



# Town of Pittsboro, North Carolina

Department of Planning

(919) 542-1655

## MEMORANDUM

TO: Bryan Gruesbeck, Town Manager

FROM: Jeff Jones, Planning Director

SUBJECT: UDO Review Schedule

DATE: August 3, 2016

**Background:** The Town and Clarion have developed a working schedule for the UDO review that anticipates a December or January approval, with implementation of the new UDO in April of next year. This schedule has opportunities for UDO technical advisory committee meetings, Public Workshops, Joint Workshops between the Town Board and Planning Board and finally a Public Hearing.

It is staff's expectation that with a defined schedule, the process of the UDO review will help everyone involved in the process understand what the next steps are.

### Week of August 8

- Monday, August 8 - Town Board meeting, UDO timeline discussion.

### Week of August 15

- Monday, August 15: Joint Work Session. Possibly UDO Module 2 discussion

### Week of August 22

- Possible Technical Advisory Committee meeting sometime this week (or week of 8/29)

### Week of August 29

- Possible Technical Advisory Committee meeting sometime this week (or week of 8/22)

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Week of September 12

- Possible 2nd Technical Advisory Committee meeting sometime this week (or week of 9/19)
- Tuesday, Sept. 13: Target date for Public Information Meeting on UDO

Week of September 19

- Monday, September 19: Joint meeting of Town Board and Planning Board on Module 2 (Potential)

Week of September 26

- Friday, Sept. 30: Final date for any comments on Module 2

Other Target Dates

- Monday, October 24: Public Hearing on UDO
- Monday, November 7: Planning Board post-hearing discussion on UDO
- Monday, November 21: Town Board and Planning Board Joint Work Session on UDO
- Monday, December 5: Planning Board makes recommendation on UDO
- Monday, December 12: Town Board asked to adopt UDO
- Monday, April 3: Possible target for effective date of new UDO

**Action Requested:** Review the timeline and provide feedback and direction if appropriate.