



## MEMORANDUM

TO: Mayor and Board of Commissioners

FROM: Heather Meacham, Finance Director

SUBJECT: Budget Amendment for 1998 Upsize of Carolina Living and Learning Center Force Main and Lift Station

DATE: May 9, 2016

**Background:** In 1998, The UNC School of Medicine and the Town of Pittsboro installed a wastewater lift station (aka “pump station”) and force main to serve UNC School of Medicine’s Carolina Living and Learning Center (CLLC) and future developments near US 64 bypass.

The Town requested that the lift station and force main be upsized from UNC’s original design in order to accommodate future development. The total estimated cost of upsizing the lift station and force main was calculated to be \$88,650. The Town and UNC School of Medicine agreed that the upsize costs would be “repaid to the University by the Town over time upon mutually agreeable terms.”

The improvements were subsequently installed. However, the UNC School of Medicine did not grant an easement to the Town for the lift station. Likewise, the Town did not pay the costs of upsizing the utilities.

The UNC Property Office, via the State of North Carolina Attorney General’s Office, has prepared and forwarded an unsigned Easement to the Town for the area of property where the Town’s lift station currently resides. The UNC Property Office has assured me that the State will sign the Easement upon payment of One (1) dollar plus the Town’s cost of upsizing the force main and lift station (\$88,650).

**Action Requested:** Approve the Ordinance amending the FY 2015-2016 Operating Budget to reimburse the UNC School of Medicine for the cost of upsizing the 1998 lift station and force main improvements.

ORDINANCE AMENDING THE  
TOWN OF PITTSBORO  
2015-2016 OPERATING BUDGET

Be It Ordained by the Board of Commissioners of the Town of Pittsboro in regular session assembled on the 9<sup>th</sup> day of May, 2016.

Section 1. That the following **CAPITAL RESERVE ENTERPRISE FUND EXPENDITURE ITEM** be increased by the amounts indicated:

71-3990-012	TRANSFER TO PUBLIC WORKS UTILITIES	\$88,651.00
<b>TOTAL</b>		<b>\$88,651.00</b>

Section 2. That the following **CAPITAL RESERVE ENTERPRISE REVENUE ITEM** be increased by the amount indicated:

71-3990-000	FUND BALANCE APPROPRIATED	\$88,651.00
<b>TOTAL</b>		<b>\$88,651.00</b>

Section 3. That the following **ENTERPRISE FUND REVENUE ITEM** be increased by the amount indicated:

30-3790-000	TRANSFER FROM CAPITAL	\$88,651.00
<b>TOTAL</b>		<b>\$88,651.00</b>

Section 4. That the following **ENTERPRISE FUND EXPENDITURE ITEM** be increased by the amounts indicated:

30-8300-331	LIFT STATION M & R	\$88,651.00
<b>TOTAL</b>		<b>\$88,651.00</b>

Adopted this 9<sup>th</sup> day of May, 2016.

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Cindy S. Perry, Mayor

ATTEST:

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Alice F. Lloyd, CMC, NCCMC, Town Clerk