of hiring a contractor by mid-February 2017, who would begin construction by March 1, 2017. Terms of the grant require the project to be completed by the end of December 31, 2017.

**Action Requested:** Receive the information and provide feedback.

**Transportation Alternatives Program/ADA Intersection Improvements** – Staff submitted a letter to NCDOT for the following intersections:

1. Thompson Street and Hillsboro St Intersection all four corners
2. Johnston Street and US 64 Business
3. Pittsboro Elementary School Road and US 15/501
4. NC 87 and US 64 Business

Staff provided additional narrative to place emphasis and priority on the intersection of Thompson St and Hillsboro St as part of the ongoing Downtown Vision Plan. Staff will update you as soon as possible.

**Downtown Kiosks** – You have discussed in recent weeks the possibility of placing kiosks in the downtown in an effort to control the growth of signs on utility poles and to provide a less electronic method of promoting community events. At your direction, Paul Horne, Parks Planner, is seeking cost estimates for three or four kiosks similar to the models used on Franklin St in downtown Chapel Hill. He will provide additional feedback regarding the placement of the kiosks as soon as he has them.

**Other Town Hall Improvements** –

The parking lots at Town Hall will be receiving some much needed repairs and sealing over the course of the next week.

The original phone system for Town Hall will be replaced with a “Voice Over Internet Protocol” (VOIP) system on September 14 and 15. The other Town building will be using the same system.