



MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for Future Land Use Plan update

DATE: March 27, 2023

**Background:** During FY 2021-2022 there were funds in the Planning Department allocated to cover the contract for a Future Land Use Plan update. The contract with Stewart was not signed by the Town until May 12, 2022 and no invoices were processed for payment in FY 21-22 and therefore we need to carry the funds forward to the new fiscal year in order to cover the contract.

**Action Requested:** That the Board of Commissioners adopt the attached budget ordinance amending the FY 2022-2023 operating budget to appropriate funds from fund balance to carry over funds from prior FY for the Future Land Use Plan update contract.

TOWN OF PITTSBORO  
ORDINANCE AMENDING THE  
2022-2023 OPERATING BUDGET

Be it ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 27<sup>th</sup> day of March, 2023.

Section 1. That the following **GENERAL FUND REVENUE ITEMS** be increased by the amount indicated:

|                |                           |                    |
|----------------|---------------------------|--------------------|
| 100-9510-95100 | GENERAL FUND APPROPRIATED | \$47,000.00        |
| <b>TOTAL</b>   |                           | <b>\$47,000.00</b> |

Section 2. That the following **GENERAL FUND EXPENDITURES** be increased by the amount indicated:

|                |                     |                    |
|----------------|---------------------|--------------------|
| 100-4900-53450 | CONTRACTED SERVICES | \$47,000.00        |
| <b>TOTAL</b>   |                     | <b>\$47,000.00</b> |

Adopted this 27<sup>th</sup> day of March, 2023.

ATTEST:

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Cindy S. Perry, Mayor

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Carrie L. Bailey, Town Clerk