



To: Mayor and Board of Commissioners  
From: Percy T. Crutchfield, Chief of Police  
CC: Bryan Gruesbeck, Town Manager  
Alice Lloyd, Town Clerk  
Paul Messick, Town Attorney  
Ref: Christmas Parade Ordinance

Date: September 11, 2015

**Background:** The North Carolina Department of Transportation now requires that any municipality using state maintained roads for events such as Christmas Parades shall pass an ordinance approving the special event. Attached is an ordinance for the Town of Pittsboro that I have prepared. This was based on the model ordinance provided by the North Carolina Department of Transportation. It is being presented for the consent agenda on the September 14, 2015 Town of Pittsboro Board Meeting.

**Action requested:** For the Board of Commissioners to approve the ordinance for submission to the North Carolina Department of Transportation with the parade permit application packet for the 2015 Town of Pittsboro Christmas Parade.