



MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for Sanitary Sewer Infiltration and Inflow (I&I)

DATE: June 13, 2016

Background: The Town has secured a loan approval of up to \$494,500 at 0% interest from the North Carolina Department of Environment and Natural Resources, Division of Water Infrastructure (DWI). They recently approved the construction drawings, specifications and Bid Manual prepared by Hydrostructures for the Sanitary Sewer Infiltration and Inflow (I&I) project. DWI has asked that the Town receive competitive bids and be under contract with a responsible Contractor by November 1, 2016.

Previous amendments have been done on September 28, 2015 for \$31,565 for SSES services including manhole inspections, smoke testing, and video inspection of sewer mains. On November 23, 2015 for \$40,000 and February 8, 2016 for \$55,210 for Toomer Loop I/I Reduction design and plans, specs and bid package to DWI.

Hydrostructures has provided a proposal for Bid Administration and Construction Inspection/Administration for the I&I project in the amount of not to exceed \$42,550. The Town will inspect this project as well to minimize the actual amount of the work performed by Hydrostructures.

Action Requested: Approve the Ordinance amending the FY 2015-2016 Operating Budget to finance additional work by Hydrostructures, P.A.

ORDINANCE AMENDING THE
TOWN OF PITTSBORO
2015-2016 OPERATING BUDGET

Be it ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 13th day of June, 2016.

Transfer from Capital Reserve Fund

Section 1. That the following **ENTERPRISE REVENUE** be increased by the amount indicated:

30-1000-000	Transfer from Other Fund	\$42,550.00
TOTAL		\$42,550.00

Section 2. That the following **ENTERPRISE EXPENDITURE** be increased by the amount indicated:

30-7200-450-48050	Contracted Services – I&I Project	\$42,550.00
TOTAL		\$42,550.00

Section 3. That the following **CAPITAL RESERVE REVENUE** be increased by the amount indicated:

71-3990-010	Fund Balance Appropriated	\$42,550.00
TOTAL		\$42,550.00

Section 4. That the following **CAPITAL RESERVE EXPENDITURE** be increased by the amount indicated:

71-3000-000	Transfer to Other Fund	\$42,550.00
TOTAL		\$42,550.00

Adopted this 13th day of June, 2016.

Cindy S. Perry, Mayor

ATTEST:

Alice F. Lloyd, CMC, NCCMC, Town Clerk