

MINUTES  
TOWN OF PITTSBORO  
BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, OCTOBER 12, 2015  
7:00 PM

Mayor Bill Terry called the meeting to order and called for a moment of silence.

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Mayor Terry.

**ATTENDANCE**

Members present: Mayor Bill Terry, Mayor Pro Tem Pamela Baldwin, Commissioner Michael Fiocco, Beth Wilson Foley and Beth Turner. Commissioner Jay Farrell excused absent.

Others present: Manager Bryan Gruesbeck, Clerk Alice F. Lloyd, Attorney Paul S. Messick, Jr., Engineer Fred Royal and Finance Director Nancy Emslie.

**CONSENT AGENDA**

Mayor Terry stated Manager Gruesbeck advised him the applicant of item #5 asked that it be withdrawn because they have found another solution.

Motion made by Commissioner Foley seconded by Commissioner Turner to approve the consent agenda as amended. The Consent Agenda contains the following items:

1. Approved minutes of the September 28, 2015 regular meeting.
2. Approved minutes of the September 17, 2015 Work Session.
3. Approved Ordinance to Amend the Town of Pittsboro 2015-2016 Operating Budget.
4. Approved Resolution to Temporarily Close South Masonic Street from East Street to Salisbury Street on October 31, 2015 between the hours of 6 am and 6pm.
5. Approve Encroachment Agreement with Habitat for Humanity for Storage Trailer on Roberts Street. **(Withdrawn by applicant)**

Vote    Aye-4    Nay-0

**AN ORDINANCE AMENDING THE FY 2015-2016 OPERATING BUDGET IS  
RECORDED IN THE BOOK OF ORDINANCES NUMBER ONE, PAGE 151**

**A RESOLUTION TO TEMPORARILY CLOSE SOUTH MASONIC STREET IS RECORDED IN THE BOOK OF RESOLUTIONS NUMBER ONE, PAGE 251**

**REGULAR MEETING AGENDA**

Motion made by Commissioner Baldwin seconded by Commissioner Turner to approve the regular agenda as submitted.

Vote Aye-4 Nay-0

**CITIZENS MATTERS**

None

**OLD BUSINESS**

**UPDATE: WASTEWATER COLLECTION INFLOW AND INFILTRATION (I&I) IMPROVEMENT PROCESS**

Engineer Fred Royal gave an update on the I & I work with a power point presentation of the process. He stated 4,000 lf of sewer line has been videoed. They started behind Piggly Wiggly in the area where Chatham Habitat is going to be building.

Mr. Royal stated the camera work is finished. We are waiting to receive the video report.

An Assessment Management Plan is being worked on.

**NEW BUSINESS**

**RECLAIM WATER SYSTEM STANDARD SPECIFICATIONS**

After discussion the Board agreed that Mr. Royal bring it back once he receives comments/corrections from Commissioner Fiocco and to see if they can be incorporated into the specifications. Mayor Terry said a date needs to be put on the Resolution as well.

**UPDATES AND REPORTS**

**MANAGER'S UPDATE ON PROJECTS**

Manager Gruesbeck submitted the following update:

**Unified Development Ordinance** – Clarion Associates are currently drafting the UDO and are reportedly planning on forwarding a copy to Staff by the end of October. Once the draft UDO is received, Staff will review and convene a meeting of the UDO Steering Committee meeting – likely sometime in early November 2015.

**East Street Sidewalk** – Sidewalk has been installed along the length of the project. The contractor will complete restoration and stabilization work of soils along the edge of the sidewalk, remove silt fencing and begin the grant (CMAQ) closeout. Progress close-out has been

delayed by a death in the contractor's immediate family.

**West Main Street Water Main Break** – Staff is securing a contractor to provide pavement restoration and repaving during the week of October 12, 2015. They will be meeting with NCDOT to determine the next steps to get the road repaved.

**Welcome Detective Sgt. Clarence “Shorty” Johnson** – On behalf of the Chief Percy Crutchfield and the Town of Pittsboro Police Department, I am pleased to announce the hiring of Shorty Johnson as Detective Sergeant. Sgt. Johnston brings nearly twenty (20) years of experience from previous patrol officer and detective service from the Town of Siler City and the Chatham County Sheriffs Office. Shorty was sworn into service with the Town of Pittsboro Police Department on October 17, 2015. Please join me in welcoming Detective Sgt. Shorty Johnson to our experienced and friendly team.

**Opportunity Chatham Breakfast** – I have reserved a table for the annual breakfast meeting organized by the Chatham Economic Development Corporation. It is scheduled for Friday, October 16, 2015 from 7:30am to 10am at the Barn in Ferrington Village. If you haven't already contacted me, but are interested in attending, please let me know.

Manager Gruesbeck mentioned the Curbside Leaf Collection Schedule.

**Audit** – The auditors were here last week and left on Wednesday. They are expecting to get the audit submitted to LGC on time.

#### Mayor Updates

- EDC – Opportunity Chatham Breakfast Friday morning.
- RPO
- Fairground Association
- PBA/Downtown – Page Vernon Memorial Park – grand opening – there was a great turn out and great occasion despite the rain. Mayor Terry stated that Mr. Horne done a great job with what funds we had and that it turned out very nice.

### COMMISSIONER CONCERNS

Commissioner Fiocco stated at the last meeting he had recommended that the Parks and Recreation Advisory Board make a recommendation of what types recreational facilities the Town would like to have. He said they had put together a survey some years ago and he thinks it is time to refresh the survey. Commissioner Fiocco said this is a part of their charge to do this work.

Mayor Terry asked Manager Gruesbeck to send a memo to the Parks and Recreation Advisory Board asking them to do this.

Commissioner Fiocco asked about the status of the Chatham Park Water Tank/Water System. Manager Gruesbeck said they are still working on the design and he thinks everything will fall in place.

Commissioner Baldwin said the park is very nice. Commissioner Foley stated the park would be a good place for musicians to play – the town may want to look into that.

FYI –

- a. Curbside Leaf Collection: 2015-2016 Schedule
- b. Main Street Annual Agreement

### **CLOSED SESSION**

Motion made by Commissioner Fiocco seconded by Commissioner Turner to go into closed session pursuant to NCGS 143-318.11 (a) (5) to discuss the purchase of real estate.

Vote Aye-4 Nay-0

Motion made by Commissioner Foley seconded by Commissioner Baldwin to go out of closed session.

Vote Aye-4 Nay-0

### **ADJOURNMENT**

Motion made by Commissioner Baldwin seconded by Commissioner Turner to adjourn at 8:25 pm.

Vote Aye-5 Nay--0

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William G. Terry, Mayor

ATTEST:

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Alice F. Lloyd, CMC, NCCMC  
Town Clerk