MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: FY 2016-2017 Financial Reporting as of October 31, 2016

DATE: November 28, 2016

Please find attached a Financial Summary Report for the General Fund and the Water and Sewer Fund. The report is a summary of revenue and expenditures for the period of July 1, 2016 through October 31, 2016. I have also attached an Encumbrance & Expenditure report that details by department the line item expenditures for both funds for this period.