

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Resolution to Set Date for Annual Christmas Parade

DATE: February 23, 2015

Background: During previous meetings, at the request of the Pittsboro Business Association, you discussed resetting the date for the Annual Christmas Parade to not coincide with the First Sunday event held downtown. As requested, Staff also provided a list of area Christmas Parades. The December First Sunday is scheduled for December 6, 2015.

Most recently, you discussed the matter briefly during the Board Retreat held on February 2, 2015. During the Retreat you indicated that the parade should be held on Sunday, December 13, 2015.

There is one consideration. As you may recall, the holiday parade scheduled in Bonlee is reportedly held on the second Sunday of each December. Police Chief Crutchfield reports that the Town receives “mutual aid” from area police (e.g., Chatham County Sheriff). Should the Bonlee parade – or another date – take resources away from the Pittsboro parade, the Town may incur additional costs. Staff will advise you if this happens.

Action Requested: Approve the Resolution to Move the Christmas Parade Date to December 13, 2015.

A RESOLUTION TO SET THE DATE FOR THE 2015 CHRISTMAS PARADE TO DECEMBER 13, 2015

WHEREAS, the Town of Pittsboro administers an annual Christmas Parade; and

WHEREAS, the Pittsboro Business Association (PBA) administers the First Sunday event in historic downtown Pittsboro; and

WHEREAS, a First Sunday event is scheduled for December 6, 2015; and

WHEREAS, the Town of Pittsboro consistently works to ensure the continued success of PBA events like First Sunday; and

WHEREAS, setting the date of the Christmas Parade to Sunday, December 13, 2015 allows First Sunday an exclusive window of time to maximize its success.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Pittsboro set the date for the 2015 Christmas Parade for the Town of Pittsboro for Sunday, December 13, 2015.

This the 23rd day of February 2015.

William G. Terry, Mayor

Attest:

Alice F. Lloyd, CMC, Town Clerk