

## Pittsboro Rectory Street Park Project Kickoff Meeting

**Date:** June 12, 2019  
**Time:** 7:00 – 9:00 pm  
**Location:** Lewis Freeman House, Rectory Street Park

### Agenda

- **Introduction** - **10 minutes**
  - *Project Team members*
  - *Project Description*
  - *Overall Project Schedule*
  
- **Objectives** - **5 minutes**
  - Overview of site analysis
  - Include community, stakeholder, end user input into site analysis
  
- **Context Analysis** - **10 minutes**
  - Surrounding amenities, park program, end users, partnerships
  - Pedestrian and vehicular circulation
  - Planning and Zoning
  - Pittsboro Parks & Recreation System Master Plan
  
- **Site Analysis** - **10 minutes**
  - Natural features (trees, vegetation, topography, hydrology)
  - Utilities
  - Sightlines, adjacencies, connections
  
- **History** - **10 minutes**
  - Lewis Freeman House
  - History of Development
  - Historical events, traditions
  - Art and economic history

- **Group Questions** - **30 minutes**
  - **Park Goals, Pittsboro Parks & Recreation System Master Plan Recommendations**
    - What are some key recommendations of the Pittsboro Parks & Recreation System Master Plan that need to be considered for the Rectory Street Park?
    - Are there unmet needs within the Community identified in the Master Plan that could be provided at the Rectory Street Park?
    - What are some future growth and development considerations of the adjacent area that may affect design of the Park?
  - **Park Precedents and Program Considerations**
    - What are examples of successful parks or parks you frequently visit and enjoy that could be studied for the design of Rectory Street Park?
      - Within the Town of Pittsboro, within North Carolina, outside North Carolina?
    - What are some successful programs, events or festivals currently held at other local parks (or similar) that could be offered at Rectory Street Park?
    - Could your organization use the Park to host events, outdoor classes or gatherings? Could there be other potential partnerships or third party organizations to consider?
    - Could there be any limitations preventing your organization from using the Park?
  - **Adjacencies and Park Access**
    - What concerns does your neighborhood or organization have about development of the Park or potential uses that may be incompatible with the surroundings?
    - How may access into the park be provided now and in the future?
    - Are there any access points to the Park you would limit or would like to take advantage of?
    - Are there any security concerns that could be addressed with the design of the Park during business and after hours?
  - **History**
    - What are some historical influences or resources you recommend that could inspire the design of the Park?
    - Are there any historical photos, aerials, patterns of growth and development and traditions that may influence the design of the Park?
  - **Envisioning**
    - If you were to envision the park 5 years after its completion, what do you see?
- **Site Tour and Closing Remarks** - **45 minutes**