



TO: Mayor Perry and the Town Board of Commissioners
FROM: Fred Royal, PE, CFM, Town Engineer
DATE: December 12, 2016
SUBJECT: R,S&H Contract

Background and Discussion

Chatham Park development is submitting multiple Traffic Impact Analysis' (TIA) for projects that require intersection and roadway modifications. The Town has no staff resources to review these TIA's and make sound and professional judgements and recommendations to the Manager concerning the forecasted traffic increases.

Currently, the Engineering Department has 3 TIA's submitted for review: US Highway 15-501 Development at Chatham Park, Chatham Park Phase 1 and Office Buildings #3, and 4 at Chatham Park.

The Town Engineer conducted informal interviews via telephone with several locally-based engineering firms specializing in transportation engineering and recommends to enter into a contract with R,S&H, in Raleigh, NC.

Recommendation

Staff recommends that the Town Board of Commissioners authorize the Manager to execute the attached contract for professional transportation engineering services in the amount not to exceed \$25,000 to R,S&H. Staff recommends that the Town Board of Commissioners exempt R,S&H under G.S. 143-64.32, Mini-Brooks Act.

PO Box 759 ~ Pittsboro, NC 27312

Email: froyal@pittsboronc.gov

Phone: (919) 542-2063

Fax: (919) 542-2310