

MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Bryan Gruesbeck, Town Manager

SUBJECT: Interim Police Chief Appointment

DATE: January 24, 2013

Background: As you are aware, Chief Collins will begin his retirement effective February 1, 2013. The retirement of Chief Collins and subsequent replacement process will create the need for an Interim Police Chief appointment.

On February 1, 2013 I will be appointing Lt. Lesia McCullough as Interim Police Chief for a period lasting through March 2, 2013.

Effective March 3, 2013, I am appointing Chief Collins as Interim Police Chief during the search for a permanent Police Chief in order to ease the transition as we seek permanent leadership for the department. The 30-day hiatus allows the Chief to maintain his retirement benefits as they are currently arranged.

Once we have completed the search and appointment process, Chief Collins will resume his “full-time” retirement. Staff will work with Mr. Messick to develop a contract that will formalize this arrangement between Chief Collins and the Town of Pittsboro.

I expect to use the help of a community-driven search process, which will develop a recommendation for a permanent replacement. This process should be complete by Mid-March 2013. I have met with the Police Department, answered questions and fielded comments.

Action Requested: Receive the update and provide feedback, as appropriate.