

May 7, 2013

PITTSBORO ABC BOARD

REQUEST FOR APPROVAL TO ADOPT THE TOWN OF PITTSBORO TRAVEL POLICY

North Carolina General Statute 18B-700 (g2) states "...the local board adopts a travel policy that conforms to the travel policy of the appointing authority and such policy is approved by the appointing authority [or adopts the state policy]."

The state ABC Commission requires that the Pittsboro ABC Board comply with this provision.

The Pittsboro ABC Board has voted to adopt the appointing authority's policy because it believes that the local ABC Board should follow the same travel policy as employees of the town of Pittsboro.

The state and town reimbursement rates for those items that the ABC would use are as follows:

| | State | Town | |
|-------------|---------------------|-----------------------|--|
| Breakfast | \$8.00 | \$6.00 | |
| Lunch | \$10.45 | \$9.00 | |
| Dinner | \$17.90 | \$15.00 | |
| Lodging | \$63.90 | Block rate or nearest | |
| | | | |
| Vehicle use | 56.5 cents per mile | Current IRS rate | |

We ask that the Board of Commissioners approve the decision of the Pittsboro ABC Board to adopt the Town travel policy.

James Nass, Chair

Pittsboro ABC Board