

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.

Town of Pittsboro
Status of Projects and Other News
October 13, 2014

PROJECT: Pittsboro Downtown Vision Plan

UPDATE: The Town of Pittsboro received confirmation (see letter from NCDOT in “FYI” section of your Agenda packet) that it would not be responsible for the standard 20% local match. We are awaiting instruction and update from NCDOT on the next steps – design work and firm cost estimates for the top four items identified in the Downtown Vision Plan.

PROJECT: Street Resurfacing

UPDATE: Raleigh Paving completed resurfacing on the following streets: Alston St., Credle St. (Hanks-Launis), Gail St., Honeysuckle Dr. and Rectory St. As you might recall, the streets proposed for resurfacing were given high priority ratings by the Pavement Condition Survey conducted in December 2013. \$111,438 in Powell Bill funds were budgeted in the current fiscal year. Raleigh Paving was awarded the contract in the amount of \$86,000. As a result of the lower than expected bid, Raleigh Paving was able to repair Hanks Street (from Hillsboro to Credle) for under our original estimated and budgeted amount.

PROJECT: Mid-Year Board Retreat

UPDATE: We will be receiving the summary report from David Long soon. I will forward to the Board of Commissioners and Staff when it is completed. Thanks again for taking the time for another weeknight meeting. It was valuable input for Staff as we finish the calendar year and move toward the next fiscal budget year.

PROJECT: WWTP Capacity

UPDATE: As you will recall from Mid-Year Board Retreat, the top-ranked issue was addressing the need for additional capacity at the Waste Water Treatment Plant (WWTP). As discussed, Staff developed a Request for Proposals (RFP) for a “Professional Engineering Report” (PER) for our WWTP expansion and upgrade. The RFQ is attached in the “FYI” section of your Agenda packet. Staff expects to release this RFQ during the week of October 13, 2014. The PER would ask engineering professionals to identify and evaluate alternatives and cost estimates to increase the Town’s current WWTP from 0.75 MGD to 1.249 MGD and also to evaluate the Town’s alternatives for increasing its WWTP capacity to the fully-permitted 3.22 MGD. The timeline would require a full report from selected firm by October 2015.

PROJECT: Determination of Stream Buffers locations in the Chatham Park PDD

UPDATE: Attached in the “FYI” section of the Board packet a memo from Soil & Environmental Consultants (S&EC) which outlines the process that will be used to identify stream locations in the Chatham Park PDD. S&EC – at the expense of Chatham Park Investors LLC – will make the initial determinations and submit a report to the Town of Pittsboro. The Town Engineer will conduct field verifications of the S&EC determinations within three (3) months of receiving the report for the 1,700 acre area delineated in the Chatham Park PDD property north of the 64 Bypass (see *Chatham Park Stream Map, April 2013* on last page of the attachment). Any differences between the Town findings and S&EC’s findings will be first addressed with S&EC, and – if necessary – forwarded to the State Division of Water Resources for final resolution.

PROJECT: Downtown Maintenance

UPDATE: As requested during a previous Board meeting, certain gutter locations that have been clogged with dirt and silt will be cleaned in order to prevent ponding and drainage problems during periods of rainfall. This work – along with the application of fresh mulch in the planter beds – will be completed during the week of October 13.

Staff has also ordered new holiday lighting for the street trees downtown and are scheduling their installation. We will schedule installation during a safe and convenient time for downtown motorists and business owners.