

# TOWN OF PITTSBORO

## ENGINEERING DEPARTMENT



### DRIVEWAY PERMIT APPLICATION

In accordance with the Town of Pittsboro Town Code, Article IV and Unified Development Ordinance, Driveway Permits are required in ALL areas zoned Commercial in the Town of Pittsboro. See current Fee Schedule for fee.

#### The following items must accompany the application:

Please provide an attached sketch, or plan, of the driveway connection to the Town right-of-way. Show ALL proposed drainage, grading, and vegetation, materials, parking stalls, dimensions and property lines, including all adjacent and existing driveways and parking facilities. The property owner must also sign the application.

#### APPLICANT INFORMATION

Business Name \_\_\_\_\_ Date \_\_\_\_\_

Property Address \_\_\_\_\_ Zoning District \_\_\_\_\_

\_\_\_\_\_ Parcel # \_\_\_\_\_

Current or proposed use of property \_\_\_\_\_

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Owner's Address \_\_\_\_\_

Contractor's Name \_\_\_\_\_ Phone \_\_\_\_\_

Contractor's Address \_\_\_\_\_

Type of Driveway New \_\_\_\_\_ Temporary \_\_\_\_\_ New Parking Stalls \_\_\_\_\_  
(Check all that apply)

Gravel Surface Material \_\_\_\_\_ Other surface material \_\_\_\_\_

Culvert Proposed/size/material \_\_\_\_\_ Driveway width \_\_\_\_\_

Please provide any other information describing the driveway encroachment to the Town right of way:

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Town Permit Approval Initials \_\_\_\_\_ Date \_\_\_\_\_ Project ID \_\_\_\_\_