

Memo

To: Mayor and Board of Commissioners
From: Paul Horne, Parks Planner
Date: February 9, 2015
Re: CCAP Grant



Discussion

Several BOC meetings ago, Mayor Terry pointed out an erosion concern along the edge of Mary Holmes Park in the Powell Place Community. In weighing solutions to address this concern, the Parks Department is considering a grant through the Chatham County Soil and Conservation District.

Background

The Grant, should it be awarded, would provide \$2,846 to plant grasses, trees or shrubs along the slope. The total expected expense is \$3,795 of which the grant would fund \$2,846.25 (75%). The Town would be obliged to provide a match of \$948.75 (25%).

Additionally the Town will be obliged to maintain the area for a period of 10 years. Of course the Town is already obliged to maintain the area so there is no additional burden.

The Parks Department will need to address the potential erosion issue, and this grant will help mitigate the expenses.

Recommendation

The staff recommendation is for the Board to pre approve the acceptance of this grant should it be successfully awarded. The grant application is awaiting Board approval before being submitted.



NORTH CAROLINA COMMUNITY CONSERVATION
ASSISTANCE PROGRAM
CLIENT IDENTIFICATION INFORMATION

NOTE: Complete a separate NC-CCAP-1P form for each party that will receive payments under the contract:

CCAP Contract Number: 19-2015-502

NAME : Town of Pittsboro		BUSINESS :
SSN / <u>FED TAX ID</u> : 56-6001311		
Address : PO Box 759		
City : Pittsboro		
State : -NC 27312-0759		
SIGNATURE* :		DATE :

*By signing this form, the CCAP participant certifies that the Social Security number or Federal Tax ID number is the correct number for this individual/business.

Statement of Purpose for collecting personal identification information:

The Department of Agriculture and Consumer Services (NCDA&CS) is required to issue a 1099-form to the Internal Revenue Service (IRS) for any individual to whom it issues a check. Because the IRS uses the Social Security number or Federal Tax ID number as a unique identifier, the NCDA&CS must collect that information from any individual to whom it issues a check.

NCDA&CS does not use the Social Security number or Federal Tax ID number for any purpose other than that stated above.

**N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
APPLICATION FOR ASSISTANCE**

Name: _____

Business: Town of Pittsboro

Address: PO Box 759, Pittsboro, NC, 27312-0759

Phone: 919-542-4621 Mobile: _____

Applicant	yes
Land Owner	yes
Third Party	no
District Supervisor	no

County	Application Number	Latitude	Longitude	Receiving Waters	Hydrologic Unit	Associated Programs Or Project
CHATHAM	19-2015-502	35.744444	-79.175556	unnamed trib to Haw River	030300020702	NONE
Program	Program Name	Contract Value			Animal Type	Qty

Program Information

Directions to proposed site from the office (list major Interstates, intersections, and road crossings):

Is this applicant eligible for ninety (90) percent cost share assistance?

Describe the water quality problems on the property:

Describe the proposed treatment for which BMP assistance is needed:

Directions to proposed site from the office (list major interstates, intersections, and road crossings):

Type of property:

5.a. For single-family dwelling, was the certificate of occupancy issued three or more years ago? No **N/A**

b. Has the property been developed for three years or more and released from its sedimentation/erosion control plan? Yes

**N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
APPLICATION FOR ASSISTANCE**

**NC-CCAP-1
01/28/2015
19-2015-502**

Information provided on this NC-CCAP application and/or accompanying documents is subject to the North Carolina Public Records Law and may be disclosed to third parties.

I hereby apply for financial assistance under the North Carolina Community Conservation Assistance Program. This application does not guarantee cost share approval or obligate the applicant to enter into a cost share agreement.

Applicant: _____ Date: _____ Approved: _____

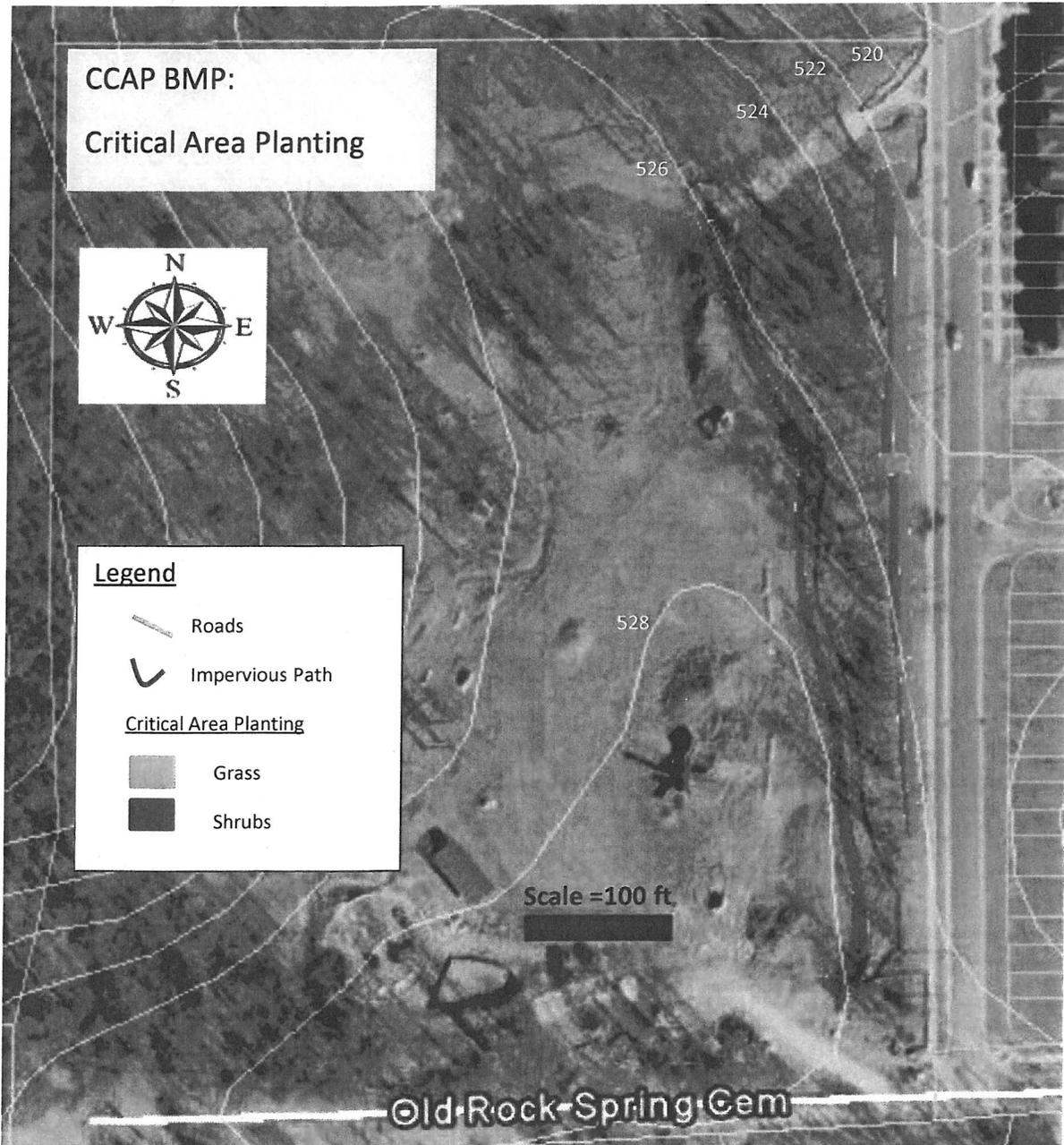
District Chair: _____ Date: _____ Approved: _____

N.C. Division of Soil and Water Conservation: _____ Date: _____ Approved: _____

Conservation Plan Map

Town of Pittsboro
Mary Holmes Park
Pittsboro, NC 27312
Parcel #82106

Chatham Soil & Water Conservation District
CCAP contract # 19-2015-502
Assisted by Susannah Goldston
1/28/15



Directions:

Take Hwy 15-501 North from Pittsboro Traffic Circle. Take a left onto Old Rock Spring Cemetery Rd. Mary Holmes Park is at the end of road.

**N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
COST SHARE AGREEMENT**

NC - CCAP - 2
01/30/2015
19-2015-502 Page 1/3

This agreement is entered into on this **30** day of **January, 2015**, by and between the North Carolina Division of Soil and Water Conservation, the **CHATHAM** Soil and Water Conservation District and

Town of Pittsboro (Applicant) of **PO Box 759, Pittsboro, NC, 27312-0759**

Town of Pittsboro (Landowner) of **PO Box 759, Pittsboro, NC, 27312-0759**

hereinafter called "the cooperator(s)". This agreement for contract no. **19-2015-502** covers the period of practice installation up to, but not beyond, **Friday, June 30, 2017**, and includes all items contained in the Conservation Plan of Operation (CPO) referred to in **15A NCAC 06E .0102 (6)**. Information provided on this NC-CCAP contract and/or accompanying documents is subject to the North Carolina Public Records Law and may be disclosed to third parties.

THE COOPERATOR(S) AGREES(S) TO:

- (1) Not begin installation until approval is given by the N.C. Division of Soil and Water Conservation.
- (2) Implement the best management practice(s) to the best of his/her ability in compliance with the rules governing the community conservation assistance program and according to the attached Conservation Plan of Operation (CPO), which is incorporated herein by reference.
- (3) Complete one-third of the installation of the best management practice(s) as described in the attached CPO, as determined by the **CHATHAM** Soil and Water Conservation District within the first 12 months of approval of the CPO by the N.C. Division of Soil and Water Conservation. Failure to comply with this item will result in the immediate termination of this cost share contract. Cooperator(s) may request the **CHATHAM** Soil and Water Conservation District to approve a six month extension of this provision to avoid termination of the contract.

**N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
COST SHARE AGREEMENT**

- (4) Maintain and continue the cost shared best management practices in the attached CPO for the minimum life set forth by the Soil and Water Conservation Commission. If the cooperator(s) fails to properly maintain or continue the practices for their intended use for the life of the practice, the cooperator(s) shall repair or reimplement the practice within 30 days (up to one calendar year for vegetative practices) or repay the state of North Carolina a percentage of the cost share payment as set forth in 15A NCAC 6I.
- (5) Permit access by Soil and Water Conservation District, division and commission representatives at reasonable times to provide technical assistance and to inspect the practices during and after implementation for proper installation, maintenance and continuation.
- (6) Require any person(s) to whom the benefited acres are transferred by sale, lease, inheritance, foreclosure or other means to sign a statement to maintain and continue the cost shared BMPs for the remaining life of the practice as a condition of the transfer of ownership or control. The cooperator shall give a copy of the agreement to the District. If the cooperator(s) fail to secure such an agreement, the cooperator(s) will repay the State a percentage of the cost share payment as set forth in 15A NCAC 6E.0102(6).
- (7) Repay the state a percentage of the cost share payment as set forth in 15A NCAC 6E.0102(6) if equipment purchased under this agreement is sold or leased within the maintenance period.
- (8) Not to use cost shared equipment as collateral.

THE DISTRICT AGREES TO:

- (1) Provide technical assistance for the planning, design, implementation, maintenance, and certification for all best management practices (cost shared and non-cost shared) contained in the attached Conservation Plan of Operation (CPO).
- (2) Following district certification that best management practices were properly installed and implemented, provide to the designated cooperators(s) through the N.C. Division of Soil and Water Conservation the cost share or incentive indicated on form NC-CCAP-11 which is attached as part of this contract and incorporated herein by reference. (Prior to issuance of payment, the N.C. Division of Soil and Water Conservation must approve the CPO, any revisions or supplements and requests for payment.)

N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
COST SHARE AGREEMENT

(Signature) (Applicant) Date _____

(Signature) (Applicant) Date _____

(Signature) (Landowner) Date _____

(Signature) (Landowner) Date _____

(Signature) (District Chair) Date _____

NCD&CS NORTH CAROLINA COMMUNITY CONSERVATION ASSISTANCE PROGRAM NC-CCAP-11A
 DSWC CONSERVATION PLAN OF OPERATION (CPO) SUMMARY 01/30/15

Name: 1-
 Business: Town of Pittsboro
 Address: PO Box 759, Pittsboro, NC, 27312-0759
 Phone: 919-542-4621 Mobile:

Application Number: 19-2015-502
 County: CHATHAM
 Approved Contract Amount \$ \$2,846

Area of Watershed Draining To BMP	# of Buildings	# of People	Soil Loss Reduction	Nutrient Loss Reduction	Impervious Surface in Drainage Area
ACRE	EACH	EACH	TONS	POUNDS	SqFt
2.5	N/A	N/A	16.8	0.00	4,500
Program	Program Name	Contract Value	Animal Type	Qty	
CC	CCAP Appropriations	\$2,846			

Highest level of design approval: FIELD OFFICE [] AREA OFFICE [] STATE OFFICE [] OTHER []

The Cooperator(s) has reviewed the Cost Share Agreement and CPO and agrees to apply the planned treatment according to the standards and specifications as approved by the Division of Soil and Water Conservation. Failure to carry out the un-numbered contract items (UN) does not constitute non-compliance with the contract. The Cooperator(s) agrees to maintain the installed practices according to the practice specific maintenance period(s) shown on form NC-CCAP-11 (CPO). The Cooperator(s) also agrees to fully implement and comply with all practice specific requirements including, but not limited to, certifications related to the Waste Management Plan (WMP), the Nutrient Management Plan, the Operation and Maintenance Plan, etc. CPO and payment are contingent on approval by NPS Section, Division of Soil and Water Conservation, NCD&CS. The parties to this contract agree and understand that the payment of the sum specified in this CPO is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the NC Department of Agriculture and Consumer Services and upon final annual allocation of State funds to the District. Installation may not begin prior to receiving approval from the Division, with the exception of vegetative-only CPOs not exceeding \$3,500, as provided by the NC-CCAP2 contract form, if chosen by the cooperator(s).

Applicant: _____ Date: _____

Landowner (if applicable): _____ Date: _____

Technical Representative: _____ Date: _____

Design Approval Authority: _____ Date: _____
 (Can be submitted separately from 11A)

District Chair: _____ Date: _____

NCDA&CS
DSWC

NC-CCAP-11
1/29/2015
19-2015-502
**N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM
CONSERVATION PLAN OF OPERATION (CPO)**

Name: _____
Business: Town of Pittsboro
Address: PO Box 759, Pittsboro, NC, 27312-0759
Phone: 919-542-4621 Mobile: _____

Application Number: 19-2015-502
County: CHATHAM
Approved Contract Amount \$ 2,846

Tax Parcel No:	BMP Type	Components	Qty	Unit Type	Unit Cost	CS%	Total Cost	Fund Source	* Install Deadline (Yrs)	Maint. (Yrs)
82106	Critical area planting	Grading - light, 1in - 3in avg (CCAP)	6,600.00	100 SqFt	0.04 \$0	75.00	\$198	CC		10
82106	Critical area planting	Vegetation (grass)	3,300.00	SqFt	0.03 \$0	75.00	\$74	CC		10
82106	Critical area planting	Vegetation (trees/shrubs)	3,300.00	SqFt	1.00 \$40	75.00	\$2,475	CC		10
82106	Critical area planting	Vegetation - mulch, small grain straw	6,600.00	100 SqFt	0.02 \$0	75.00	\$99	CC		10
BMP Total							\$2,846			
Contract Total							\$2,846			

* The deadline dates for final practice installation do not exempt the cooperator from the requirement to complete at least one-third (1/3) of the contracted work within 12 months of contract approval date or seek an extension as required by Condition (3) of the NC-CCAP-2 contract document.

Technical Representative *Shirley Foster* Date 1/30/15

N.C. COMMUNITY CONSERVATION ASSISTANCE PROGRAM CLIENT IDENTIFICATION INFORMATION

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CCAP Contract Number: 19-2015-502	
Name: _____	Business: Town of Pittsboro
SSN / FED Tax ID: _____	
Address: PO Box 759	
City: Pittsboro	
State: NC	
ZIP: 27312-0759	

Signature: _____

Date: _____