

**RESOLUTION**  
**ADOPTING AN AGREEMENT TO CONTINUE PARTICIPATION IN THE**  
**NORTH CAROLINA SMALL TOWN MAIN STREET PROGRAM**  
**2014-2015**

**WHEREAS;** the North Carolina Department of Commerce, Office of Urban Development has established a Small Town Main Street Program to provide technical assistance in downtown revitalization, utilizing the “Main Street Four-Point Approach®” of Organization, Design, Promotion and Economic Restructuring to selected small towns in eastern North Carolina; **and**

**WHEREAS;** towns selected to receive a more detailed level of service incorporating all of the “Main Street Four Points®”; **and**

**WHEREAS;** the Department of Commerce selected the Town of Pittsboro to participate in the program and the Town wishes to continue its participation for an additional year; **and**

**WHEREAS;** both parties agree that a high level of community participation and commitment is required on the part of the Town and community in order to ensure that the program is as successful as possible: **and**

**WHEREAS;** reimbursement for travel related expenses will be required of the Town when Small Town Main Street staff travels to the Town for regular meetings or as requested by the Town;

**THEREFORE, BE IT RESOLVED;** that the Town agrees to continue its participation in the Small Town Main Street Program and to abide by the following conditions:

1. The Town will actively participate in the Small Town Main Street Program for an additional period of no less than twelve (12) months beginning July 1, 2014.
2. The Town will designate a contact person in the community for the technical assistance team to coordinate with in order to provide continuity and leadership for the program.
3. The Town will continue to maintain a volunteer committee and working subcommittees that are representative of the entire community, to provide focus for the program.
4. The Town will continue its support for the volunteer committee and will assist the committee and team in conducting community projects and any other necessary activities.
5. The Town will cooperate with the Small Town Main Street technical assistance team and support the community vision and plan of action.
6. The Town will continue to implement the plan of action to the fullest extent possible.
7. The Town will continue to develop and actively participate in local and regional partnerships and networks, and share resources and information gained through the program with other communities in the region.
8. The Town agrees to reimburse the Office of Urban Development for travel related expenses for any travel requested by the Town as submitted.
9. The Town agrees to join the National Main Street Center as an associate member by October 1<sup>st</sup>, 2014 and remain an associate member so long as the Town participates in the NC Small Town Main Street Program; and pay dues as required to the National Main Street Center, currently established as \$250 per year.
10. The Town agrees to send a representative to in-state training that may be requested by the North Carolina Main Street Center and to the Annual North Carolina Main Street Conference when scheduled.

**ADOPTED BY THE TOWN BOARD of PITTSBORO THIS 27<sup>th</sup> DAY OF MAY, 2014**

\_\_\_\_\_(SEAL)  
Mayor

\_\_\_\_\_  
Clerk