

MEMORANDUM

TO: Board of Commissioners

FROM: William G. Terry, Mayor

SUBJECT: Mayor's Recommendations for Appointments to the Planning Board

DATE: February 10, 2014

The purpose of this memorandum is to present the Mayor's recommendations for appointments to the Planning Board as required by Chapter 27, Article XII of the Town Code. (See the attached text from Chapter 27, Article XII).

The Town published a public notice in the Chatham Record soliciting applications from individuals interested in serving on the Town's Planning Board on December 12th, December 19th, January 9th and January 16th. Concurrently, we placed a Planning Board vacancy announcement on the Town's website beginning on December 9, 2013. (See attached notice.)

To date, the Town Clerk has received valid applications from six candidates to fill one in-town vacancy and applications from three candidates to fill two vacancies from within the Town's ETJ. I have reviewed all applications as required by Chapter 27, Article XII and summarized each application on the attached spread sheet. The applicants are listed in the order of my recommendations for appointment to the Planning Board. The full applications are also attached for your review and consideration.

MAYOR'S RECOMMENDATIONS

1. That the Board of Commissioners appoint Carolyn Elfland to the vacant in-town seat on the Planning Board. I believe that Ms. Elfland's extensive executive leadership and management experience while serving as the Associate Vice Chancellor for Campus Services at UNC Chapel Hill will bring a very high level of professionalism to the Planning Board. Her experience in dealing with development agreements between the Town of Chapel Hill and the University of North Carolina will be relevant to Pittsboro's task of managing the development of Chatham Park. Her appointment will also provide better balance of gender diversity on the Planning Board.
2. That the Board of Commissioners appoint Mr. Brian Taylor to one of the vacant ETJ seats on the Planning Board. While Mr. Taylor has only been a resident of Pittsboro for two years, his formal education in political science at Auburn University and his previous service on citizen

advisory boards in Florida and North Carolina make him an excellent candidate for appointment to our Planning Board.

3. That the Board of Commissioners re-appoint Raeford Bland to one of the vacant ETJ seats on the Planning Board. Mr. Bland has served on the Planning Board for three years beginning in 2011. His continued service on the Planning Board will provide continuity as we move forward with issues surrounding the development of Chatham Park.
4. That the Board of Commissioners direct the Town Manager to forward the nominations for appointment from the ETJ to the County Manager for review and approval by the Chatham County Board of Commissioners.

Mayor's Recommendation (Rank Ordered)	Last Name	First Name	Address	Years at current address	In Town or ETJ	Current Boards or Civic Clubs	Why Interested	Relevant Experience
1	Elfland	Carolyn	440 Old Graham Road	25	In Town	Formerly on Chapel Hill Transit Partners Board. Member of American Water Works Assn., Water Environment Federation, Water Reuse Assn.	Desire to contribute knowledge and experience to public service. Hold MBA from UNC Chapel Hill, complete CPA curriculum.	In her role as Associate Vice Chancellor for Campus Services at UNC Chapel Hill, she worked on a major zone text ammendment, the Carolina North Development Agreement and the SUP process for the UNC Cogeneration Plant.
2	Bienvenue	Philip	31 Cobble Ridge	7	In Town	VFW, New Salem Church Men's Disaster Relief, Chatham County Planning Board	B.S. Degree in Regional Planning would help the Town.	Serves on Chatham County Planning Board
3	Barker	Steve	591 West Salisbury Street	25	In Town	PVFD Board of Directors, Northwood Friday Footbal Foundation.	Previous Pittsboro Planning Board Member	Previous Pittsboro Planning Board Member
4	Ross	Lawrence	548 Chatham Forrest Drive	0.5	In Town	SCORE volunteer in Chatham County (Small business mentoring.)	Wishes to continue a personal history of volunteer public service.	35 year career in banking followed by 6 years as volunteer small business mentor. Eight (8) years (2001-2009) of Planning Board experience in Kirkwood, MO.
5	Crawford	Bill	44 Hawks Spiral Way	8	In Town	None reported.	Interested in the future of Pittsboro and Chatham County.	Strong experince in business and strong interest in local zoning and planning issues.
6	Lowndes	Carol	25 Creekside Circle # 33	0.25	In Town	Govt. Relastions & Communications Intern for HBC of Durham, Orange, Chatham.	She is currently a student studying sustainable development at CCCC in Pittsboro and would like an opportunity to put her training into practice on the Planning Board.	11 years in Real Estate in Chapel Hill, currently studying sustainable development at CCCC in Pittsboro.
1	Brian Taylor	Brian	169 Double Oak Road	2	ETJ	None reported.	Wishes to continue a personal history of volunteer public service. B.S. in Political Science, Auburn University.	A licensed general contractor with citizen advisory boards in Florida and North Carolina.
2	Bobby Raeford Bland	Bobby Raeford	891 Hanks Chapel Road	15	ETJ	Pittsboro Planning Board, Chatham Historical Assn.	Hopes for sound orderly growth.	8 years as school teacher, 17 year as OWASA water plant operator. Family history in Chatham County dates back to 1700s. Deep roots in the community.
3	Kenneth Hoyle	Kenneth	51 Bynum Road	20	ETJ	None reported.	Planning Board member since 2001, Interested in orderly growth.	12 years on the Planning Board.

Article XII – Appointments to the Planning Board and Board of Adjustments

27 –1201 Appointments to The Planning Board and Board of Adjustments

The BOC may consider and make appointments to other bodies, including the Planning Board, Board of Adjustments and its own committees, if any, only in open session. The BOC may not consider or fill a vacancy among its own membership except in open session.

27 – 1202 Mayor to Review Applications.

The Mayor shall not have a right to vote on appointments. The Mayor is responsible to the BOC to review applications to fill vacancies on appointed Boards and make recommendations to the Commissioners for their considerations and potential nomination.

27 – 1203 Procedure to make Appointments.

Rather than proceeding by motion, the BOC shall use the following procedure to make appointments to various other boards and offices: The Mayor shall open the floor for nominations, whereupon the names of possible appointees may be put forward by the BOC members. The names submitted shall be debated. When the debate ends, the Mayor shall call the roll of the members, and each member shall cast his or her vote.

The nominee(s) receiving the highest number of votes shall be appointed. If more than one appointee is to be selected, then each member shall have as many votes as there are slots to be filled. A member must cast all of his or her votes and cast them for different nominees.

The voting shall continue until one nominee receives a majority of the votes cast, whereupon he or she shall be appointed. If more than one appointee is to be selected, then each member shall have, as many votes in each balloting as there are slots to be filled, and votes from a majority of the members voting shall be required for appointment. During each balloting, a member may cast all of his or her votes or fewer than all of them, but he or she shall not cast more than one vote for a single candidate.